MyAccount Portal Guide

Contents

Overview 2

Getting Started & Registration 5

- MMIC-NC Policyholders (Policies with Prefix PG or PS) 5
- MMIC-MN Policyholders (Policies with Prefix MMP or MHP) 7
- Broker Self Registration 9

Sign In 10

Policy Documents 12

Payments & Invoices 14

- MMIC-NC Policyholders Information (Policies with Prefix PG or PS) 16
- MMIC-MN Policyholders Information (Policies with Prefix MMP or MHP) 26

Adding & Deleting Providers 39

Claims 44

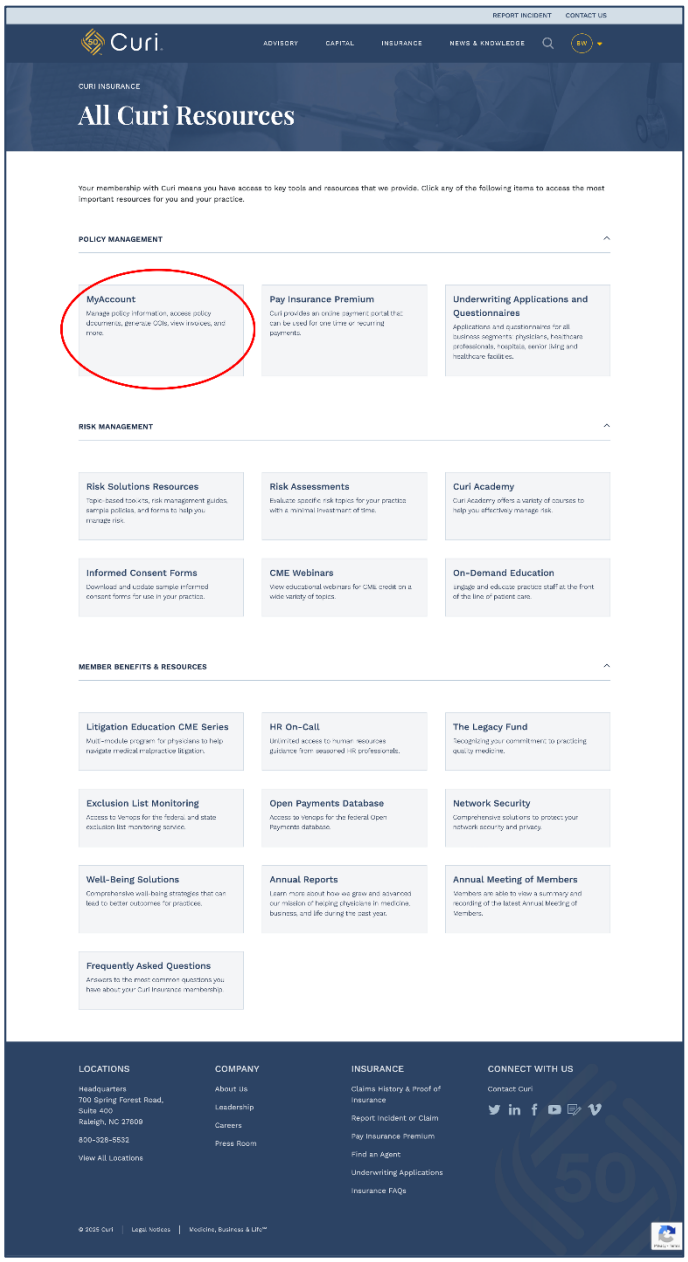
- MMIC-MN Policyholders (Policies with Prefix MMP or MHF) 47

Overview

Curi.com is your central place to access your MyAccount client portal, locate resources, and connect with your Curi team. Once you register as a new user, you can:

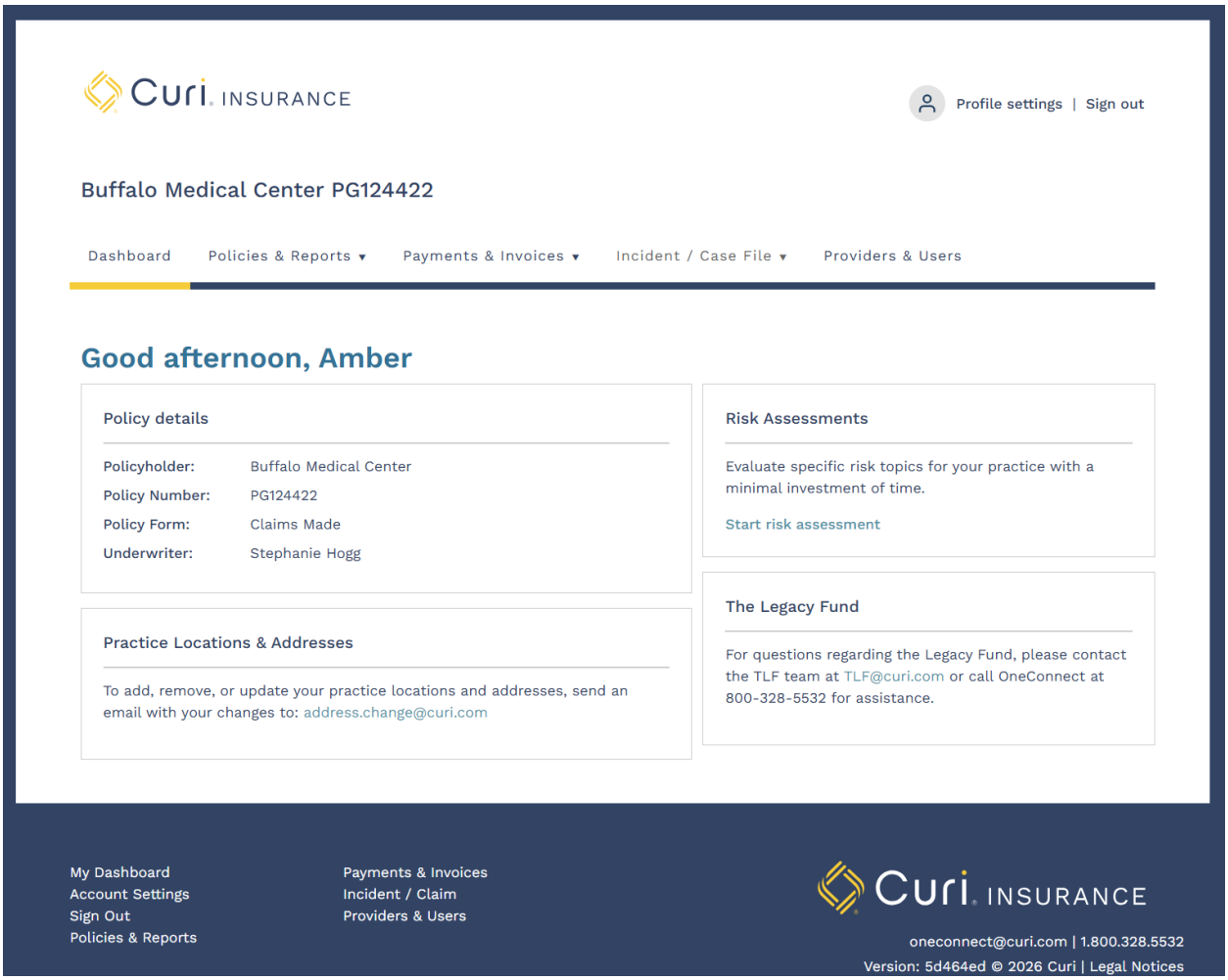
- View policy information
- Generate COI and obtain copies of policy documents
- Download invoices, pay bills, enroll in automatic recurring payments
- Request policy changes
- Access educational materials and Risk Resources

The Curi.com **All Curi Resources** page provides access to MyAccount, Risk Management Resources, and Member Benefits information.



Our secure **MyAccount** policy management portal is where you can obtain policy forms and COIs, see coverage, view your balance, pay bills, and more.

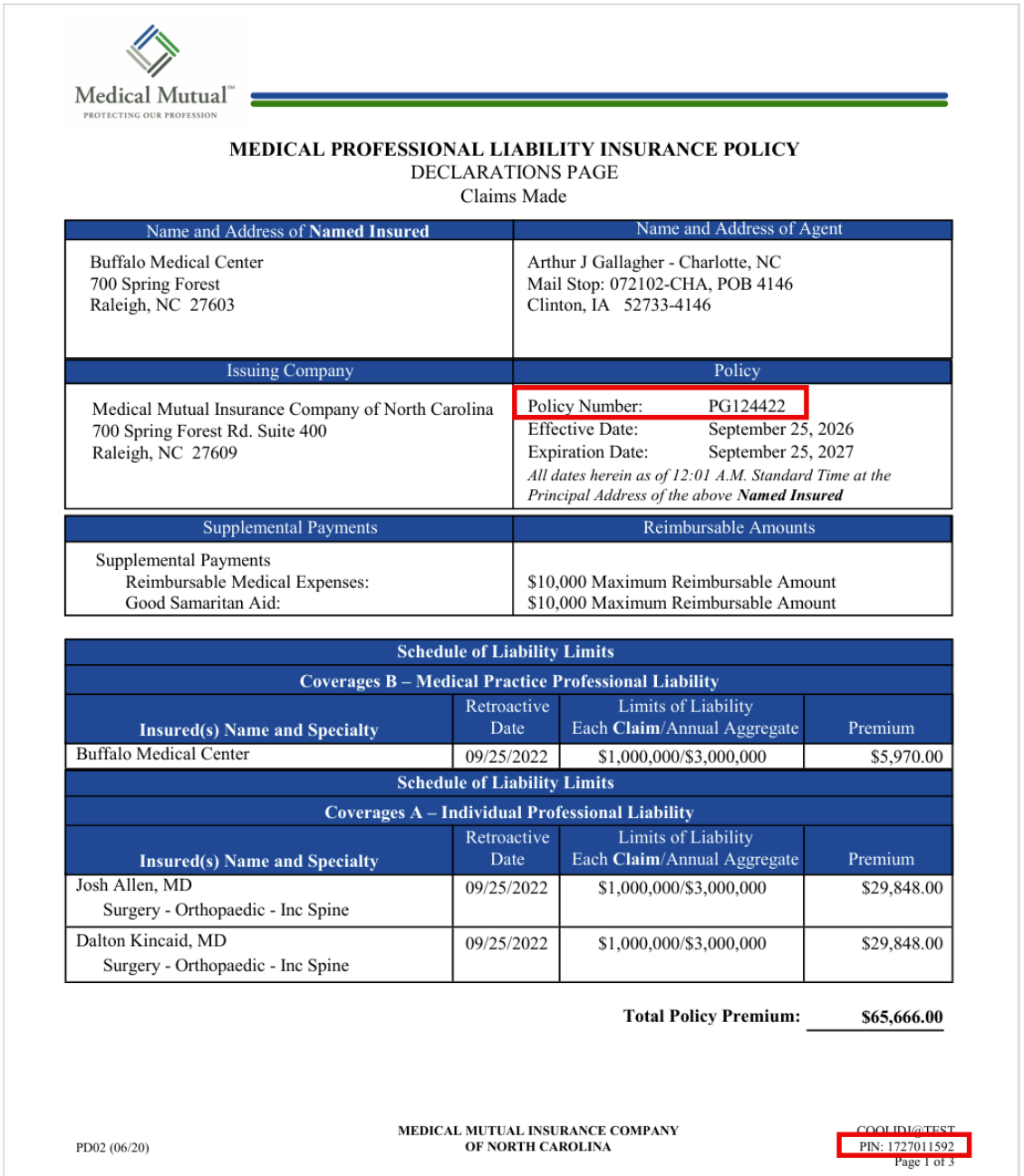
*Capabilities depend on user permissions.


Curi INSURANCE
Profile settings | Sign out
Buffalo Medical Center PG124422
Dashboard
Policies & Reports
Payments & Invoices
Incident / Case File
Providers & Users
Good afternoon, Amber
Policy details
Policyholder: Buffalo Medical Center
Policy Number: PG124422
Policy Form: Claims Made
Underwriter: Stephanie Hogg
Practice Locations & Addresses
To add, remove, or update your practice locations and addresses, send an email with your changes to: address.change@curi.com
Risk Assessments
Evaluate specific risk topics for your practice with a minimal investment of time.
Start risk assessment
The Legacy Fund
For questions regarding the Legacy Fund, please contact the TLF team at TLF@curi.com or call OneConnect at 800-328-5532 for assistance.
My Dashboard
Account Settings
Sign Out
Policies & Reports
Payments & Invoices
Incident / Claim
Providers & Users
Curi INSURANCE
oneconnect@curi.com | 1.800.328.5532
Version: 5d464ed © 2026 Curi | Legal Notices

Getting Started & Registration

MMIC-NC Policyholders (Policies with Prefix PG or PS)

You will need your policy number and PIN, which can be found on your Policy Declarations Page. If you have questions or would like assistance, please call 800-328-5532.



Medical Mutual℠
PROTECTING OUR PROFESSION

MEDICAL PROFESSIONAL LIABILITY INSURANCE POLICY
DECLARATIONS PAGE
Claims Made

Name and Address of **Named Insured**	Name and Address of Agent
Buffalo Medical Center 700 Spring Forest Raleigh, NC 27603	Arthur J Gallagher - Charlotte, NC Mail Stop: 072102-CHA, POB 4146 Clinton, IA 52733-4146
Issuing Company	**Policy**
Medical Mutual Insurance Company of North Carolina 700 Spring Forest Rd. Suite 400 Raleigh, NC 27609	Policy Number: PG124422 Effective Date: September 25, 2026 Expiration Date: September 25, 2027 *All dates herein as of 12:01 A.M. Standard Time at the Principal Address of the above **Named Insured***
Supplemental Payments	**Reimbursable Amounts**
Supplemental Payments Reimbursable Medical Expenses: Good Samaritan Aid:	 $10,000 Maximum Reimbursable Amount $10,000 Maximum Reimbursable Amount

Schedule of Liability Limits			
Coverages B – Medical Practice Professional Liability			
Insured(s) Name and Specialty	Retroactive Date	Limits of Liability Each **Claim**/Annual Aggregate	Premium
Buffalo Medical Center	09/25/2022	$1,000,000/$3,000,000	$5,970.00
Schedule of Liability Limits			
Coverages A – Individual Professional Liability			
Insured(s) Name and Specialty	Retroactive Date	Limits of Liability Each **Claim**/Annual Aggregate	Premium
Josh Allen, MD Surgery - Orthopaedic - Inc Spine	09/25/2022	$1,000,000/$3,000,000	$29,848.00
Dalton Kincaid, MD Surgery - Orthopaedic - Inc Spine	09/25/2022	$1,000,000/$3,000,000	$29,848.00

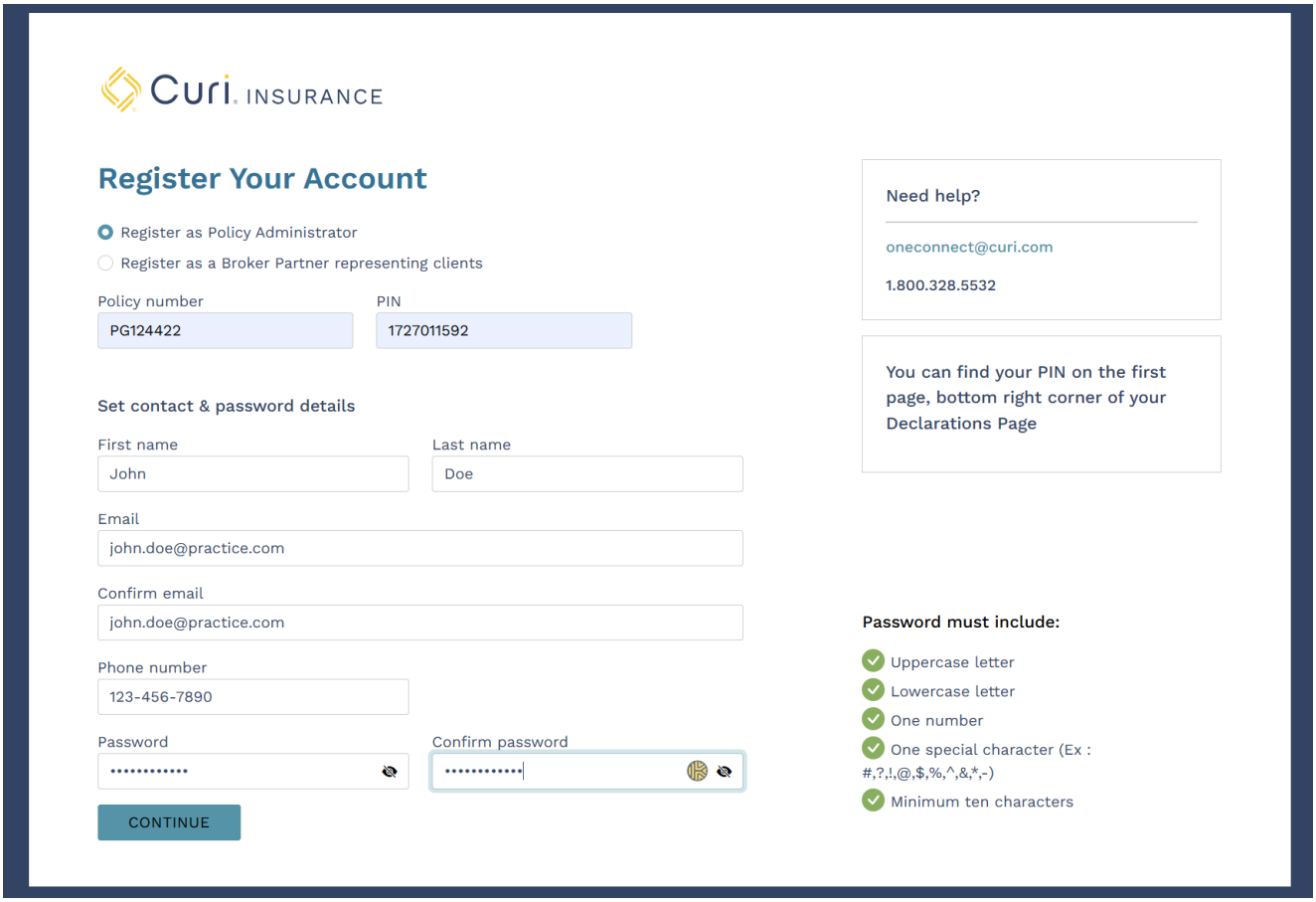
Total Policy Premium: $65,666.00

PD02 (06/20)

MEDICAL MUTUAL INSURANCE COMPANY OF NORTH CAROLINA

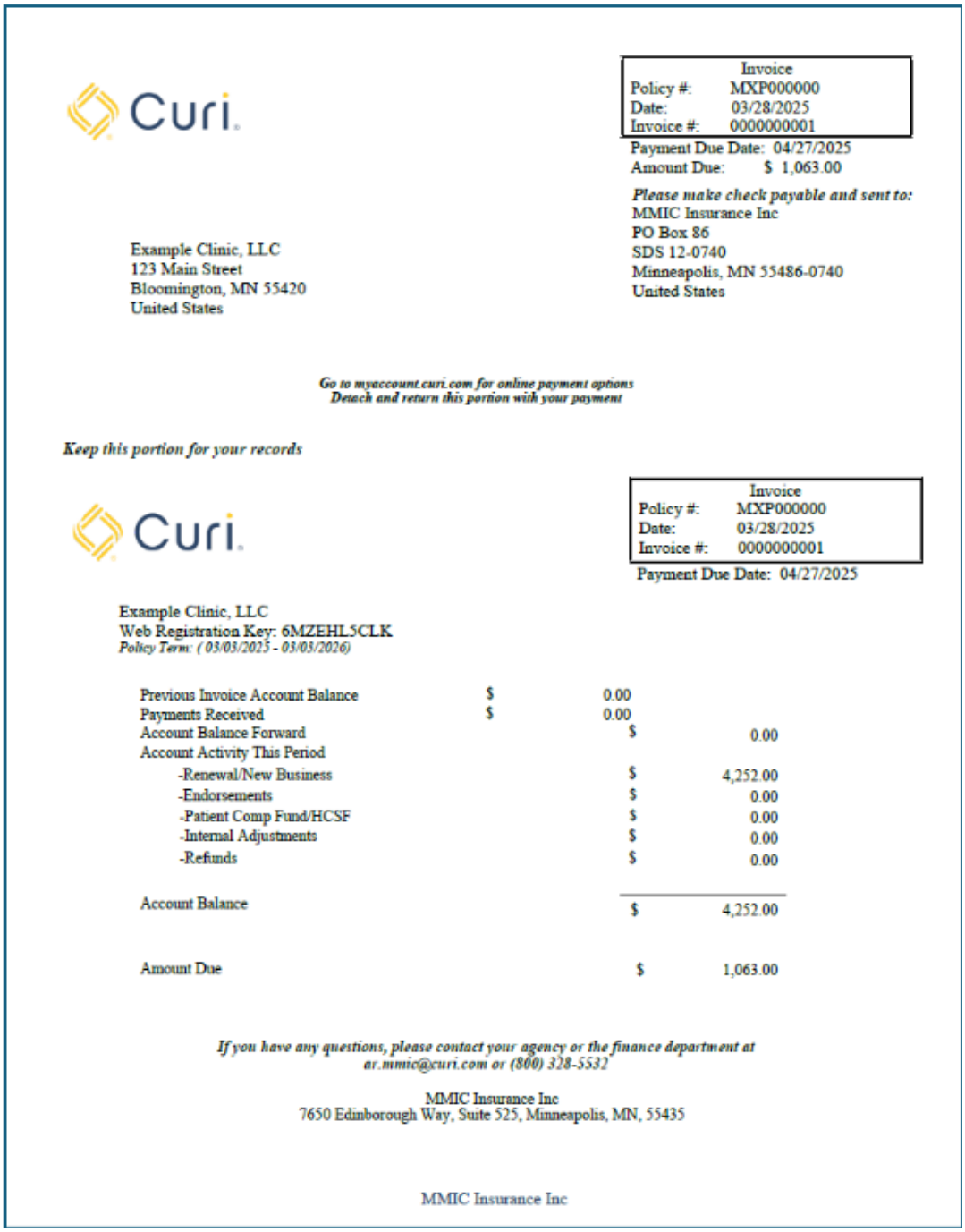
COOLIDJ@TEST
PIN: 1727011592
Page 1 of 3

1. Visit https://myaccount.curi.com/register
2. Start by entering the policy number and PIN found in the bottom right corner of your Declarations Page
3. Fill in your details, then click Continue



MMIC-MN Policyholders (Policies with Prefix MMP or MHP)

You will need your policy number and web registration key, which can be found on your invoice. If you have questions or would like assistance, please call 800-328-5532.



Curi

Invoice
Policy #: MXP000000
Date: 03/28/2025
Invoice #: 0000000001

Payment Due Date: 04/27/2025
Amount Due: $ 1,063.00

Please make check payable and sent to:
MMIC Insurance Inc
PO Box 86
SDS 12-0740
Minneapolis, MN 55486-0740
United States

Example Clinic, LLC
123 Main Street
Bloomington, MN 55420
United States

Go to myaccount.curi.com for online payment options
Detach and return this portion with your payment

Keep this portion for your records

Curi

Invoice
Policy #: MXP000000
Date: 03/28/2025
Invoice #: 0000000001

Payment Due Date: 04/27/2025

Example Clinic, LLC
Web Registration Key: 6MZEHL5CLK
Policy Term: (03/03/2025 - 03/03/2026)

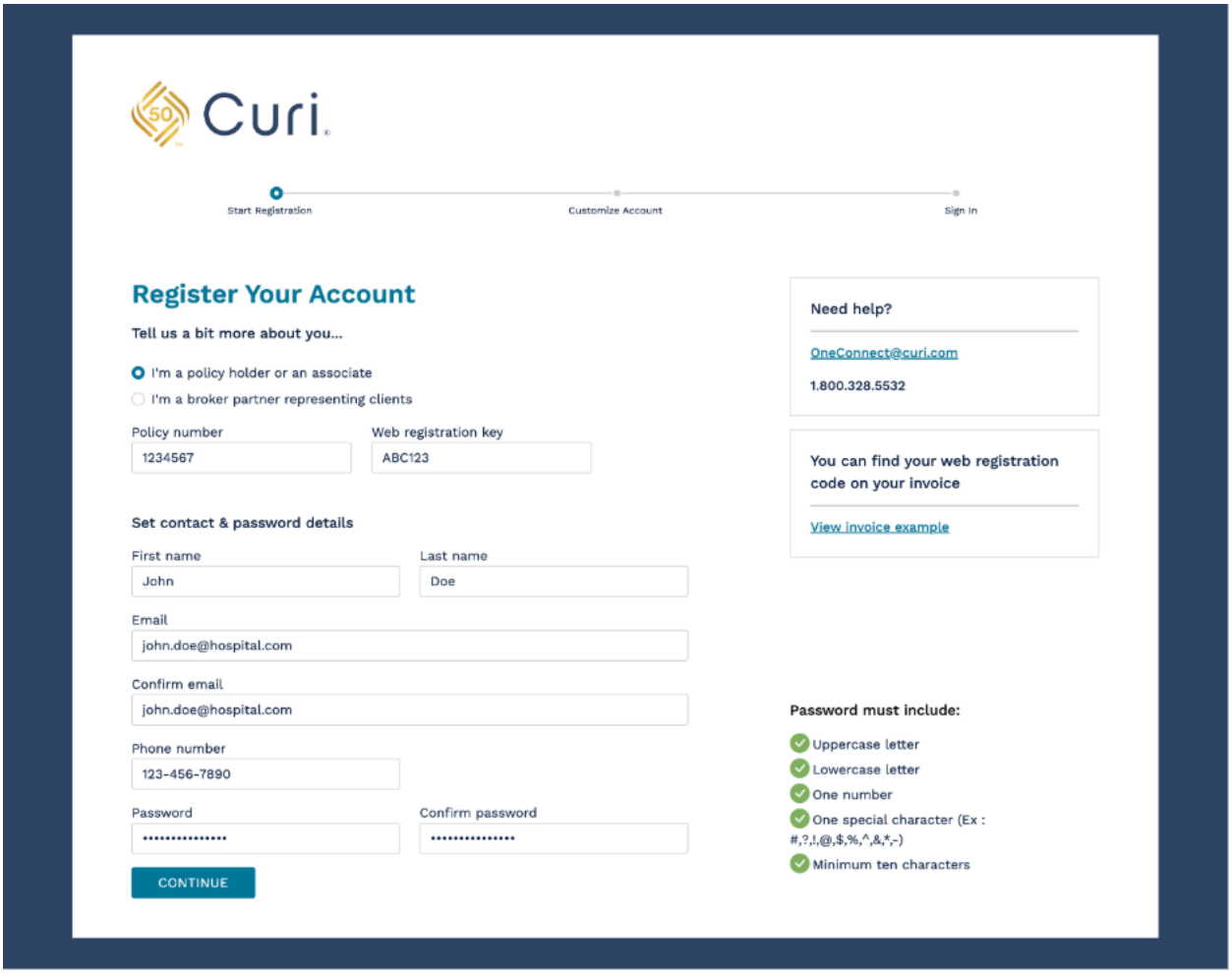
Previous Invoice Account Balance	$	0.00	
Payments Received	$	0.00	
Account Balance Forward		$	0.00
Account Activity This Period			
-Renewal/New Business		$	4,252.00
-Endorsements		$	0.00
-Patient Comp Fund/HCSF		$	0.00
-Internal Adjustments		$	0.00
-Refunds		$	0.00
Account Balance		$	4,252.00
Amount Due		$	1,063.00

If you have any questions, please contact your agency or the finance department at ar.mmic@curi.com or (800) 328-5532

MMIC Insurance Inc
7650 Edinborough Way, Suite 525, Minneapolis, MN, 55435

MMIC Insurance Inc

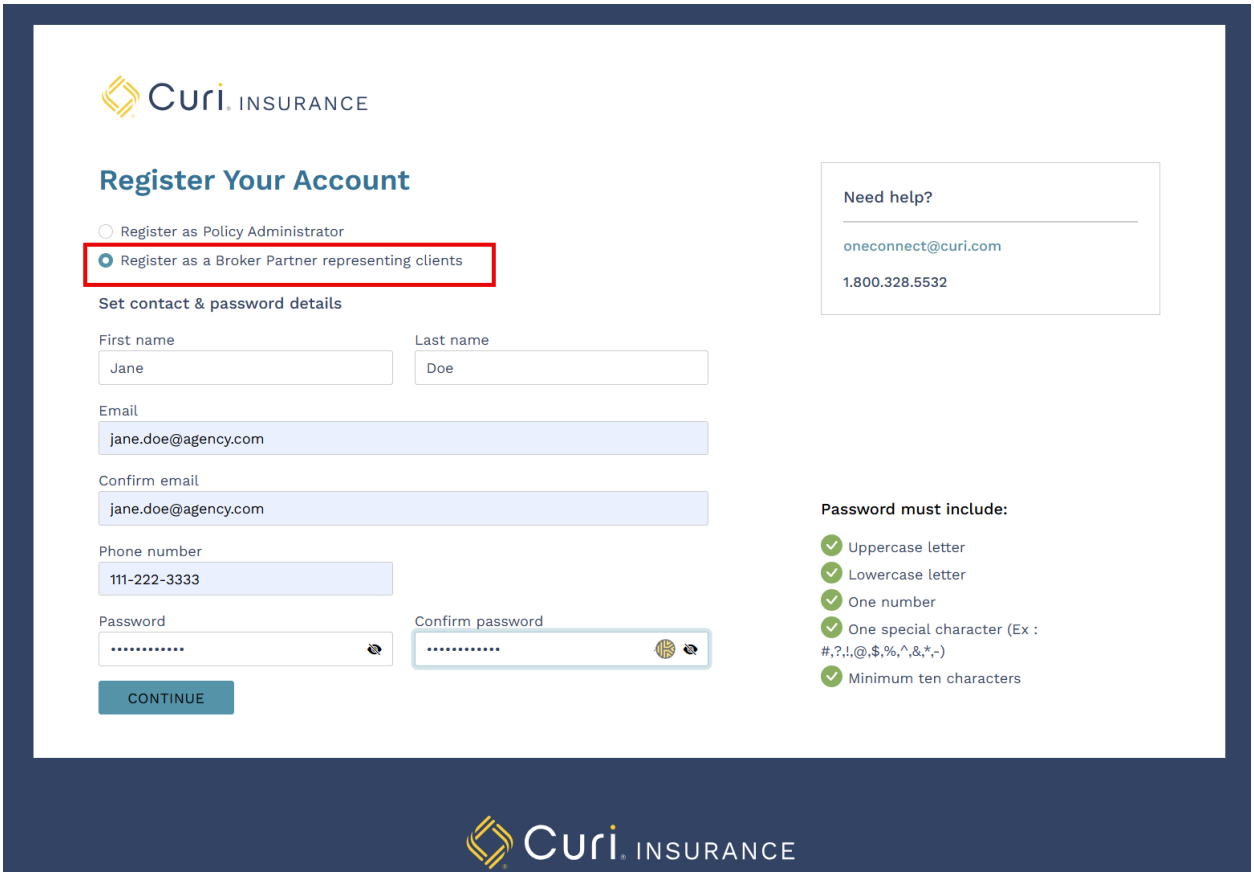
1. Visit https://myaccount.curi.com/register
2. Start by entering the registration code and policy number found on your invoice
3. Fill in your details, then click Continue



Broker Self Registration

Registration is quick and easy.

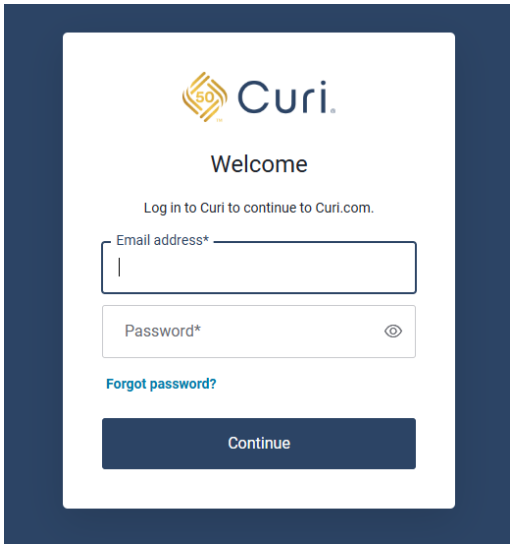
1. Visit https://myaccount.curi.com/register
4. Select Register as a Broker Partner representing clients
5. Fill in your details, then click Continue

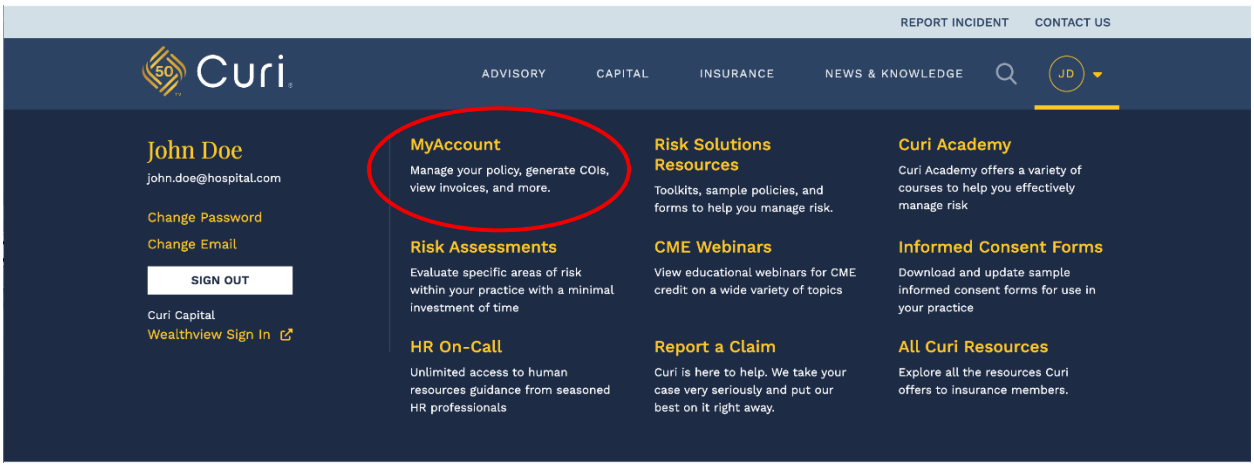


Sign In

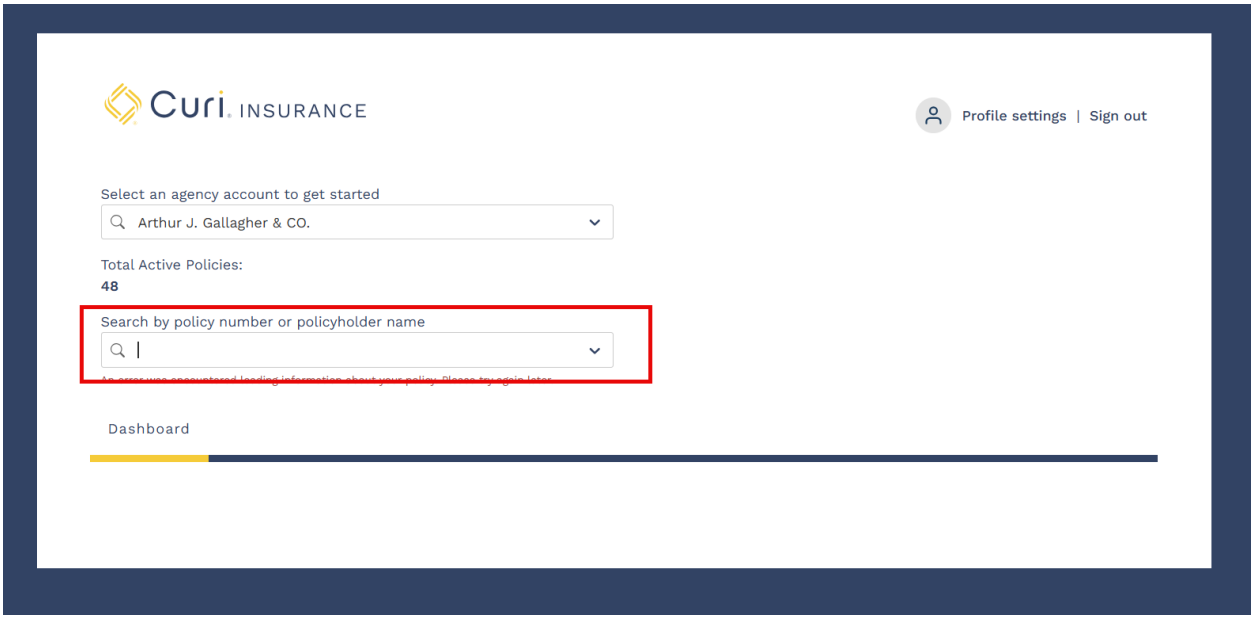
Visit Curi.com and use the Sign In link in the upper right corner. As part of our secure process, you must verify your identity using the email address from your MyAccount registration during login.





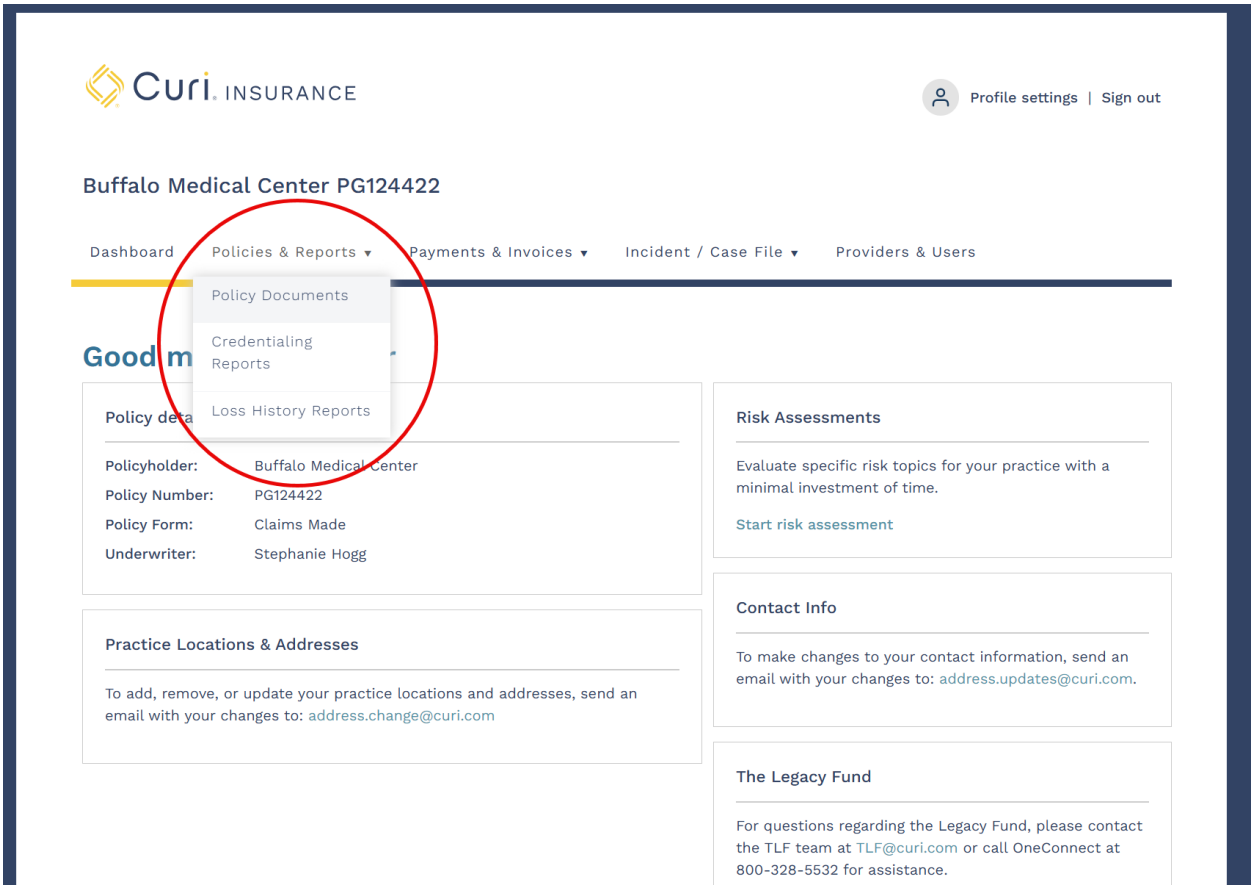


The broker view allows you to search for a policy from the home screen by policy number or policyholder name. Select the desired policy from the dropdown menu to view its details.

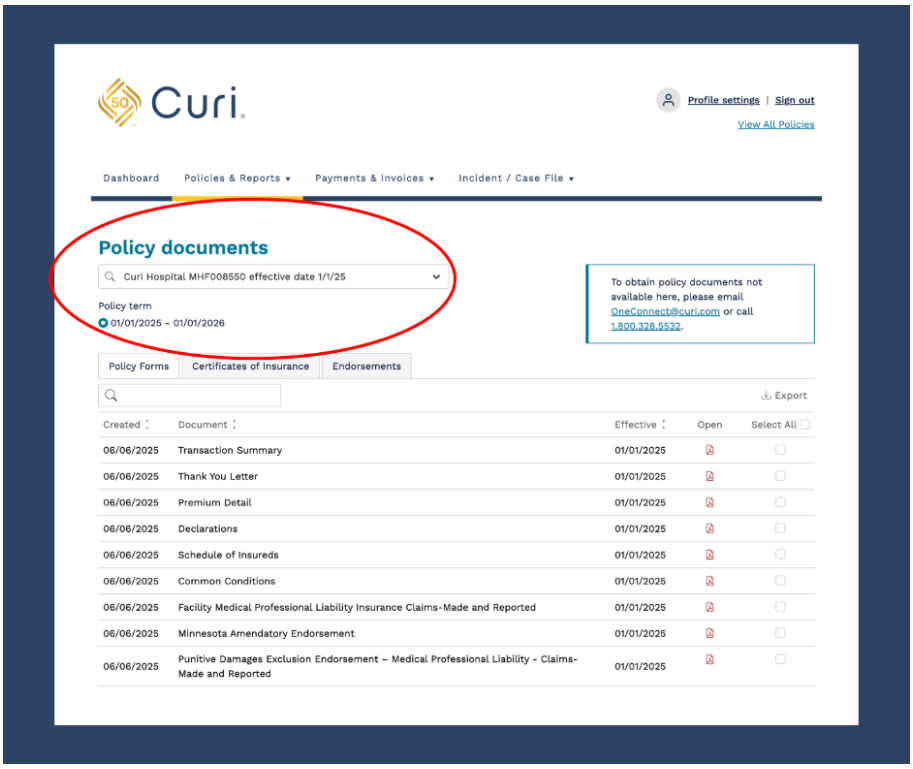


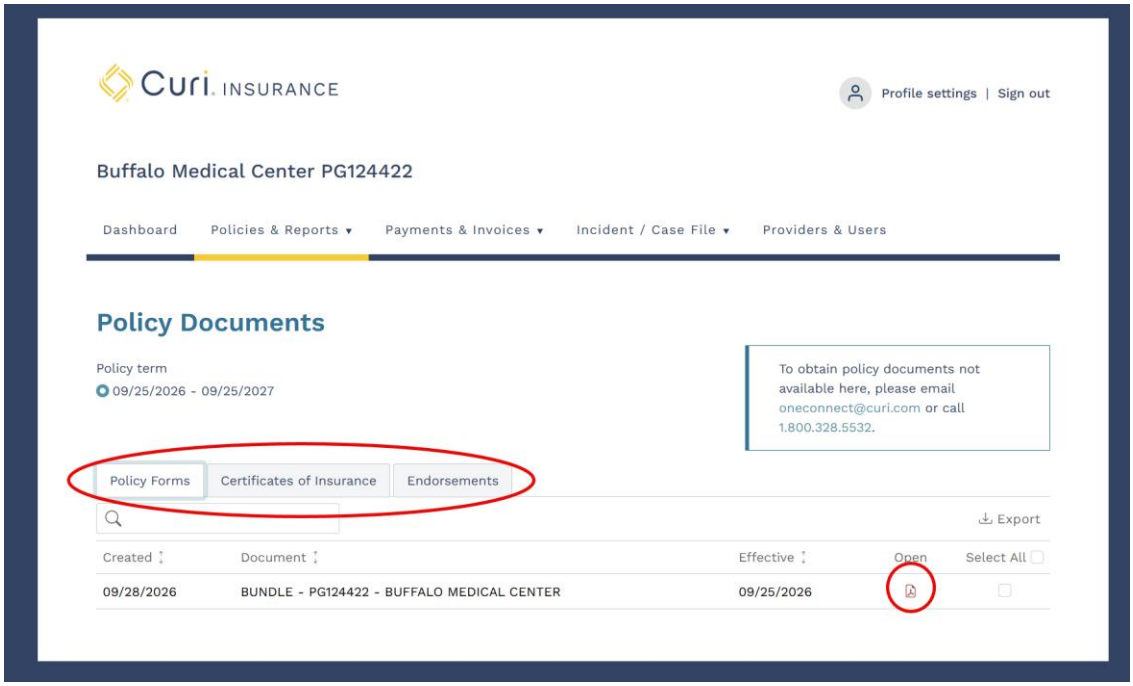
Policy Documents

View or download policy documents and reports from this tab.



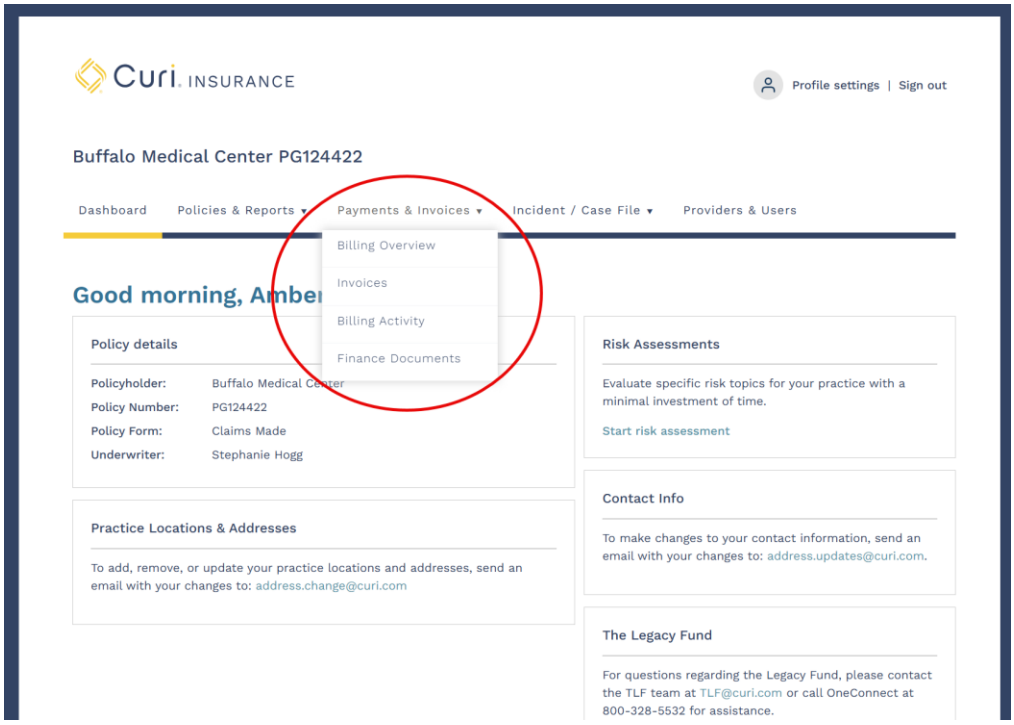
If you have multiple policies, select the policy from the drop-down menu. Then, navigate to the policy forms, certificate of insurance, or endorsement tab to find the document(s) you need. You can open and export the documents you need by clicking on the PDF icon under the Open column



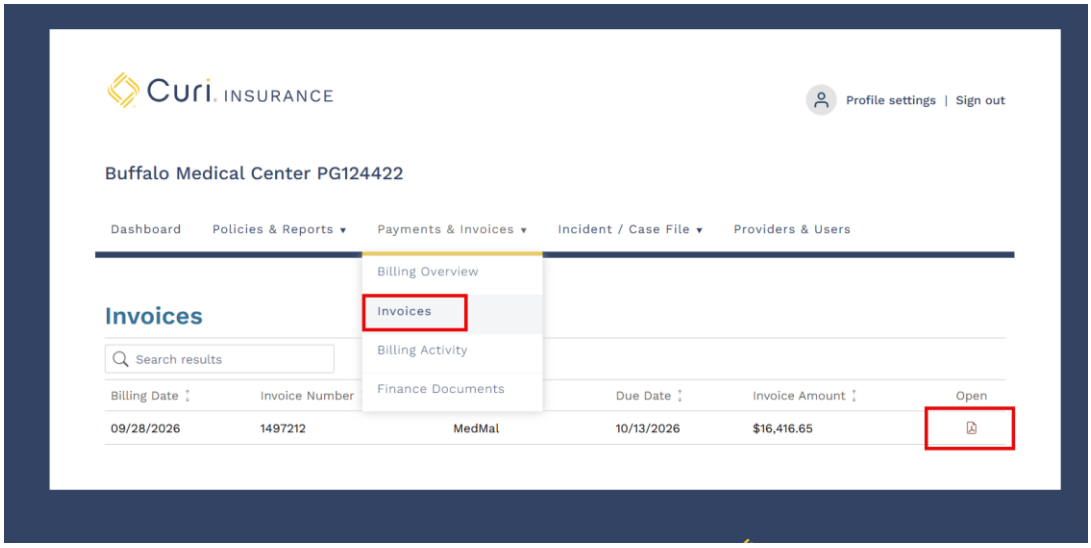


Payments & Invoices

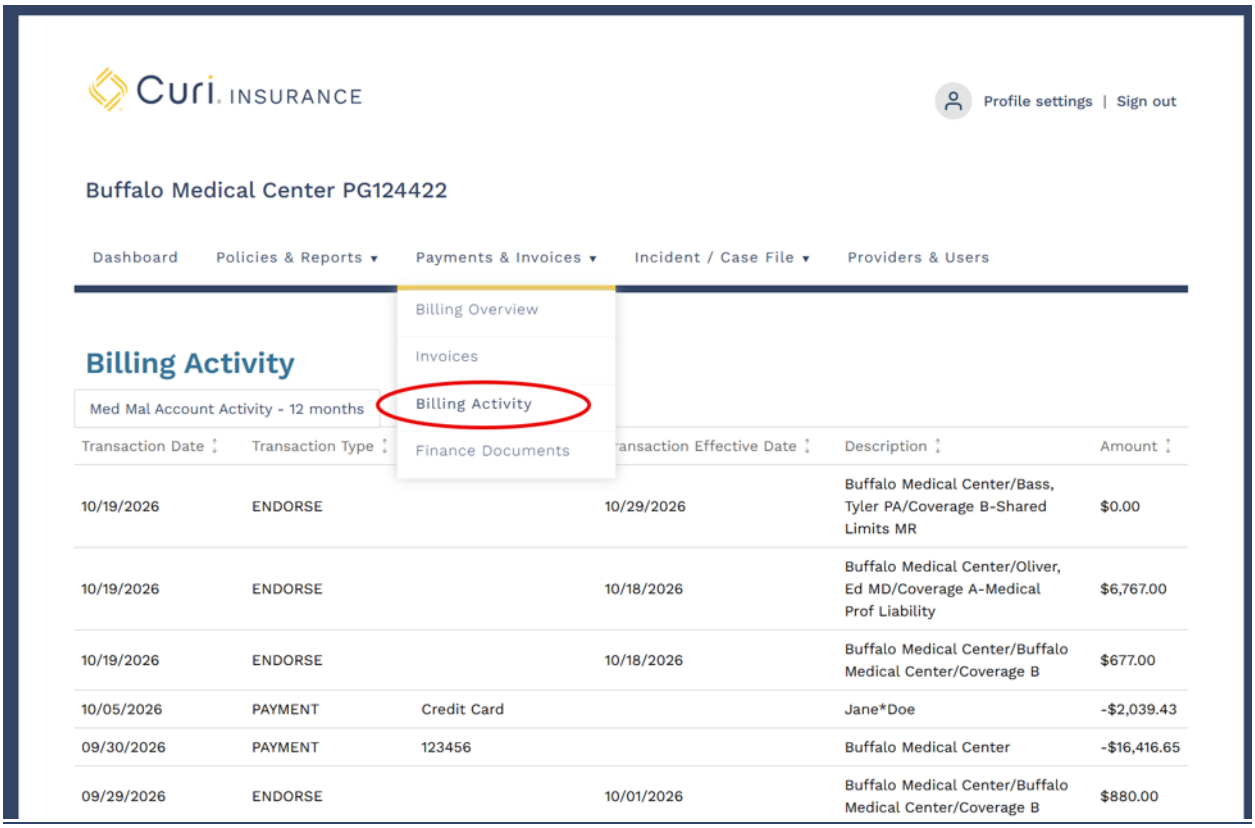
Payment & Invoices gives you full access to invoices, payment options, and billing history.



To view and download all invoices, navigate to Invoices located under the Payment & Invoices tab. You can then open and export the documents you need by clicking on the PDF icon under the Open column.



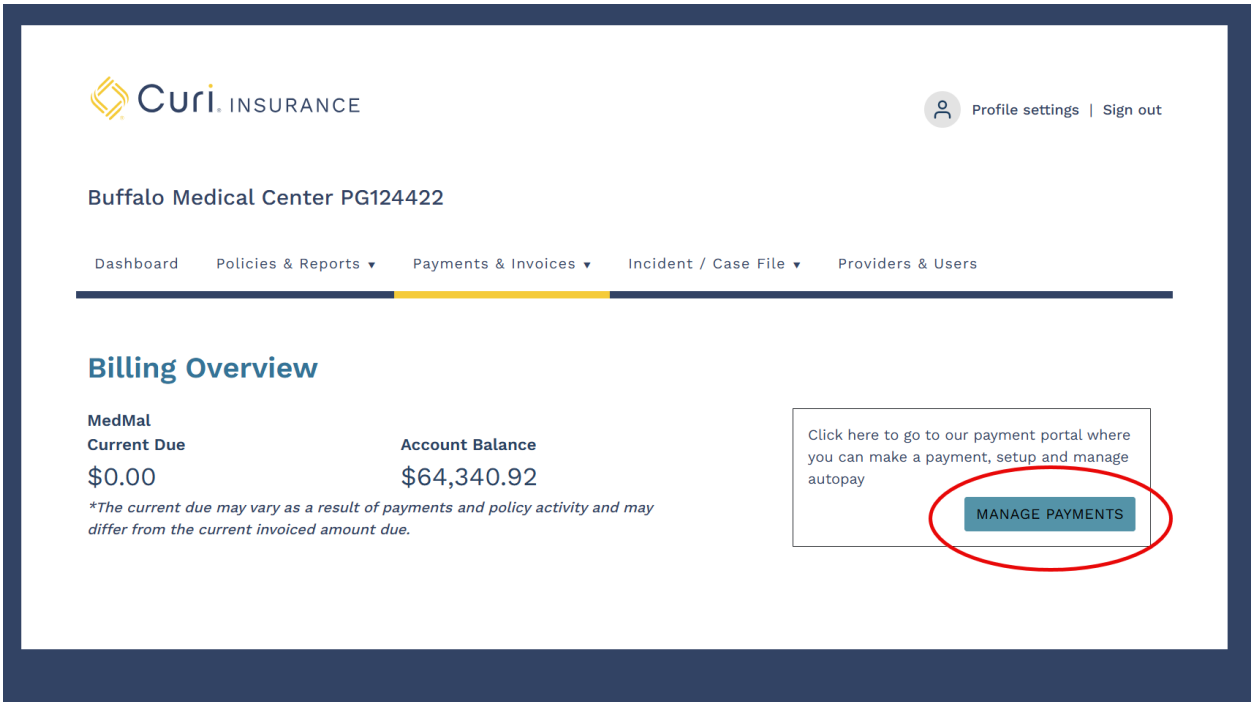
For a full list of all policy transactions, the Billing Activity section within the Payments & Invoices tab displays a rolling 12 months of policy transactions and payment history.



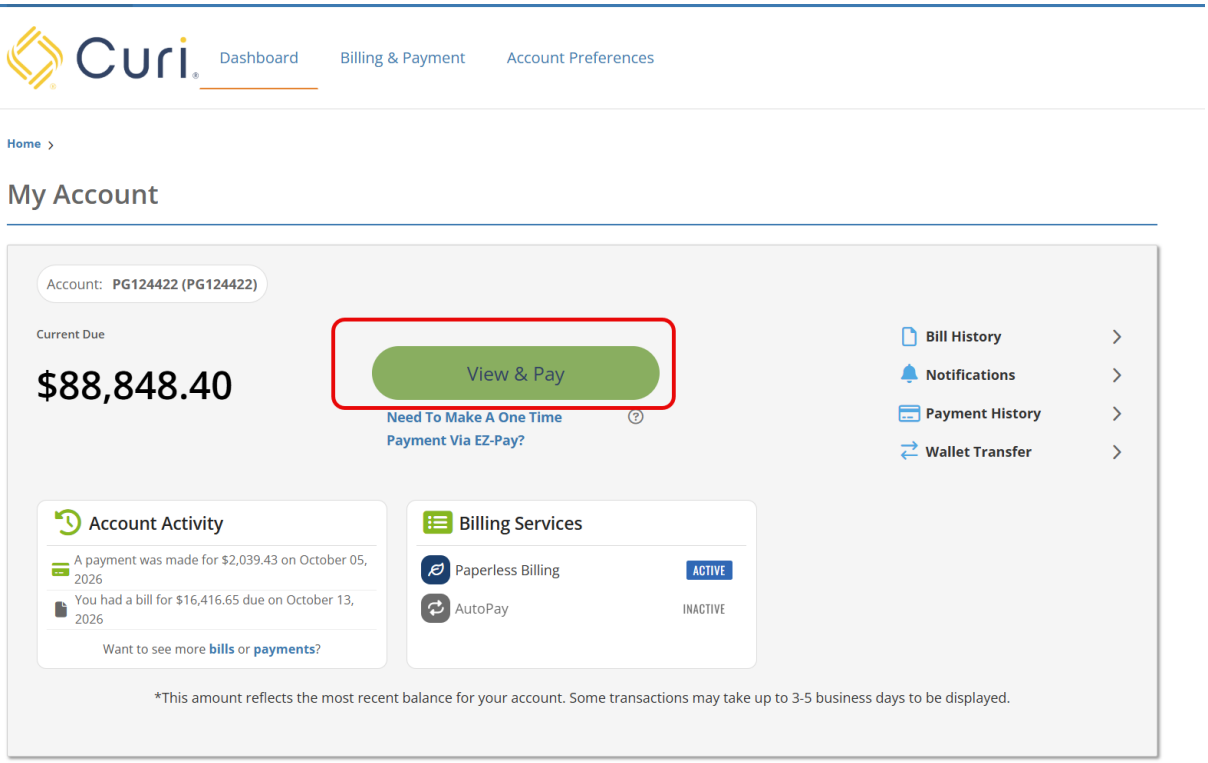
MMIC-NC Policyholders Information (Policies with Prefix PG or PS)

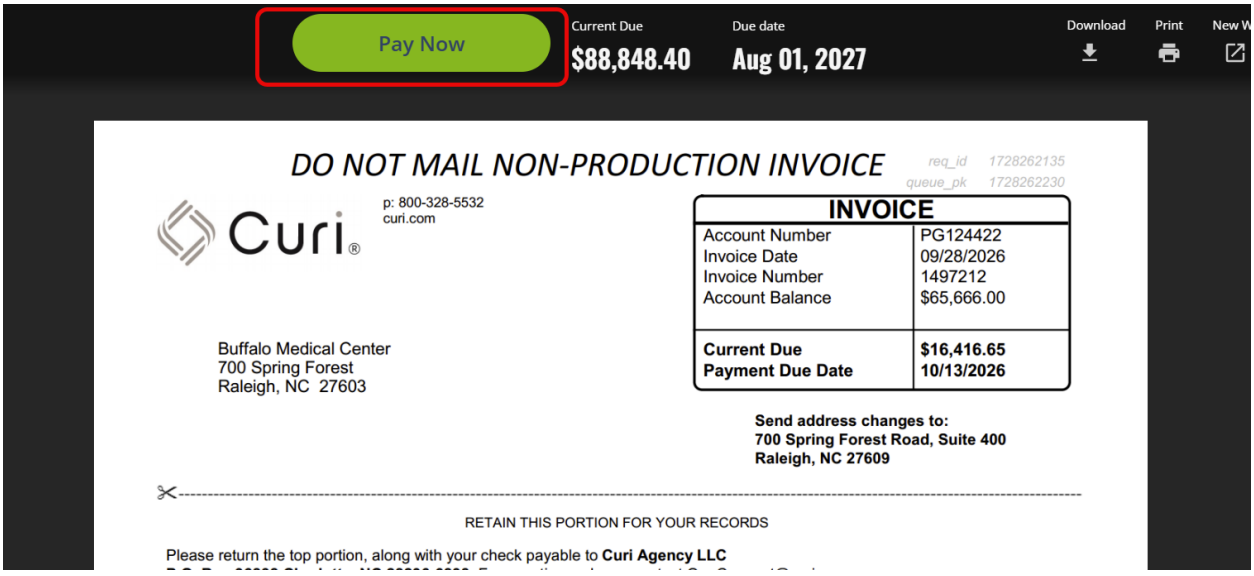
How to Make a Payment

Navigate to the Billing Overview page from the Payment & Invoices menu. From this page, you can view the current amount due, account balance, and navigate to Curi's payment portal, where you can make a payment, set up electronic billing, and enroll in autopay.

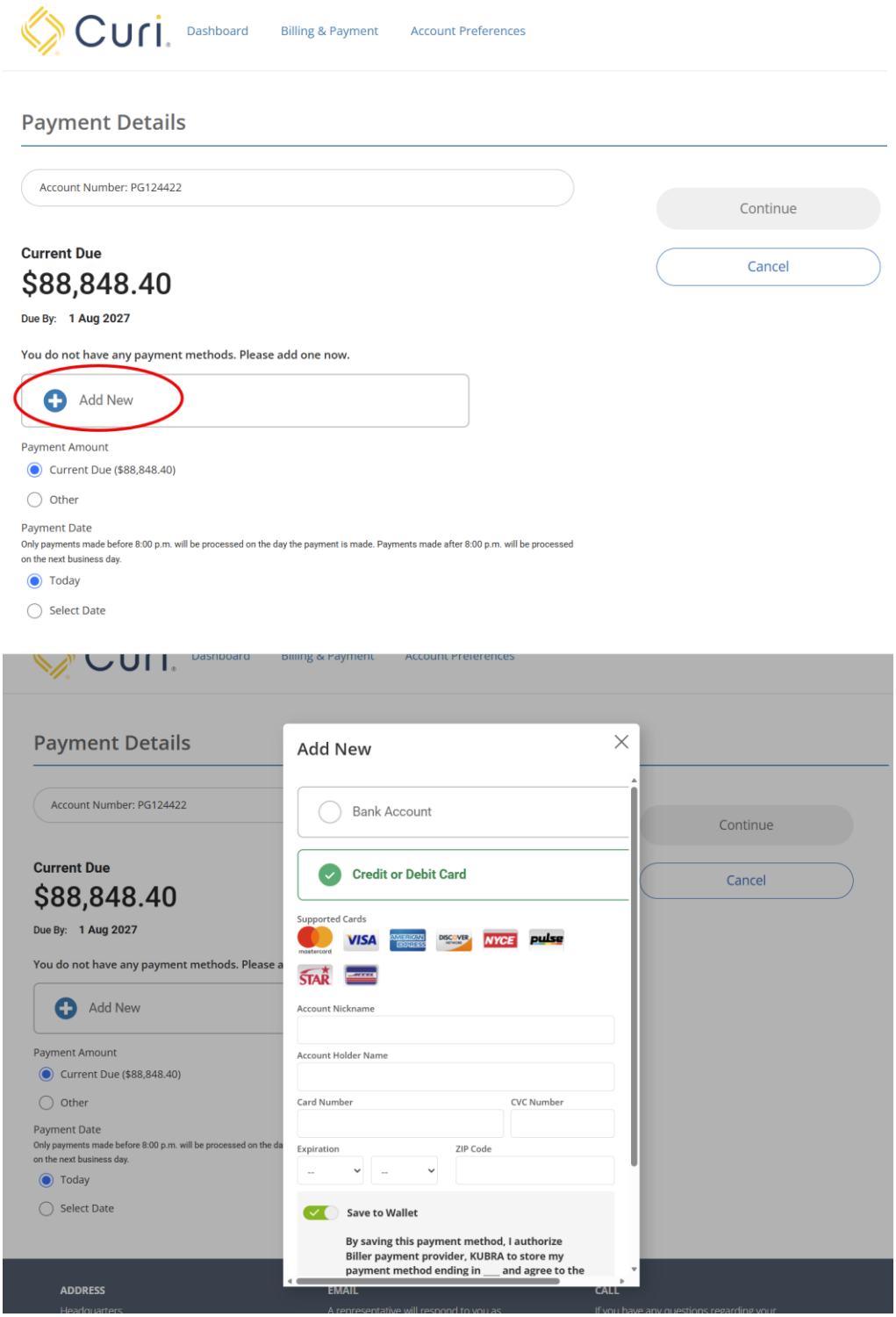


To make a payment, click on the View & Pay link on the Curi Payment Portal Dashboard. After reviewing the current invoice due, use the Pay Now link at the top of the page to navigate to the payment details page.



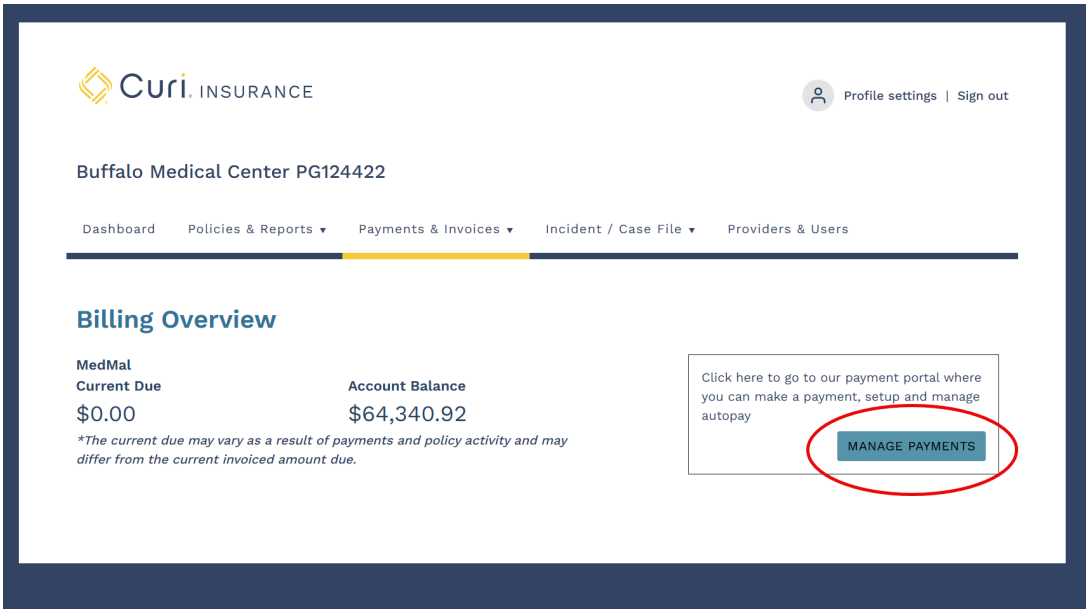


Select the desired payment method, payment amount, and payment date. If there are no payment methods saved in your account, one can be added by clicking the Add New box.



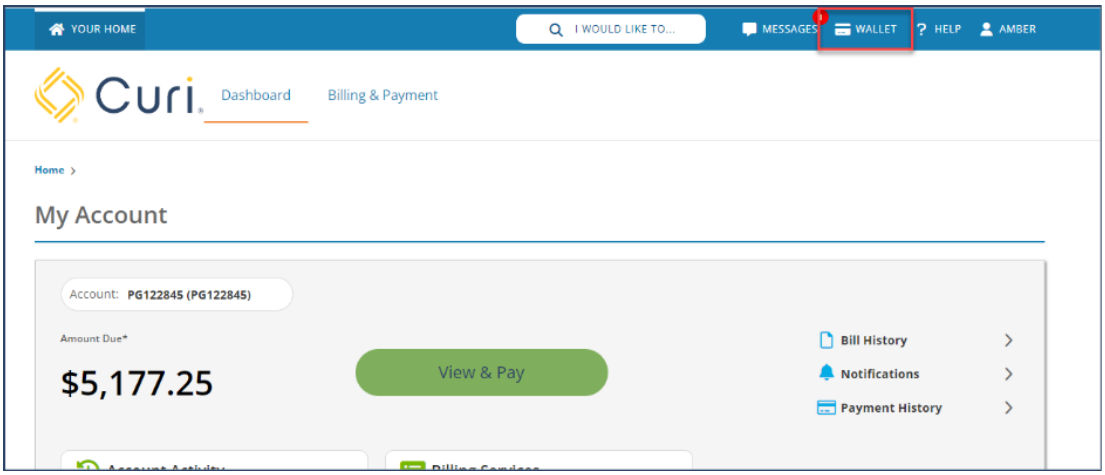
How to add Payment Methods to Your Wallet

Navigate to the Billing Overview page from the Payment & Invoices menu and click on Manage Payments to get to Curi's Payment Portal.

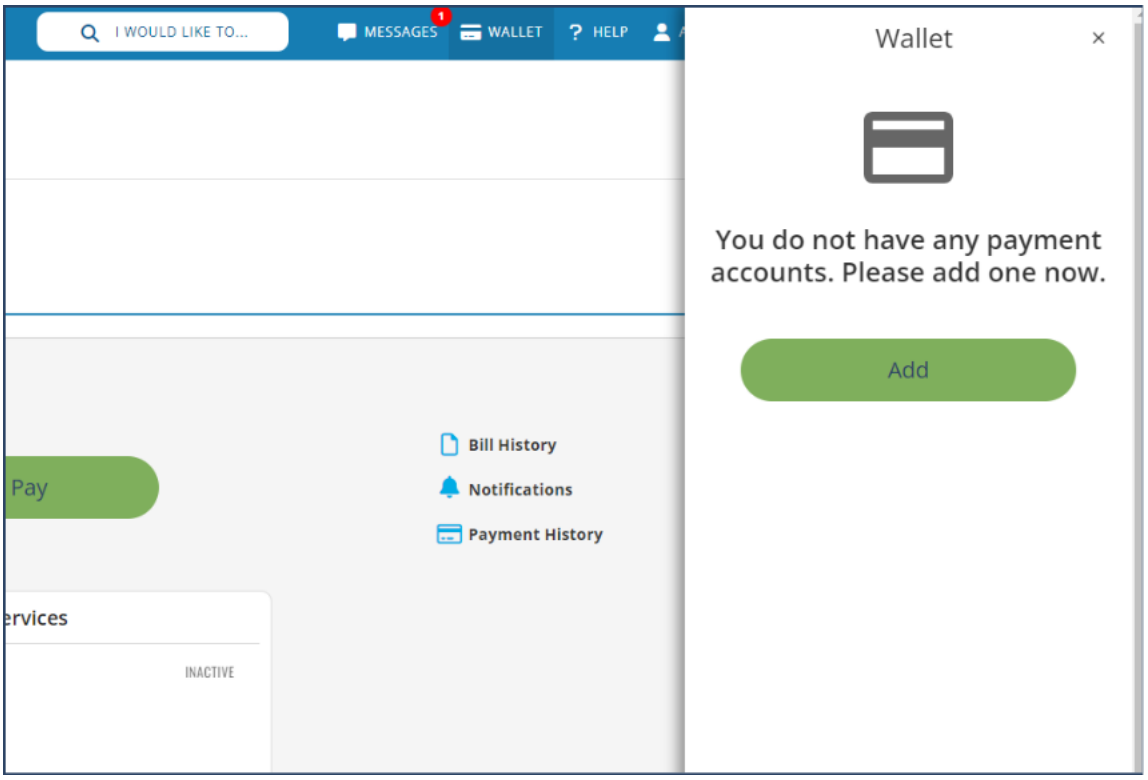


From there, you will be directed to your "Account Dashboard," where you will see basic information regarding the account, including the Amount Due, Bill History, Notification Preferences, and Payment History.

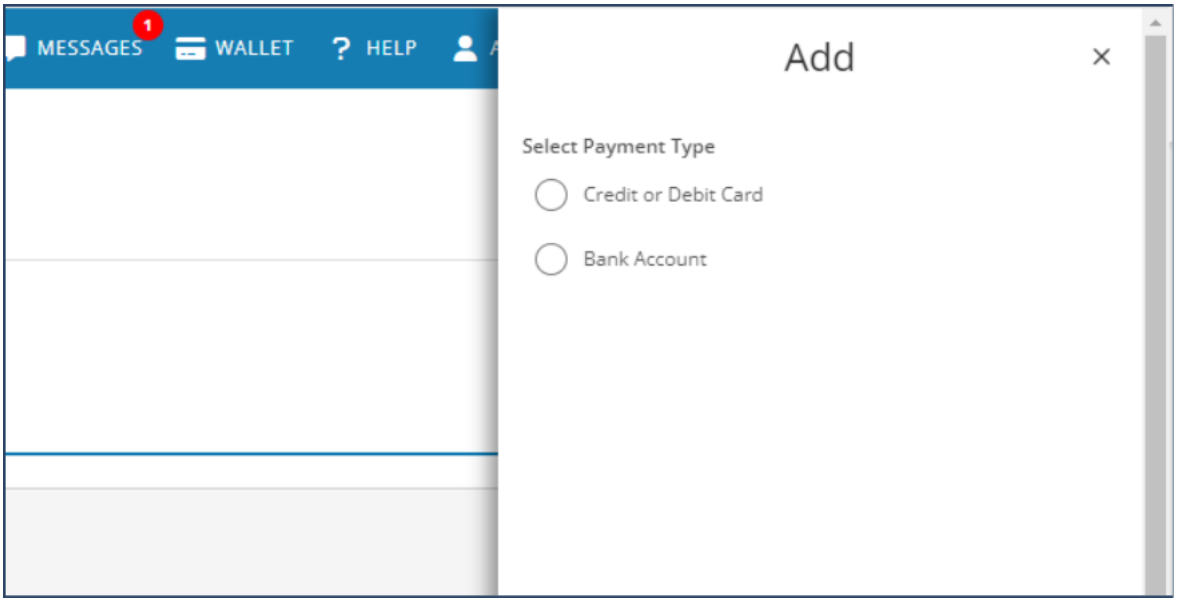
To access your Wallet, click on the "Wallet" icon at the top right-hand side of the Dashboard screen.



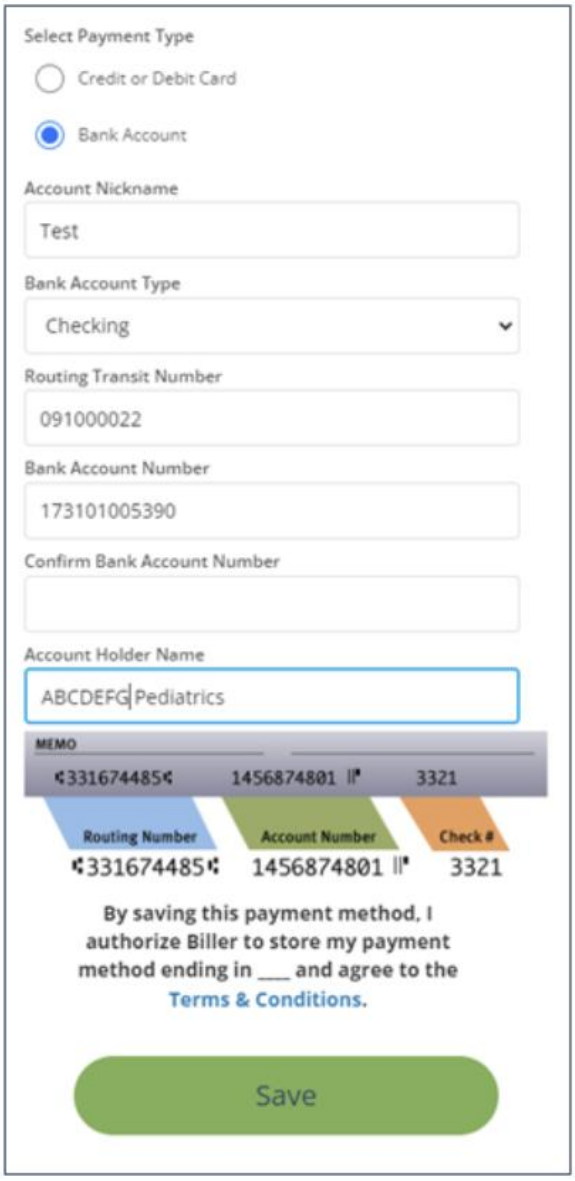
Next, click on the “Add” button and then “Select Payment Type”.

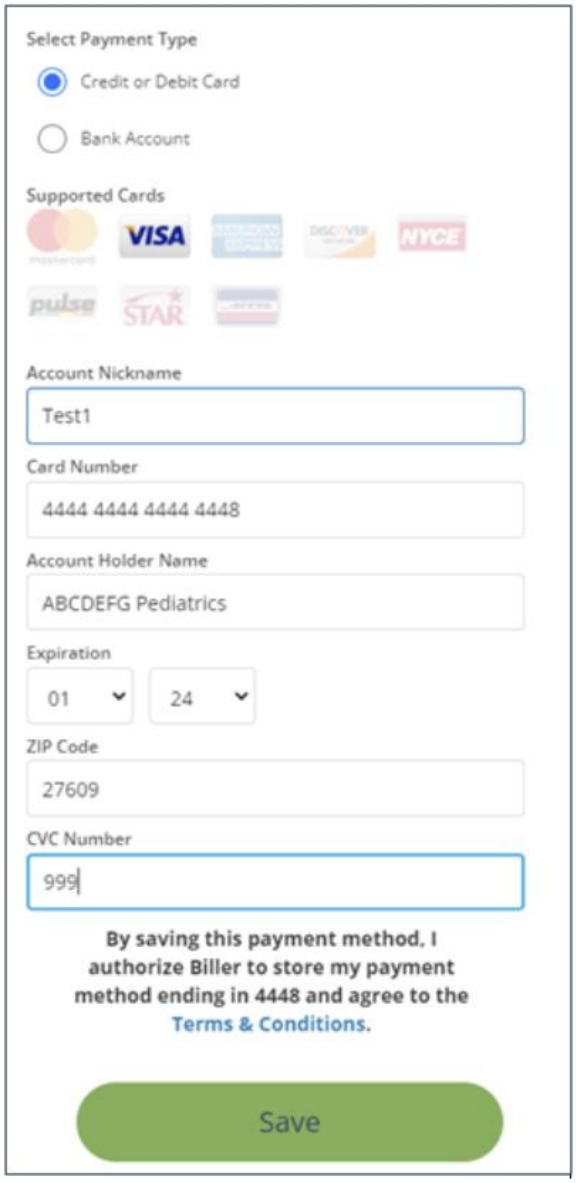


Please note: You can add multiple payment options to your Wallet.



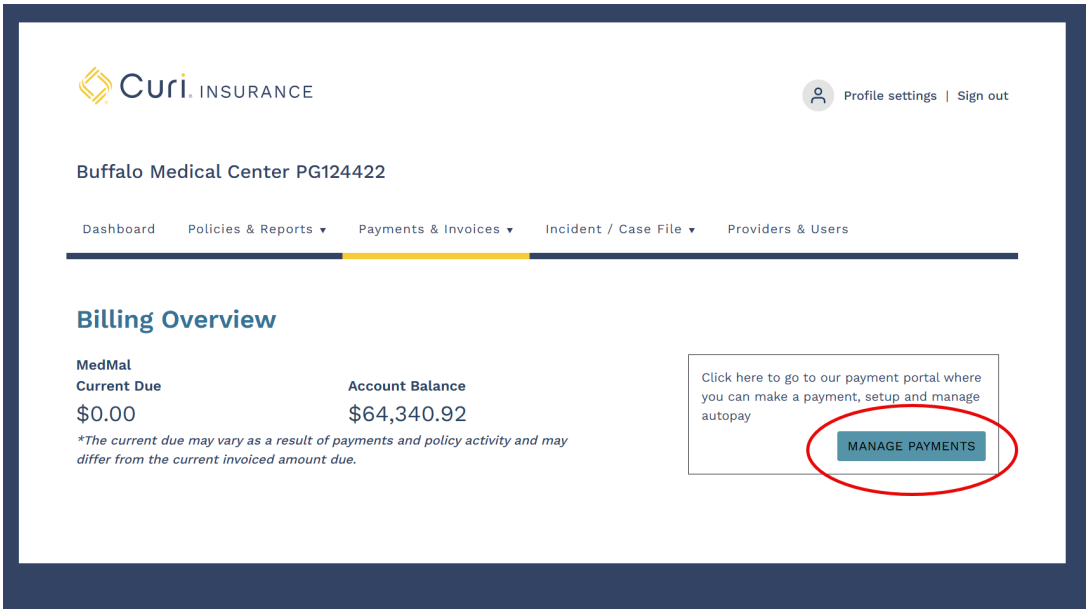
Complete the payment information requested and hit “Save.”



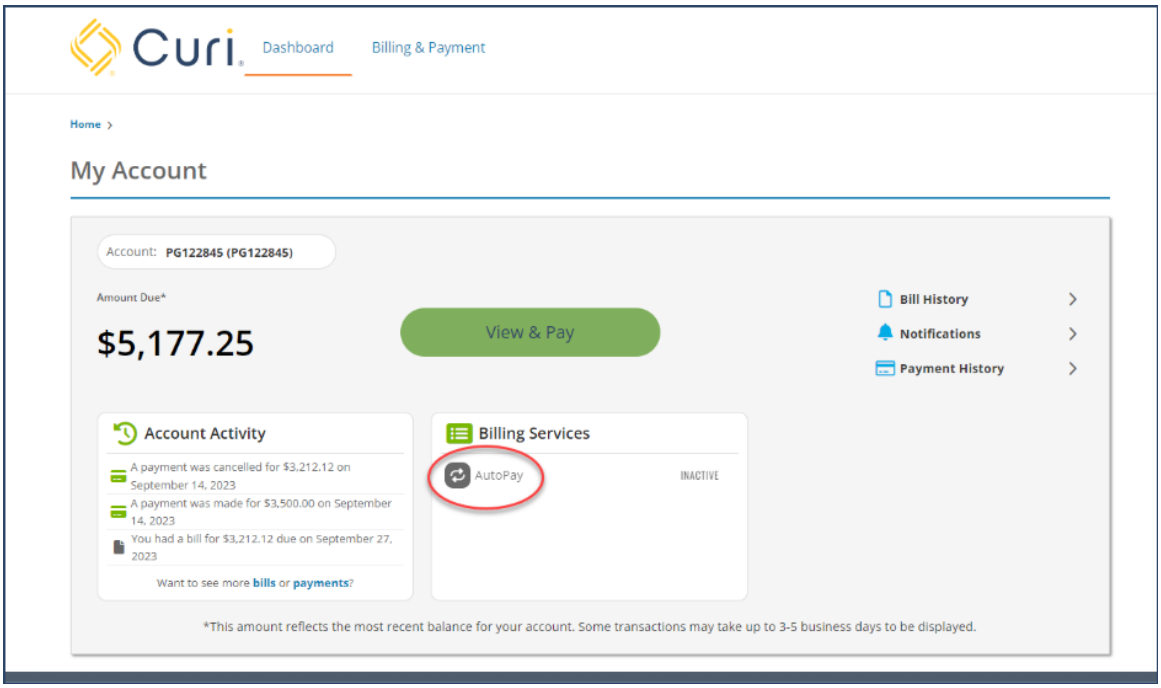


How to Set up AutoPay

Navigate to the Billing Overview page from the Payment & Invoices menu and click on Manage Payments to get to Curi's Payment Portal.

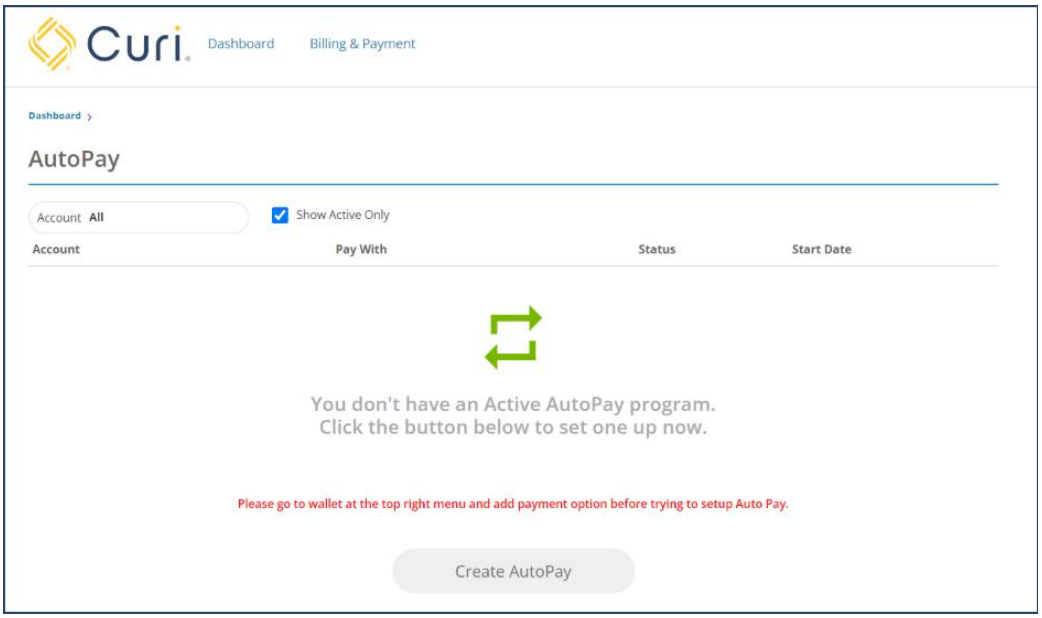


To set up AutoPay for the account listed, click on the grey “AutoPay” button under “Billing Services.”



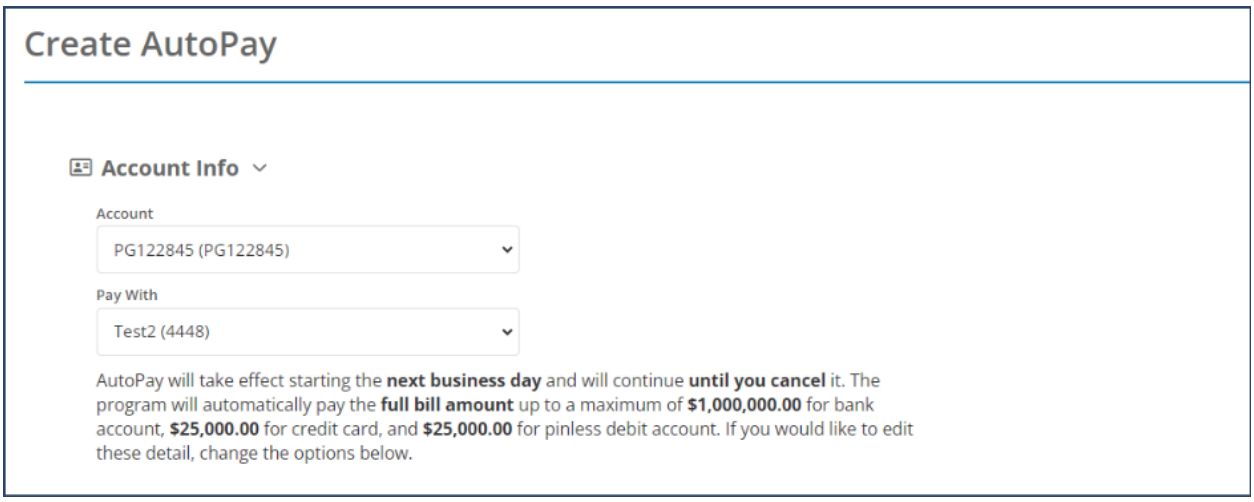
Next, click on the “Create AutoPay” link in the middle of the page.

Note: If you do not have any payment options saved in your “Wallet,” you will need to add one before completing the AutoPay setup. For step-by-step instructions on how to set up new payment options, see Curi’s User Guide on Setting up Payment Options in your Wallet.

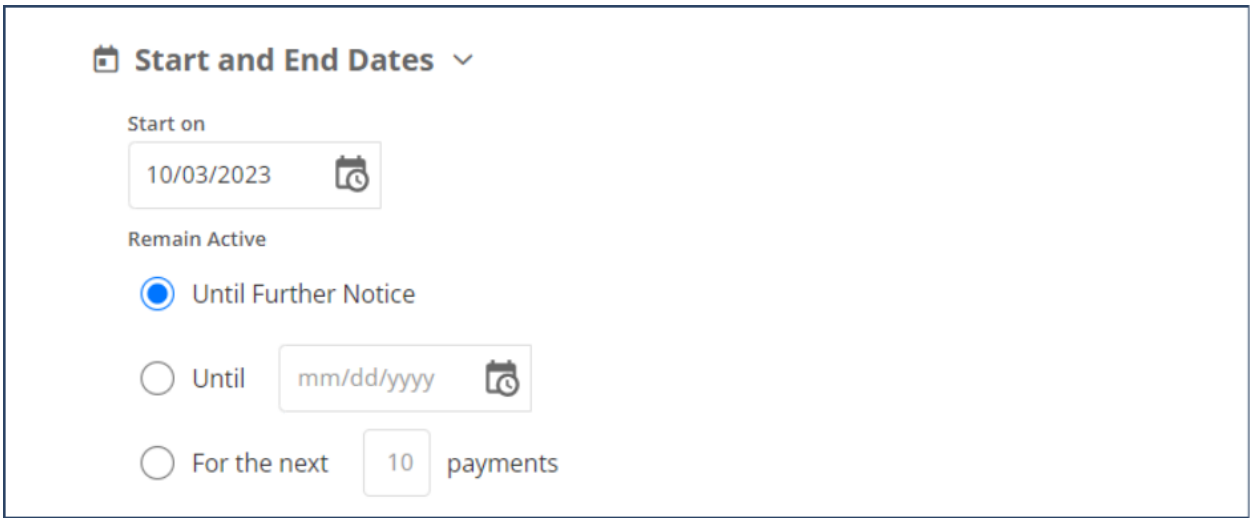


You'll begin by choosing your "Account Information" selections, including Account Number and Payment Option.

Note: If you have multiple policies associated with your practice, you can choose which account you'd like to set up on AutoPay using the drop-down menu under the Account selection box. You will need to set up AutoPay separately for each account



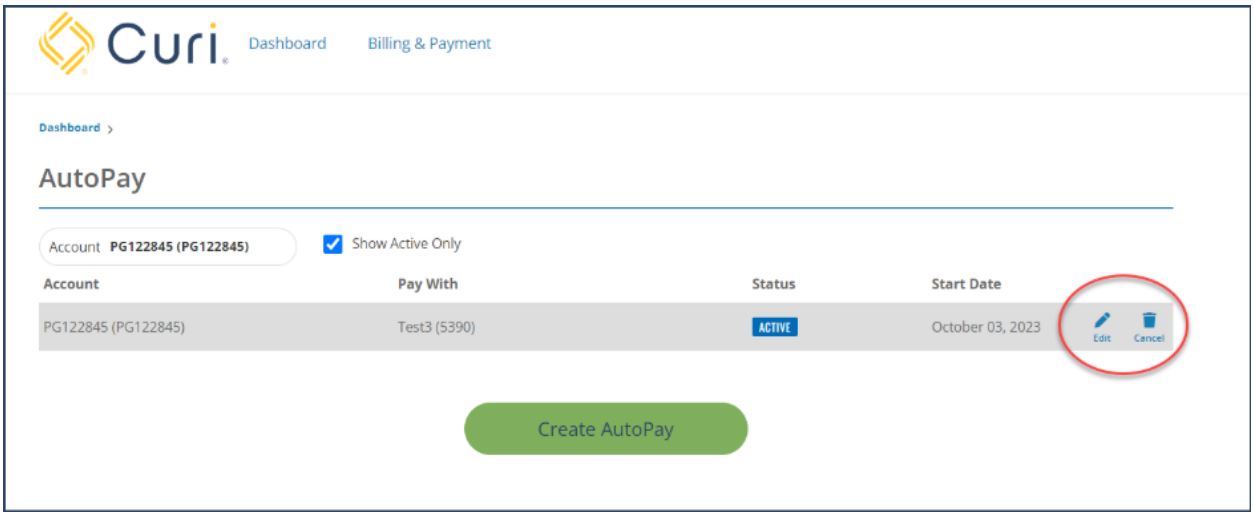
Continue by selecting the Start and End Dates of the AutoPay process. You can select the date on which you would like your premium payments to begin automatically processing. You can also select how long you'd like for the autopayment process to remain active, either until further notice, until a specific date, or for subsequent invoices.



Finally, select the maximum dollar amount Curi is authorized to pull from your account under the Payment Instructions section. The system defaults to the maximum dollar amounts allowed for different payment types (i.e., $25,000 for credit card payments and $1,000,000 for bank account information). However, you can reduce these amounts if desired.



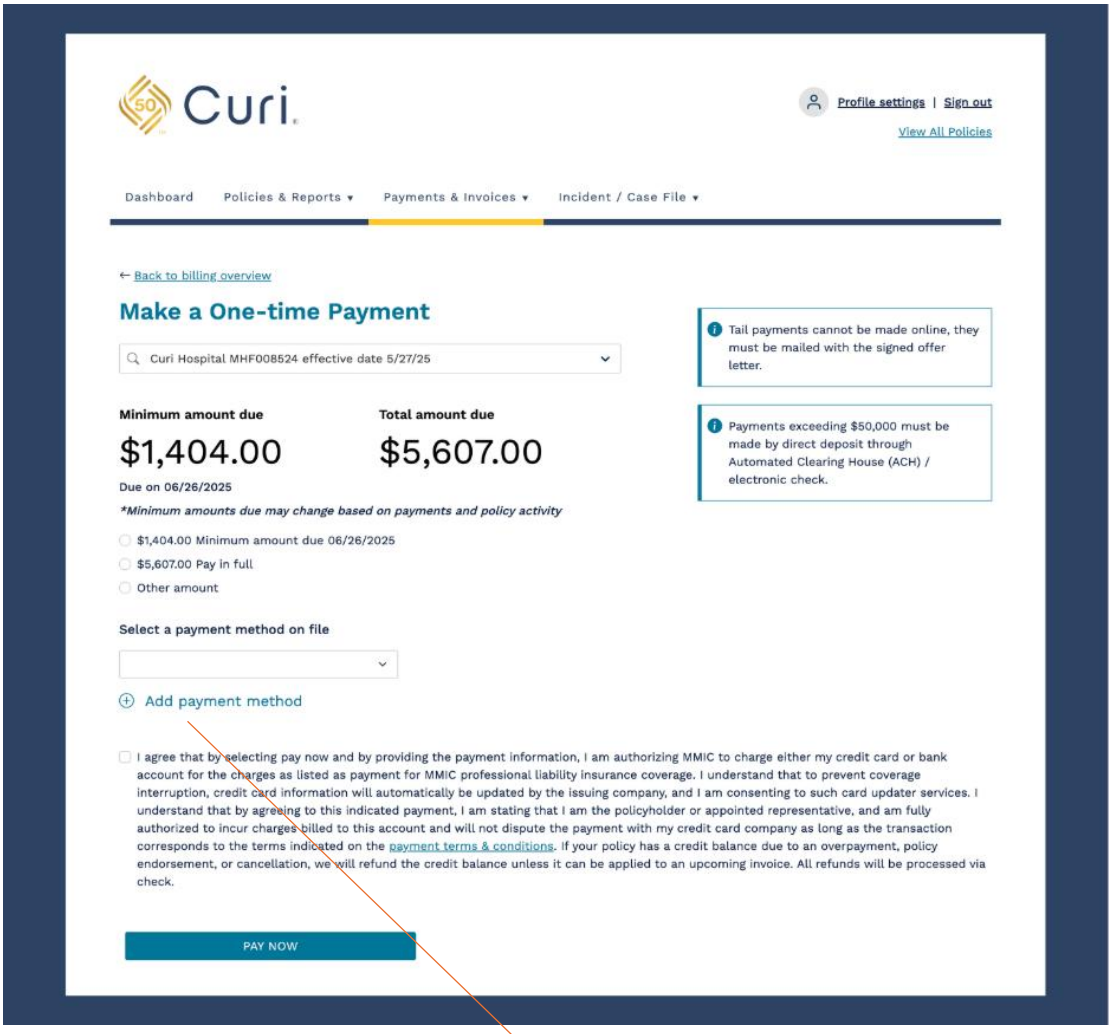
Once complete, hit the green “Save” button at the bottom of the screen, and you will be directed to the AutoPay Dashboard where you will see the account noted as “Active” for AutoPay. Finally, you can edit your AutoPay selections or delete AutoPay at any time by using the “Edit” or “Cancel” buttons on the far-right side of the screen.

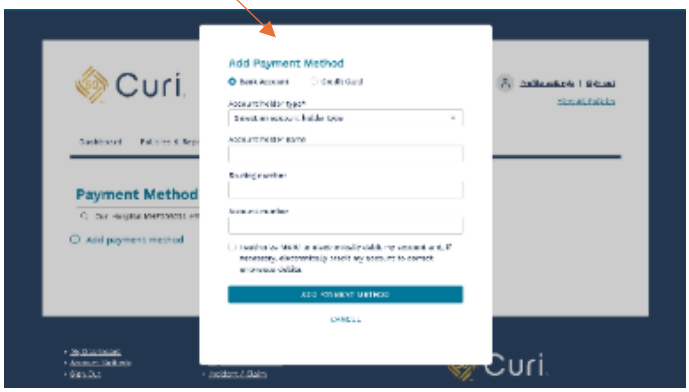


MMIC-MN Policyholders Information (Policies with Prefix MMP or MHP)

How to Make a Payment

The Make a One-time Payment page allows you to add a payment method or select one that you have on file to pay your premium online.



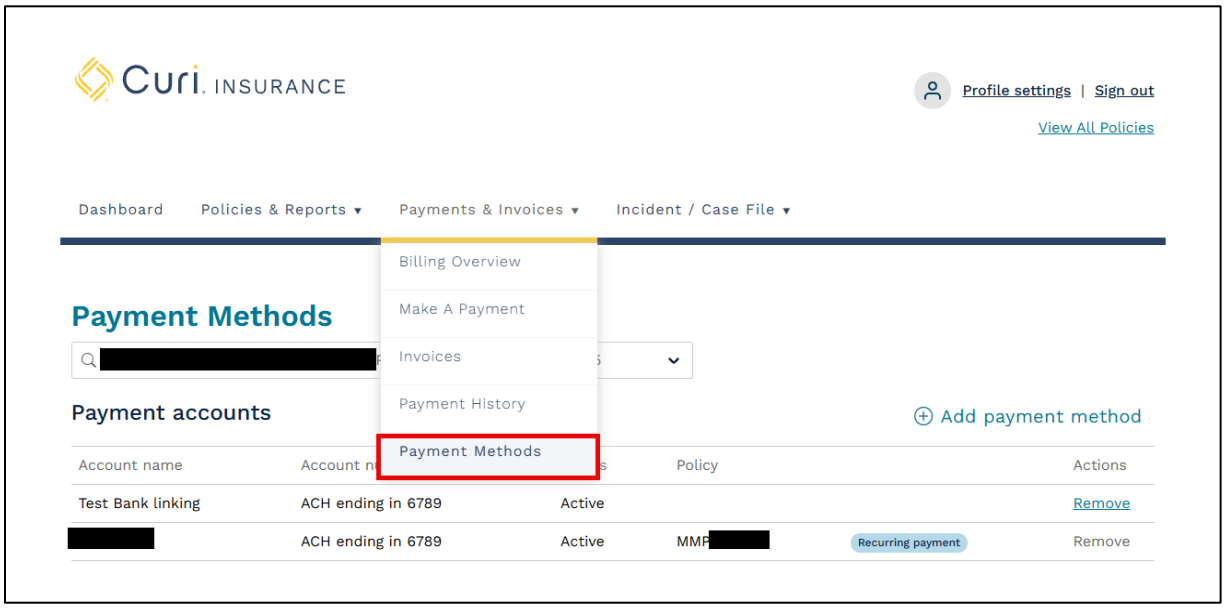


How to add an ACH payment method

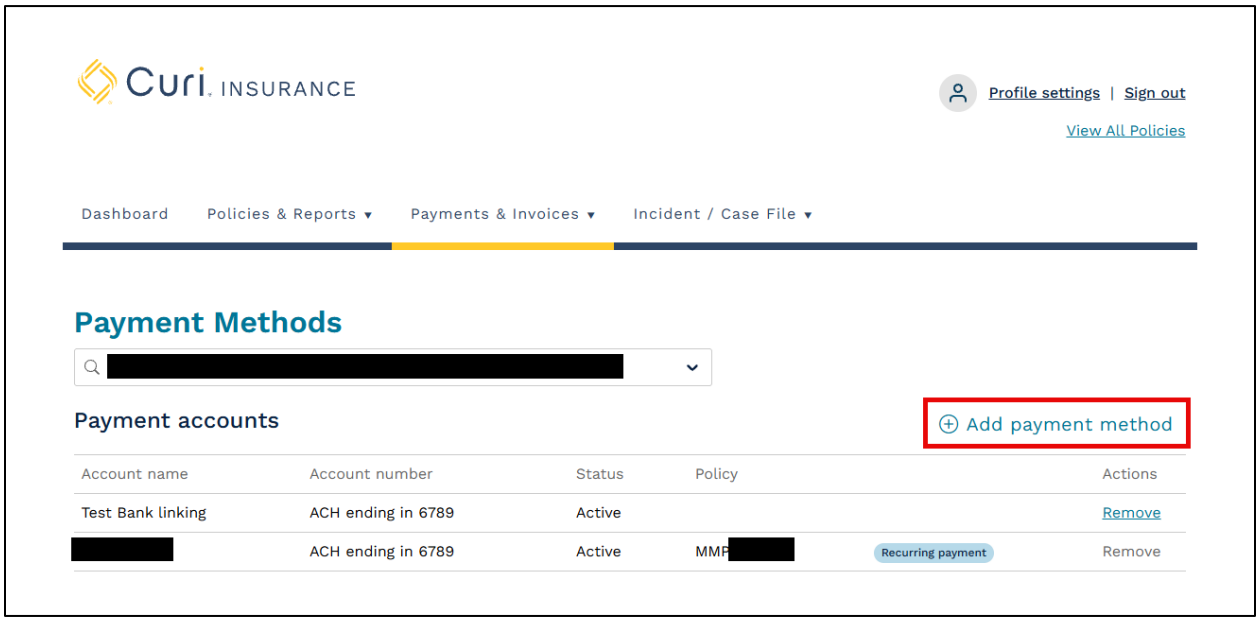
Once logged in, navigate to the Payment Methods page from the Payment & Invoices menu. From this page, select the “Add payment method” prompt. Here, users can:

- add new ACH payment methods for both one-time and recurring payments
- manage payment methods for recurring payments
- link their bank accounts and enter bank account details manually

To add a payment method, you will add your ACH bank details manually

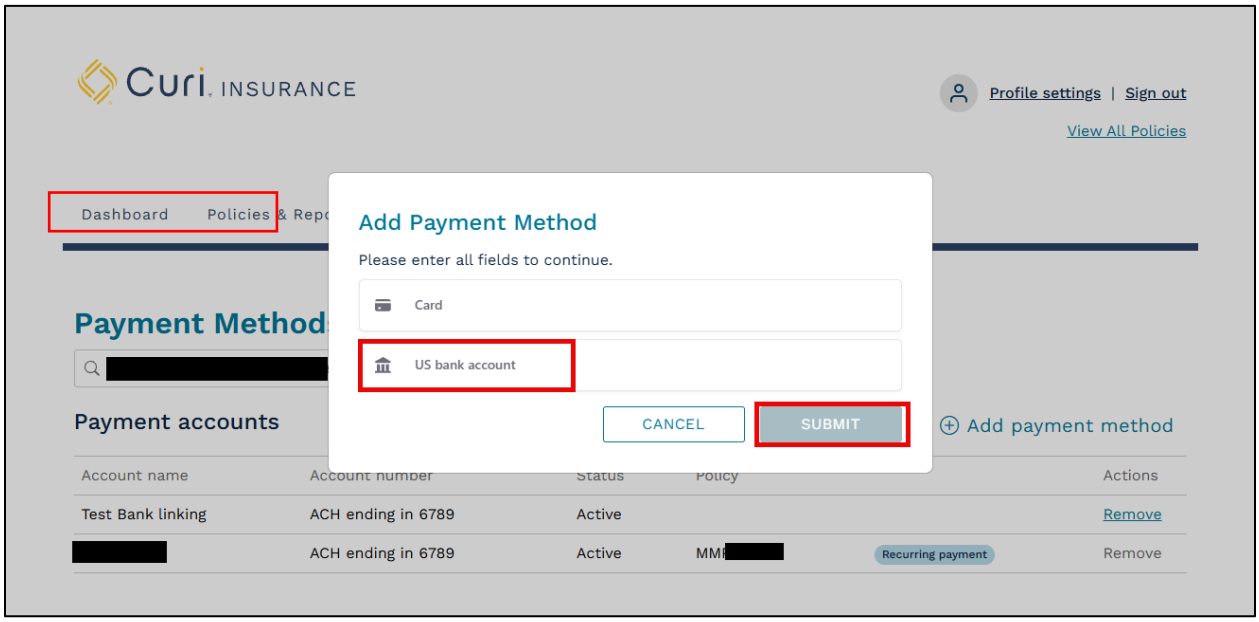


To do so, select Add Payment Method.

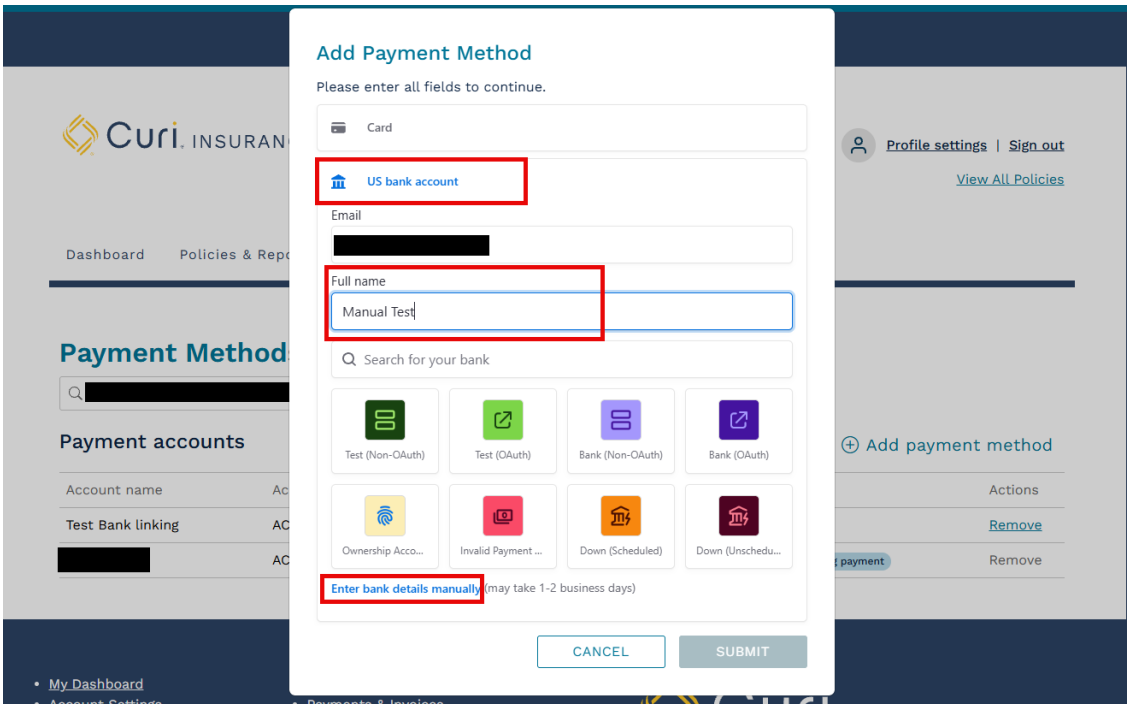


The Add Payment Method options will appear via a pop-up.

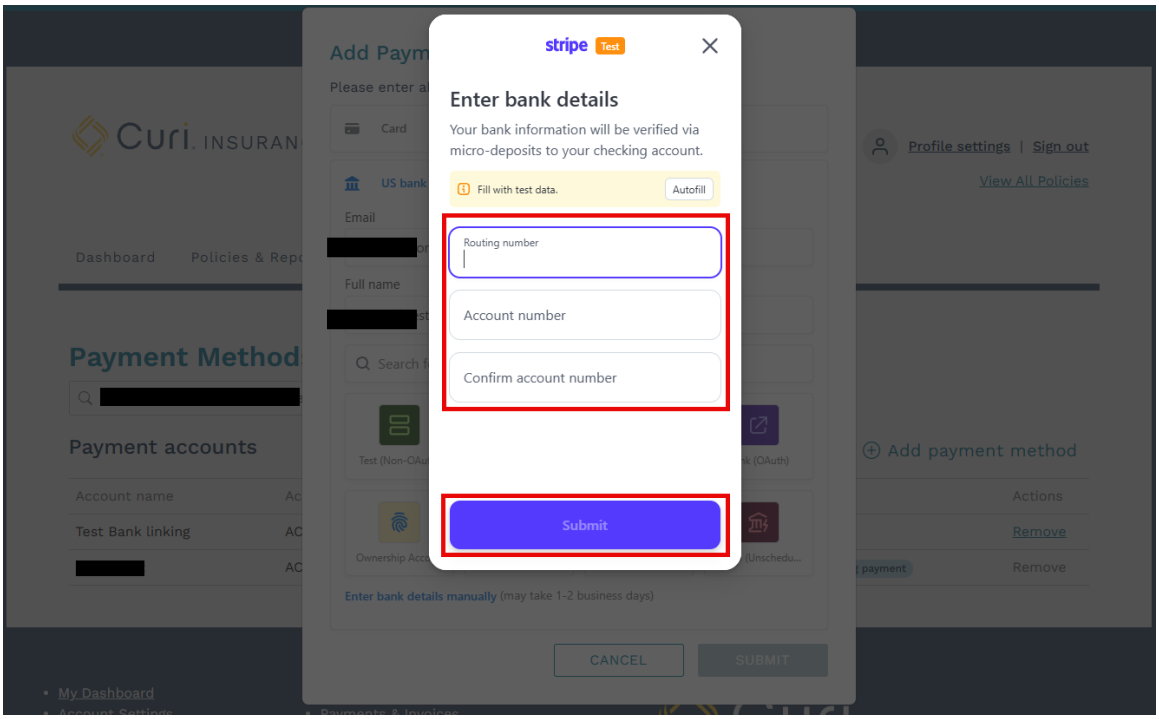
- Select “US Bank Account” Option
- Click Submit



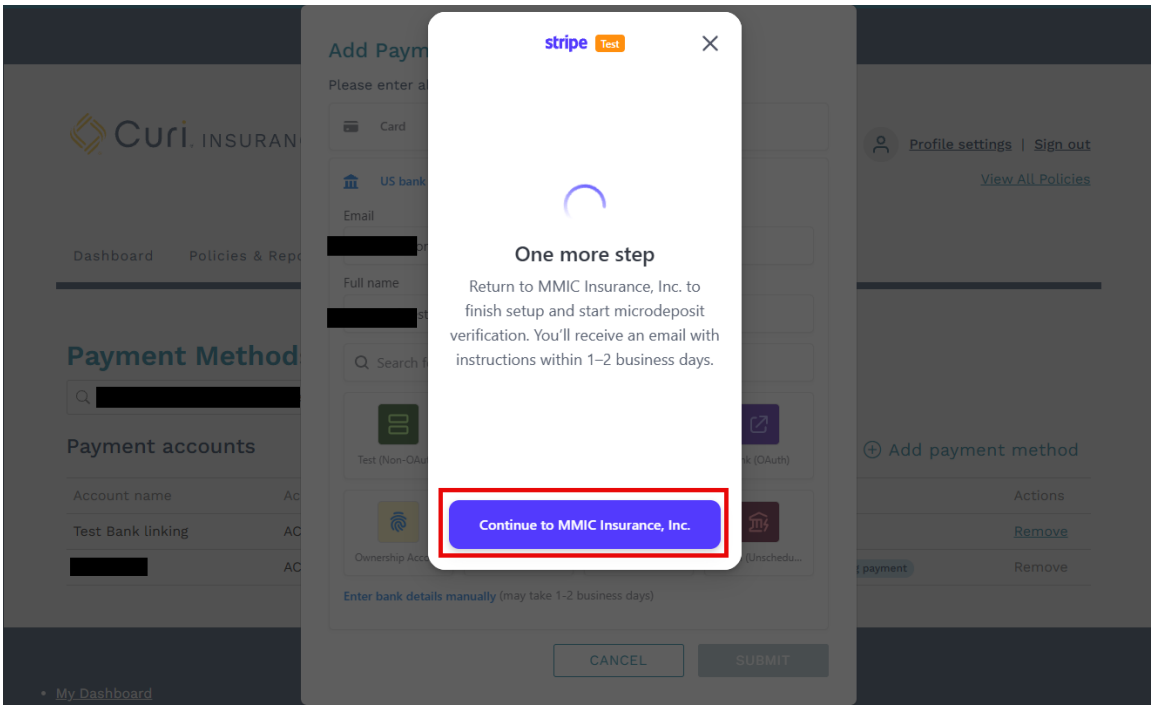
Enter full name and email address in the provided form field prompts. Next, select the option to enter the bank details manually.



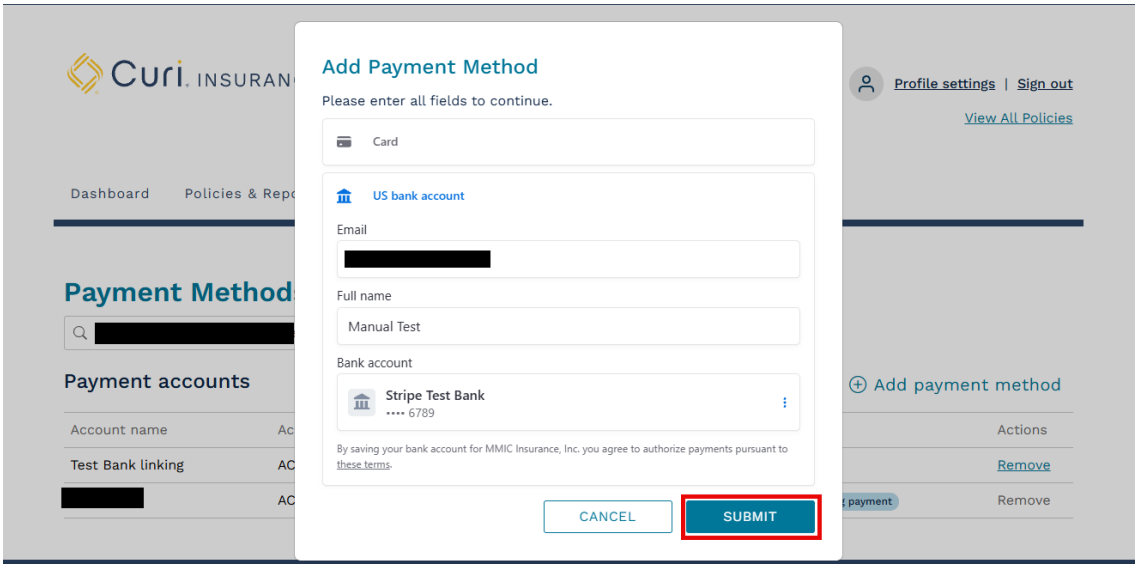
Enter the banking information manually in provided fields and click Submit.



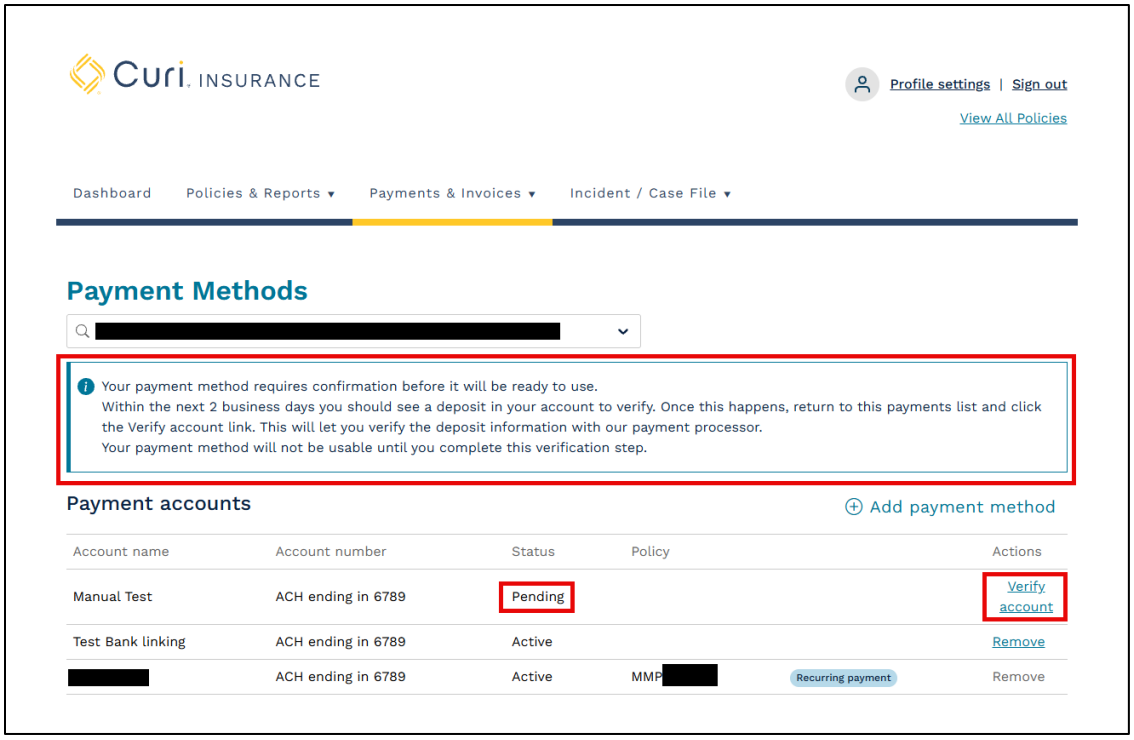
You will see the bank account verification requirement initiation confirmation. Click Continue.



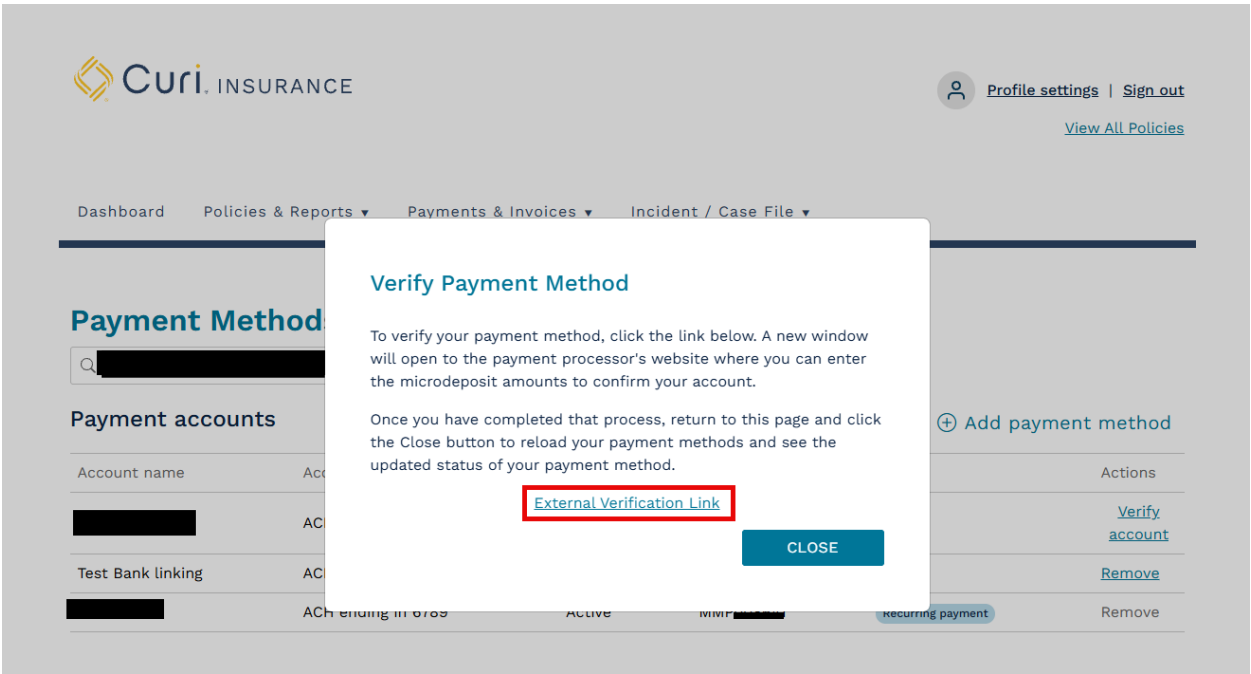
Review the entered information and click Submit.



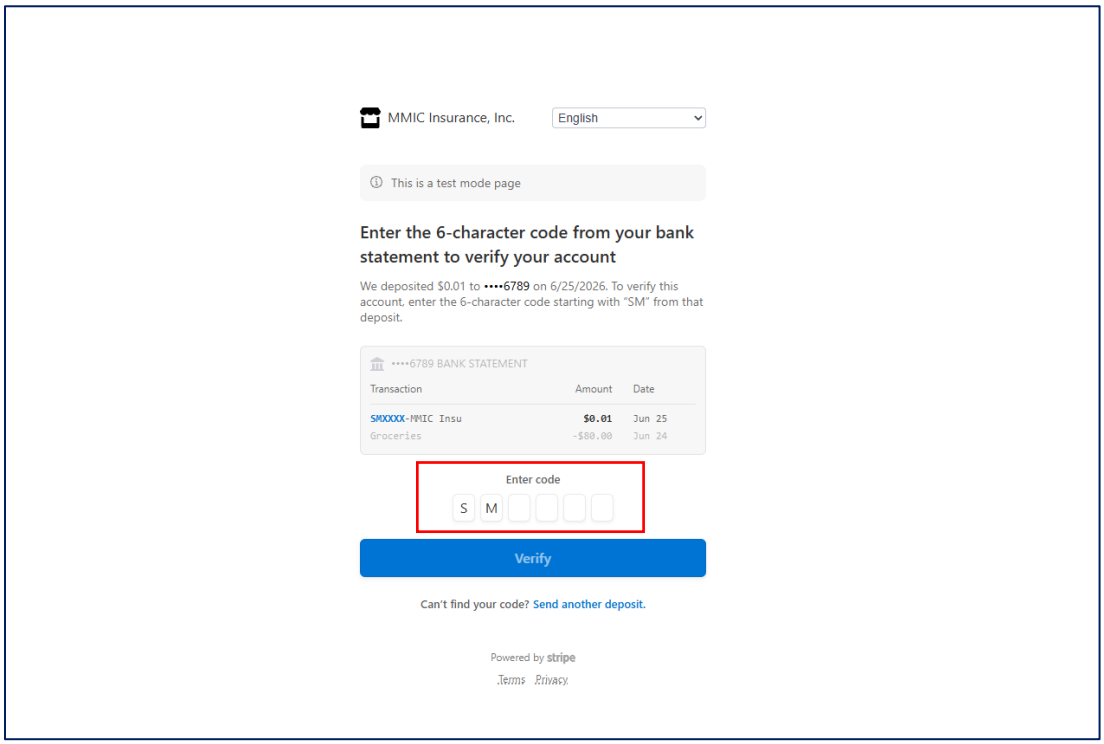
The newly added payment method pending notification message will be displayed. Locate the pending verification and select Verify Account under Actions.



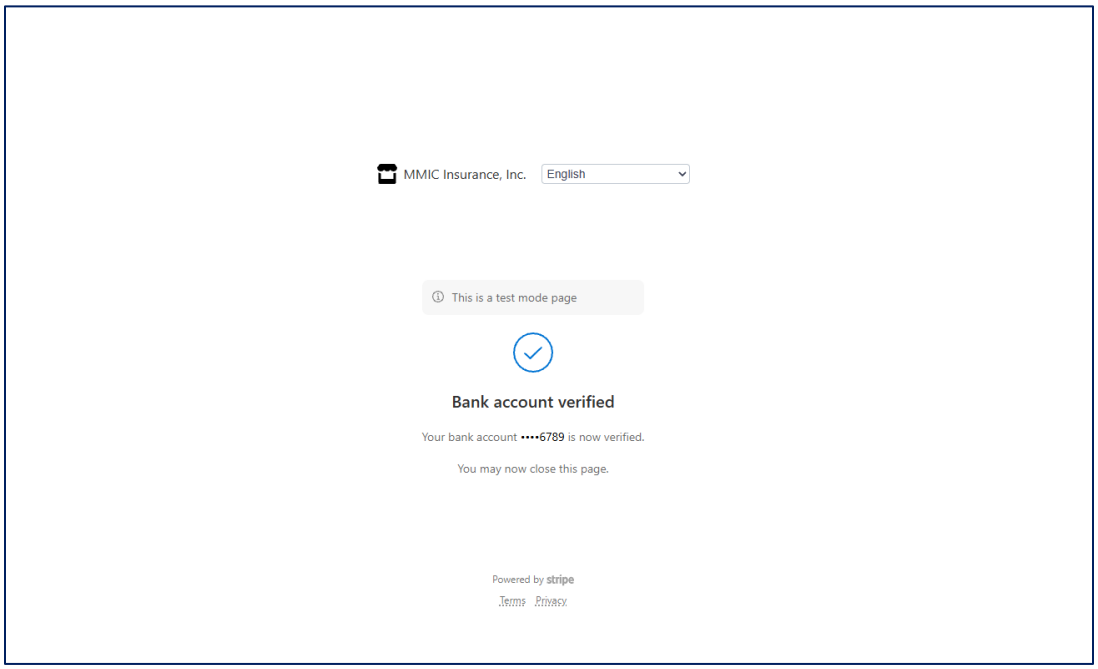
The full prompt will pop up. Click the External Verification Link.



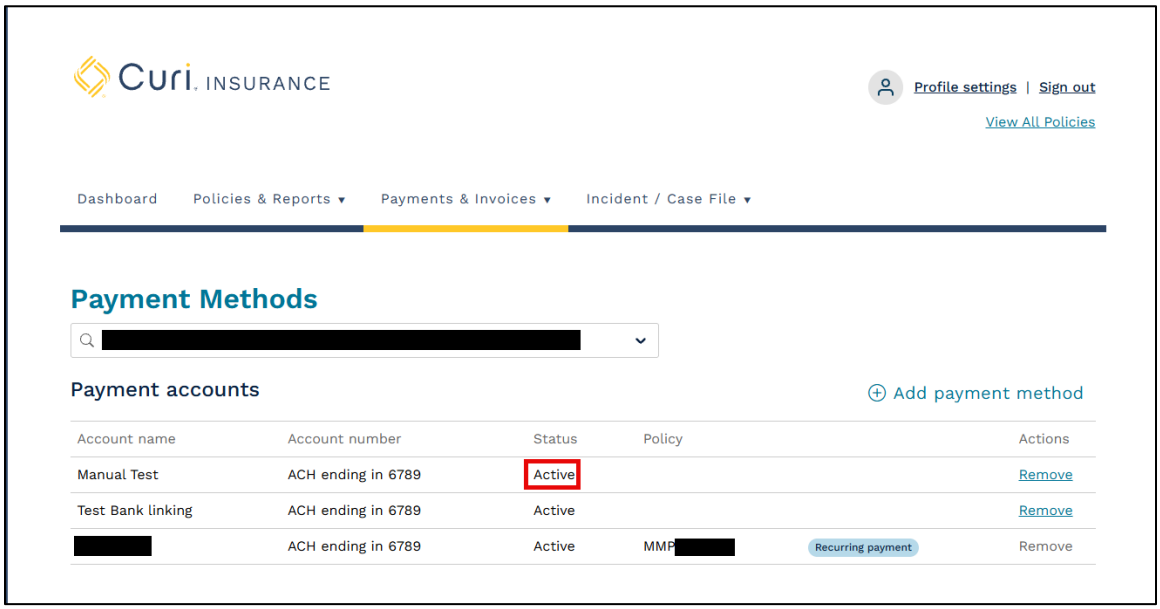
From the verification request, enter the 6-character code from your bank statement to verify your account.



Once the code is entered, you will see an account verified message.

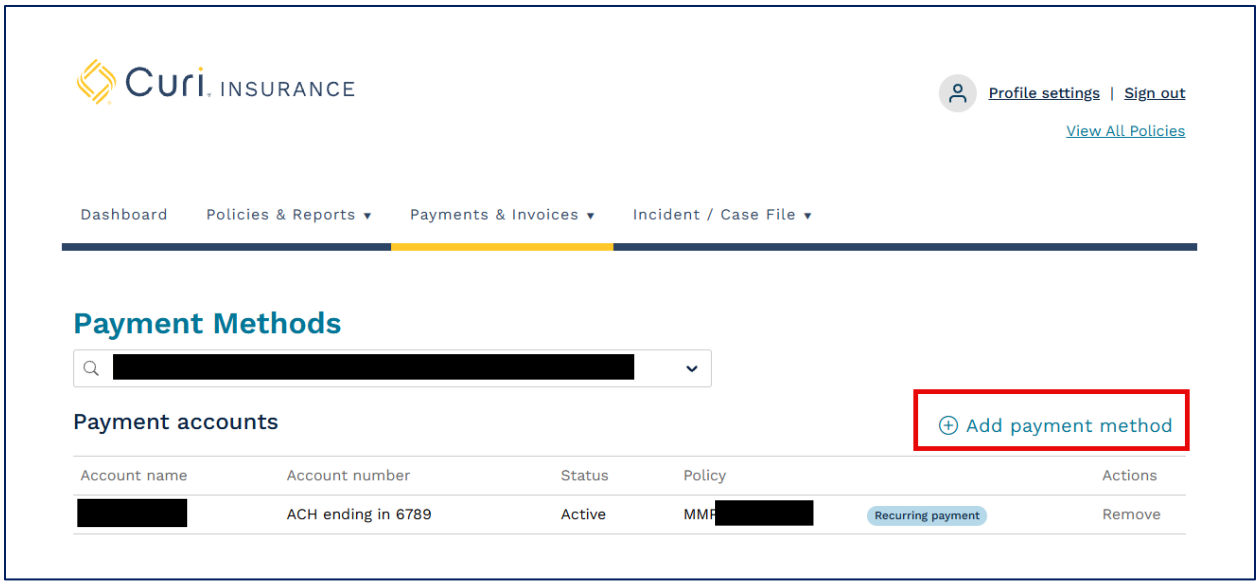


Once the verification step is completed, you will see the account status as “Active” and ready for use.

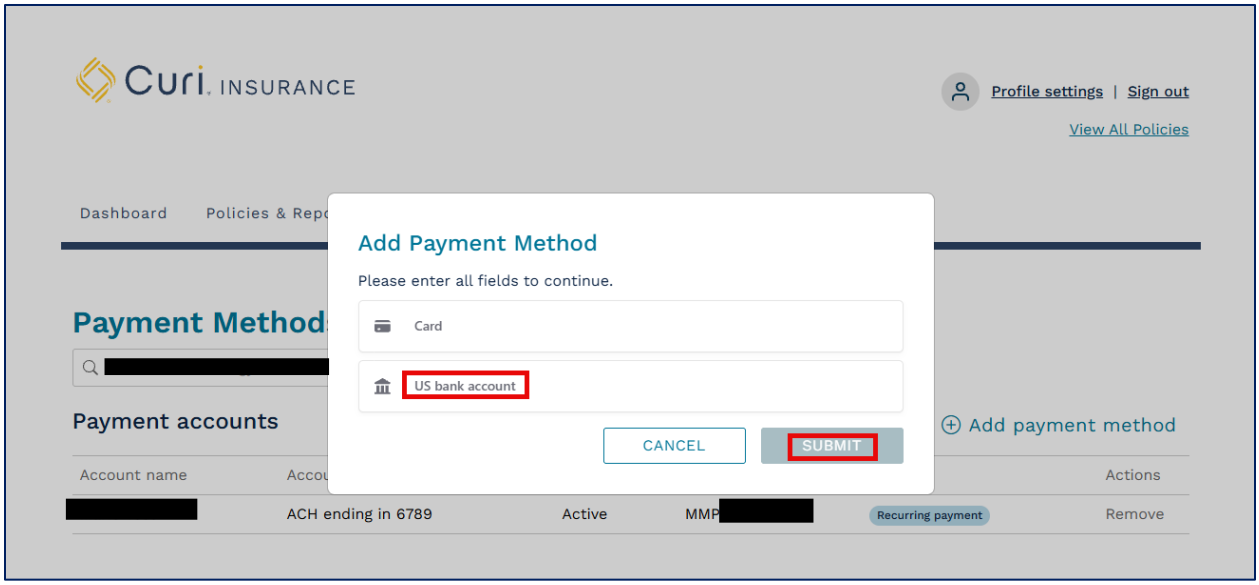


Note: An established recurring Payment Method can’t be removed unless the Payment Method is changed.

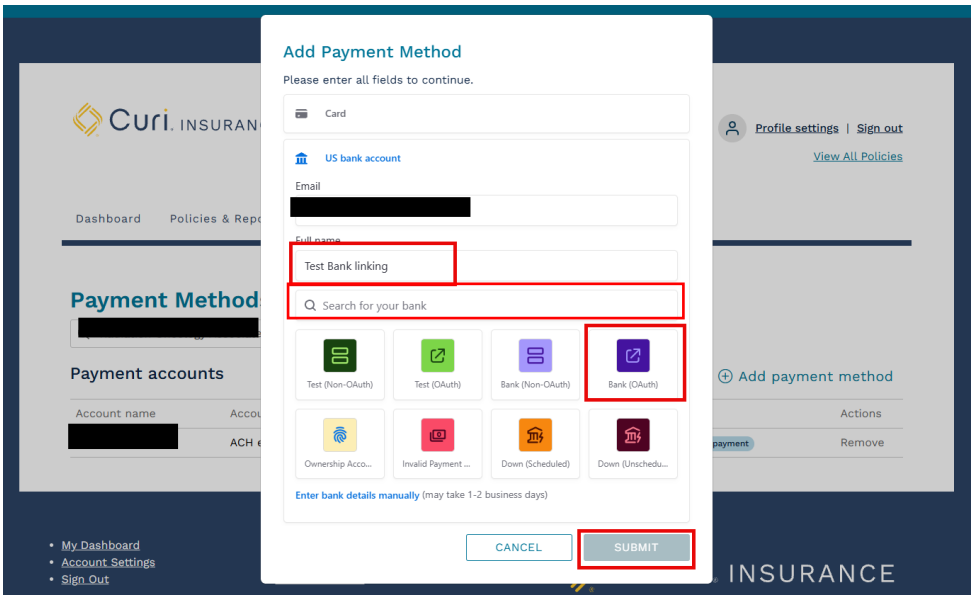
To add a payment method utilizing the ACH linking method, select Add Payment Method.



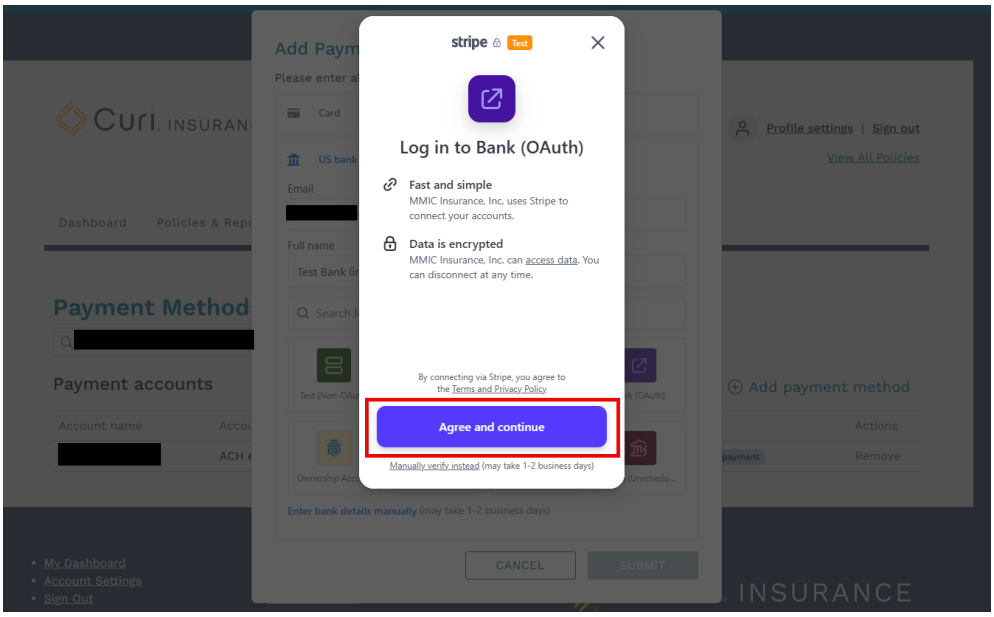
Next, select the “Us Bank Account” payment method and hit Submit.



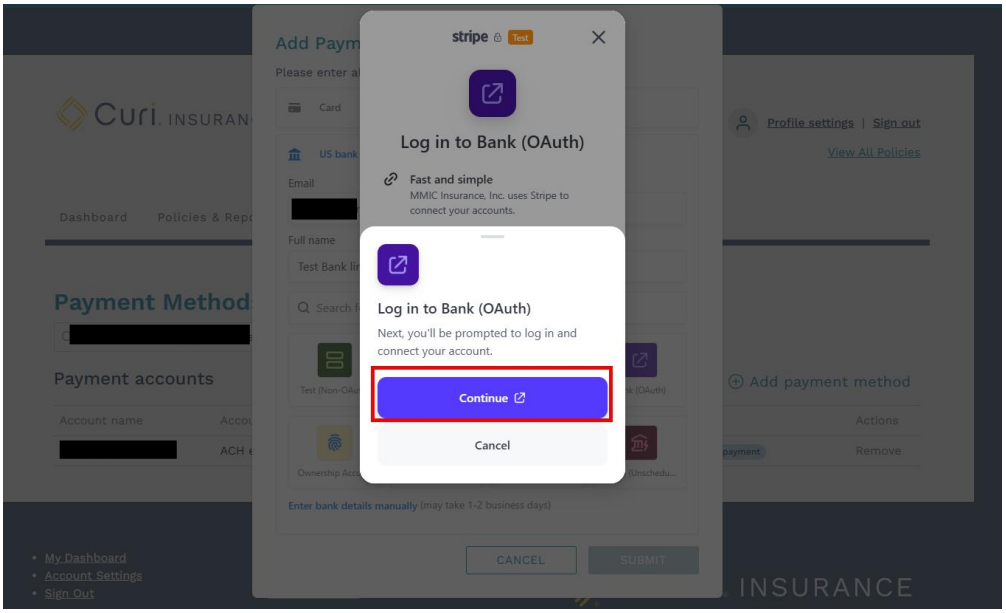
Enter full name. The account email address should already be populated. If it isn't, be sure to add it. Search for Bank or choose the Bank icon to link your account. Next, hit submit.



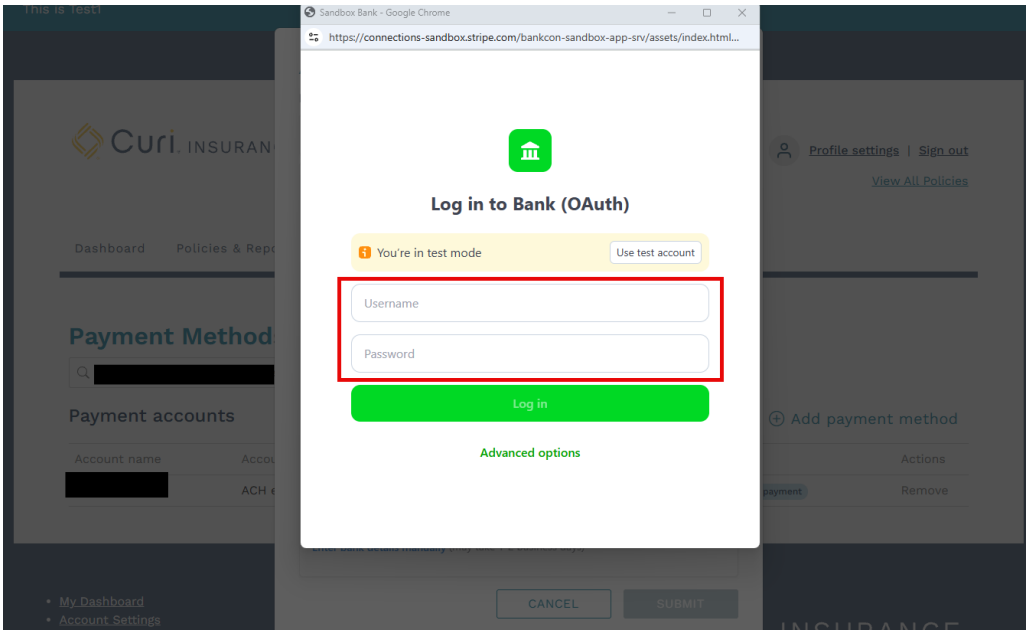
Review the information and hit Agree and continue.



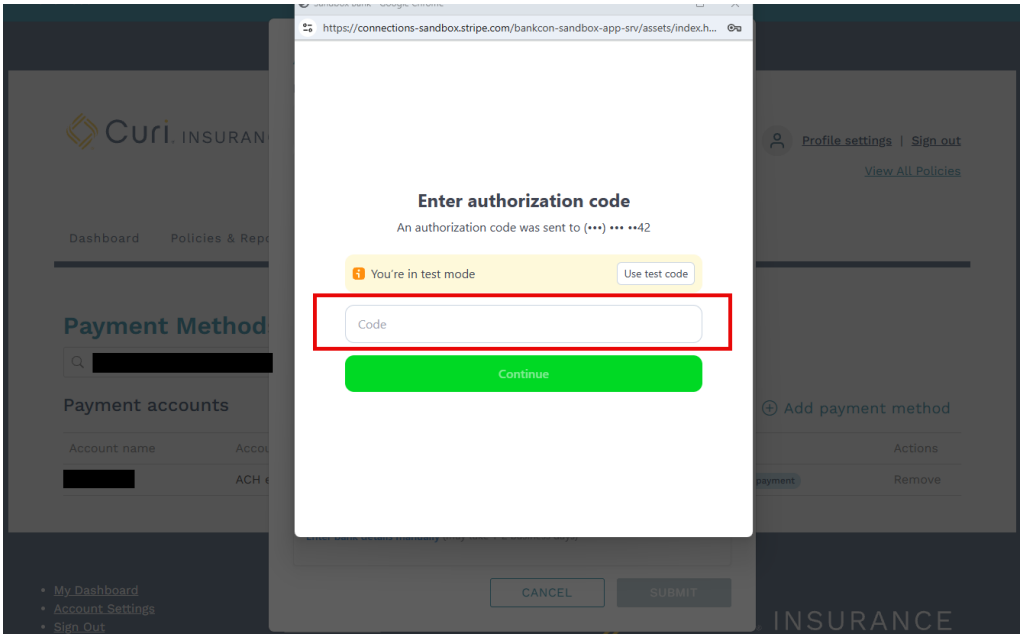
Click Continue.



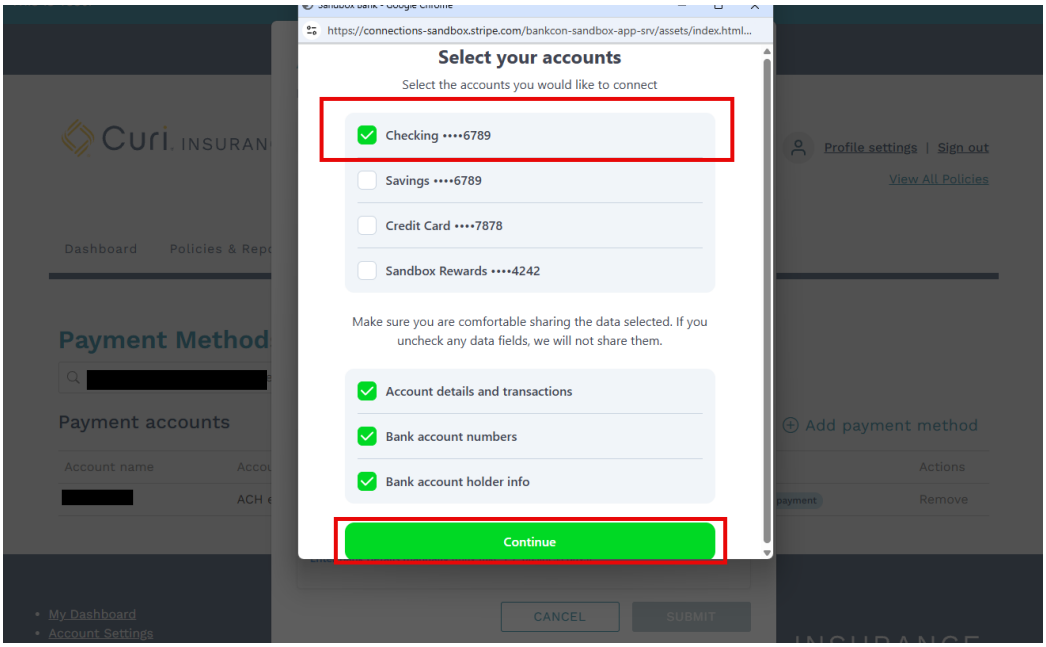
Enter the bank account username and password. Click Login.



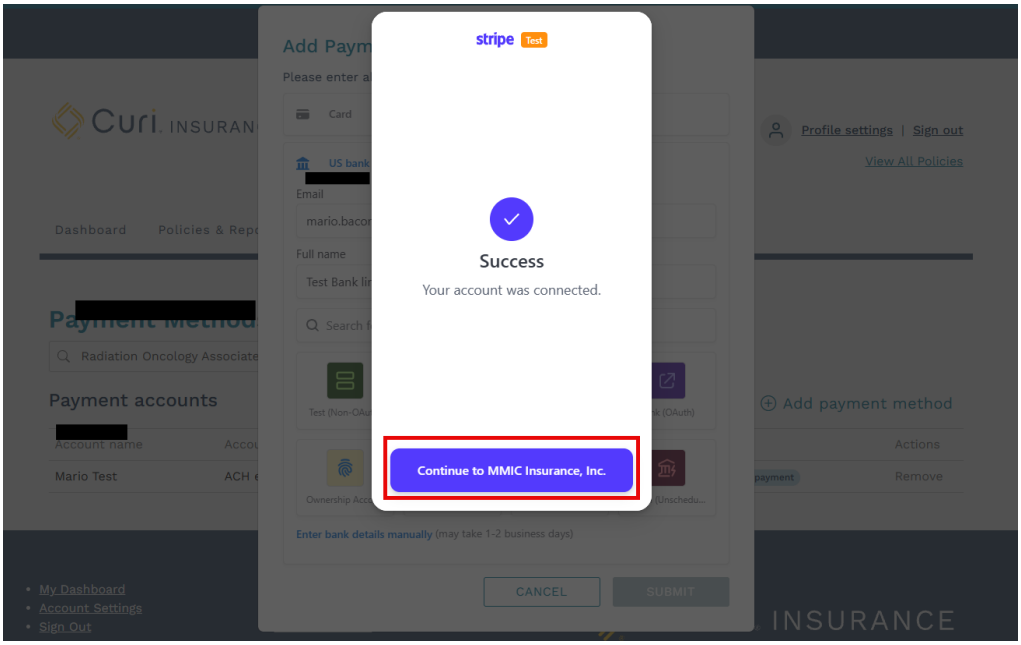
Enter the authorization code for the bank account and hit Continue.



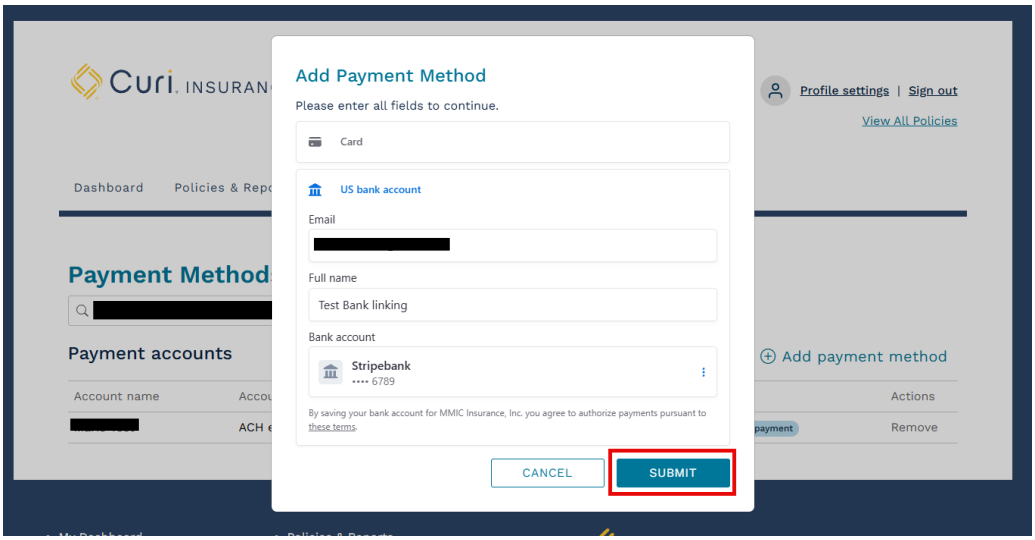
Select the correct bank account to connect. Next, agree to share the bank account details according to your bank's recommendations. Click Continue.



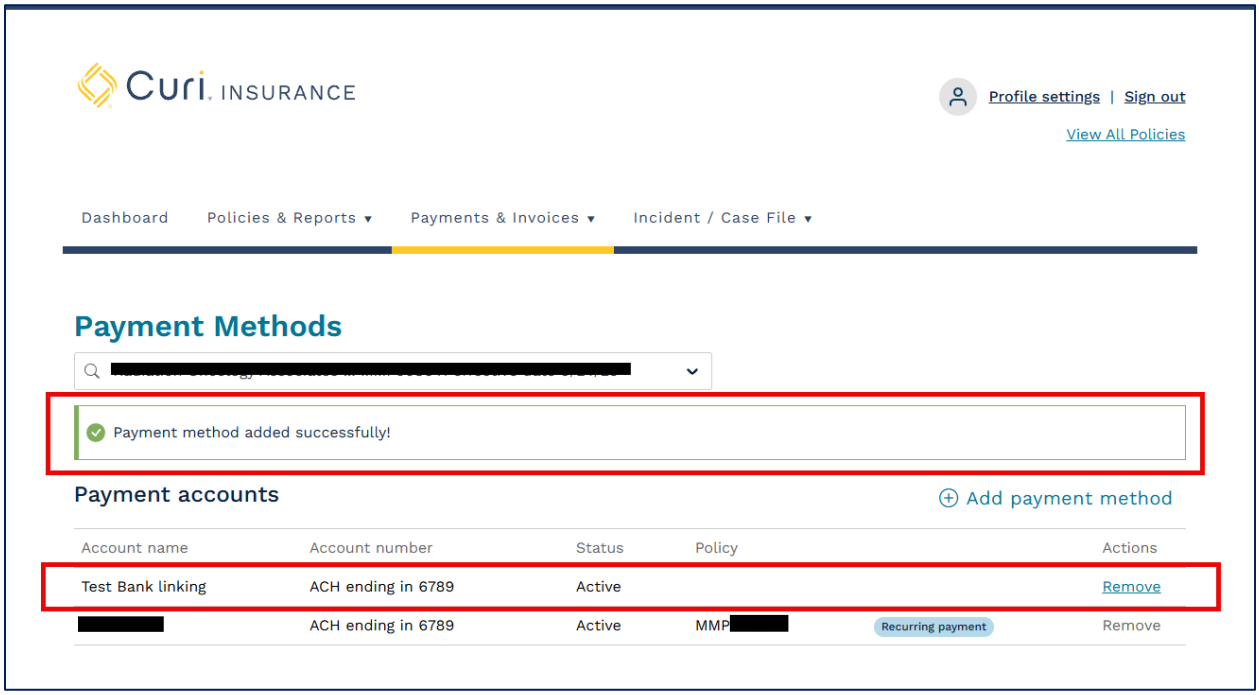
The bank connection is now established. Click continue.



Review the details for accuracy to finalize the bank connection. Click Submit.



The bank account has been successfully linked and is active for use.

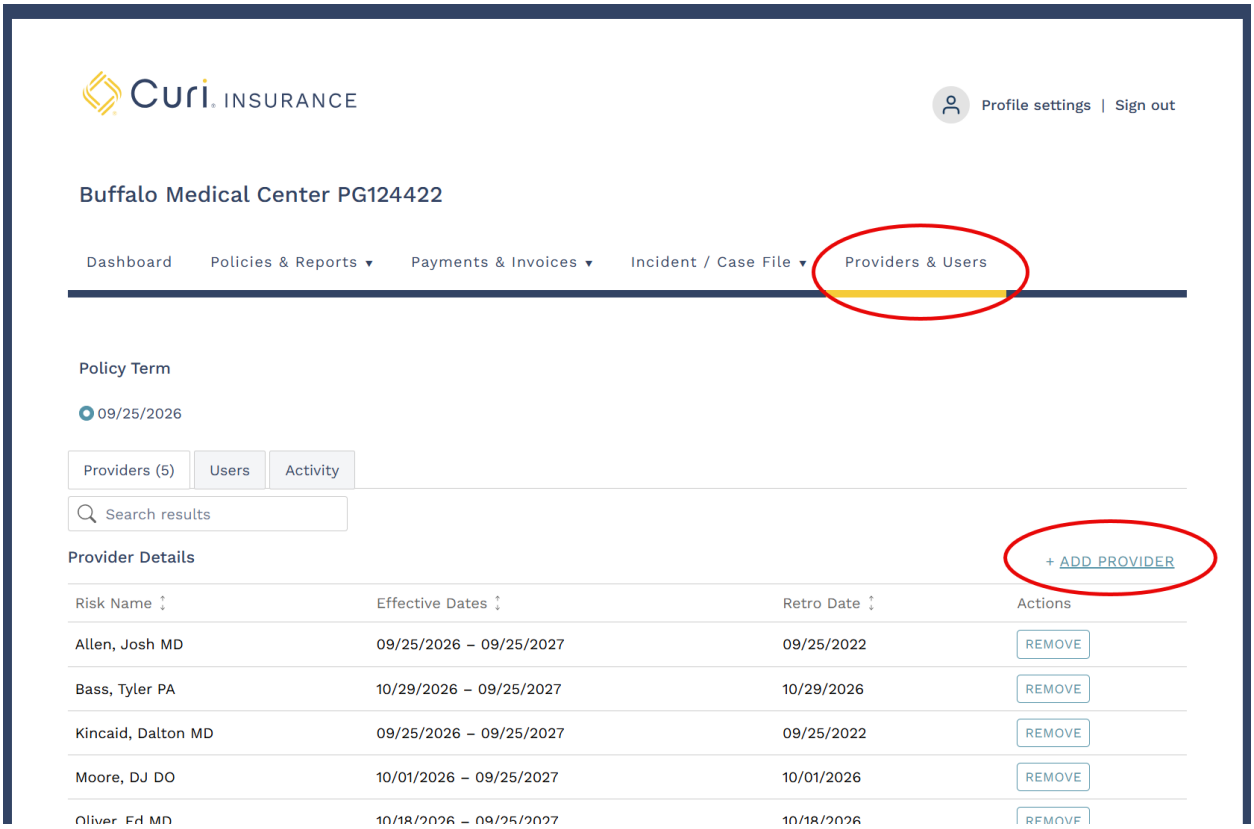


Adding & Deleting Providers

Using the Provider & Users tab, you can:

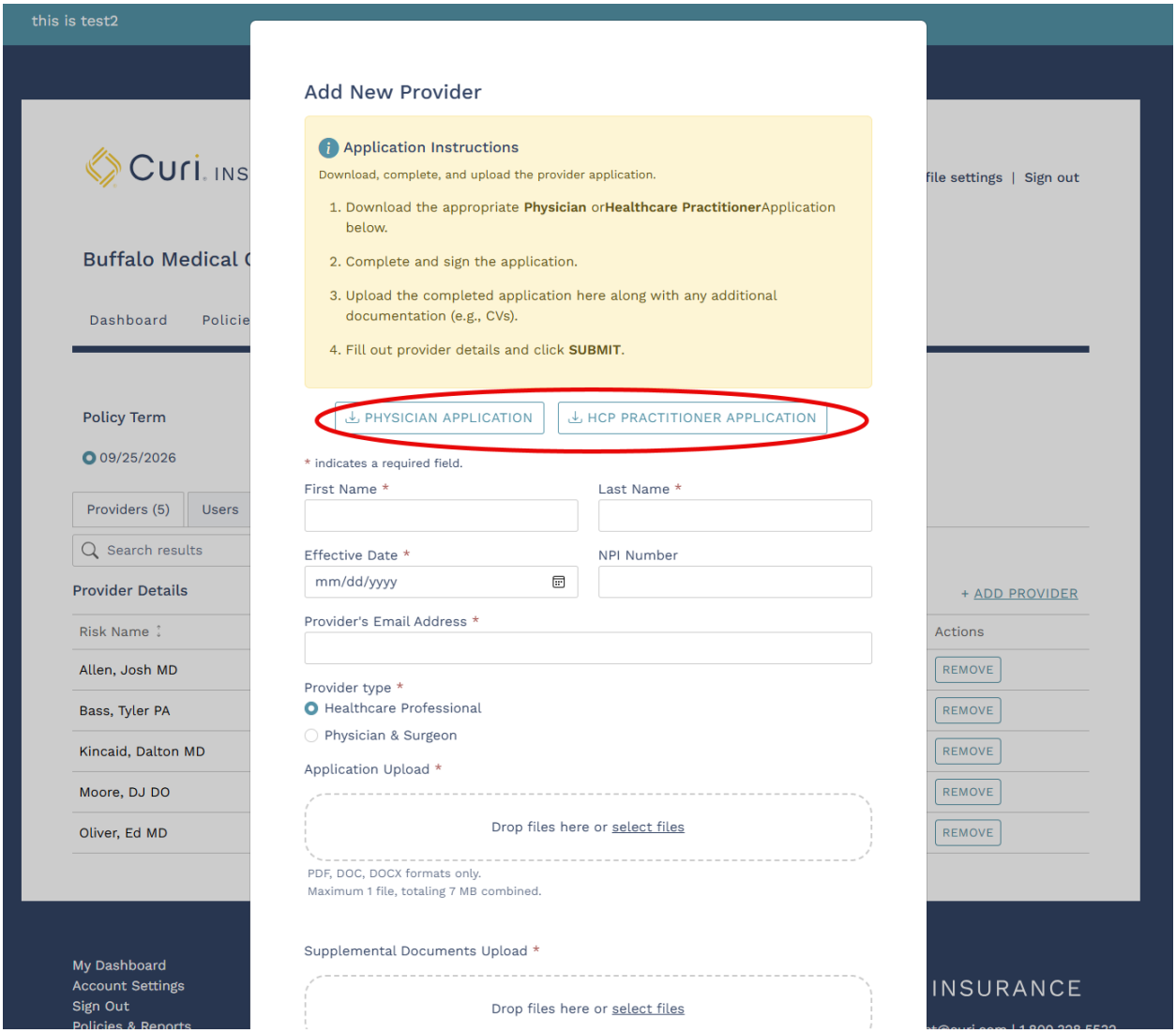
- Submit a request to add a new provider to a policy
- Submit a request to delete an insured from a policy

To add a provider, click Add Provider on the right-hand side of the Providers & Users page.

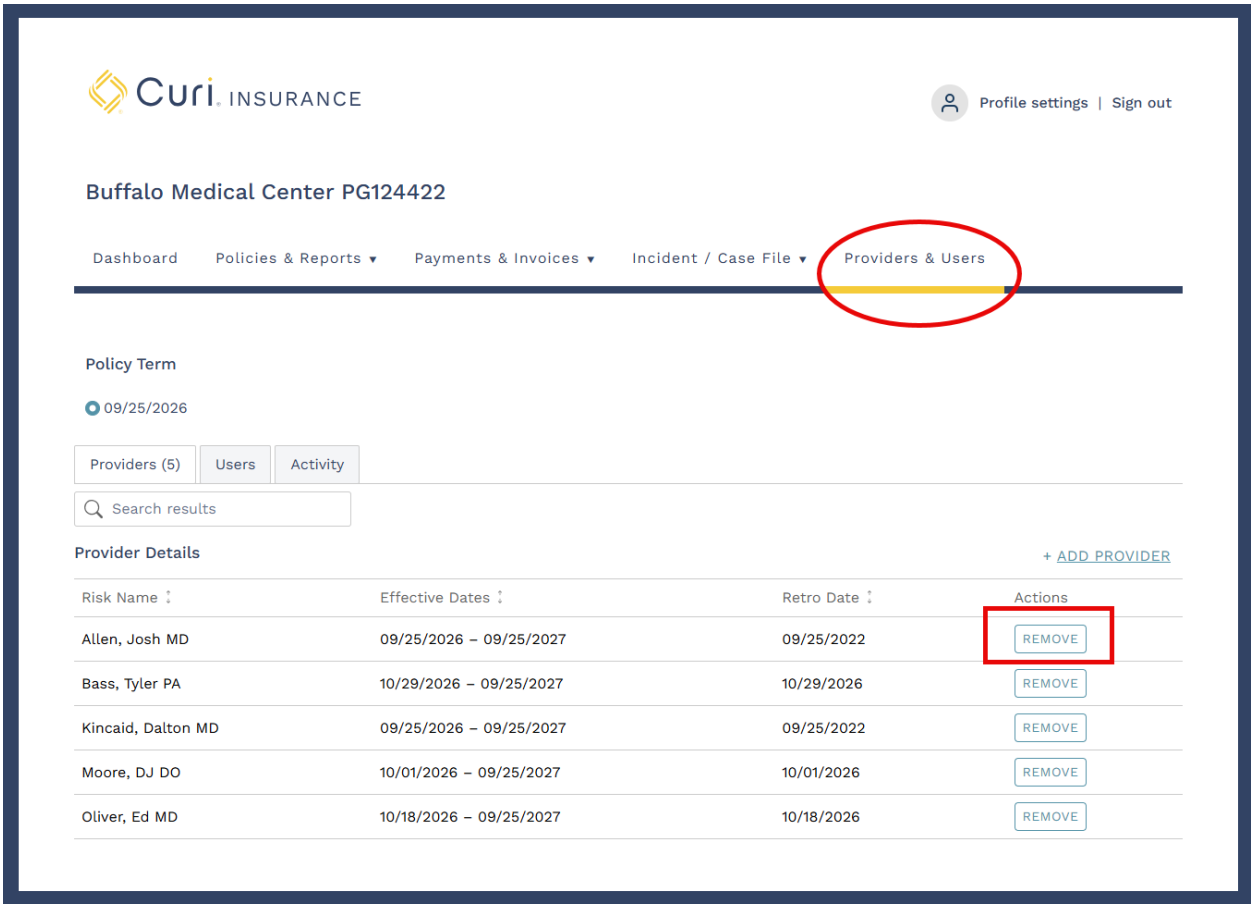


Complete the Add New Provider form by following the on-screen instructions. Upload the completed application and any required supplemental documents, then select Submit.

Fillable Curi applications for Physicians and Healthcare Practitioners are available directly on the Add New Provider form.

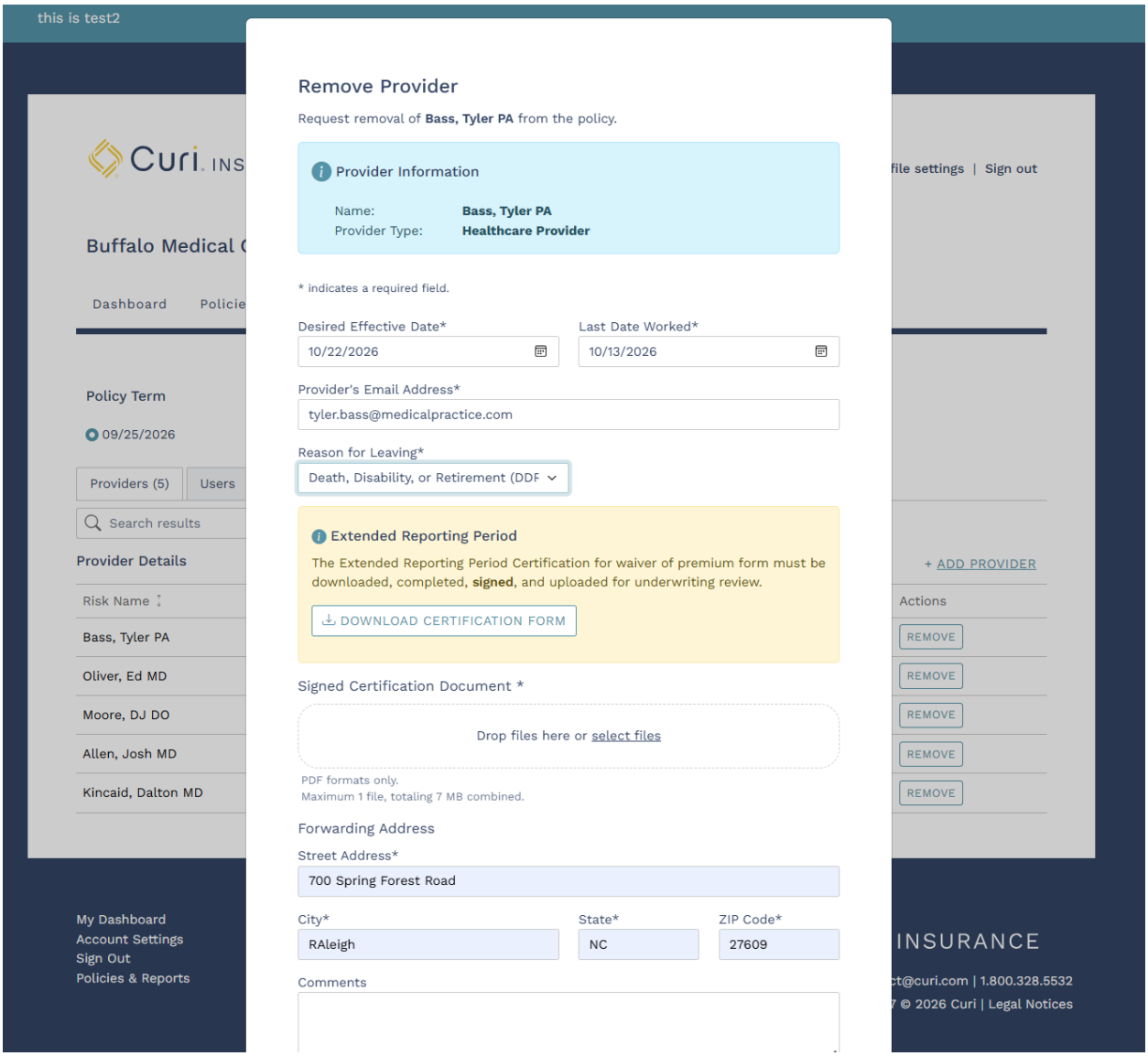


To delete a provider, locate the provider in the Provider Roster under the Providers & Users tab. Select Remove on the right side of the provider's details and follow the on-screen instructions.

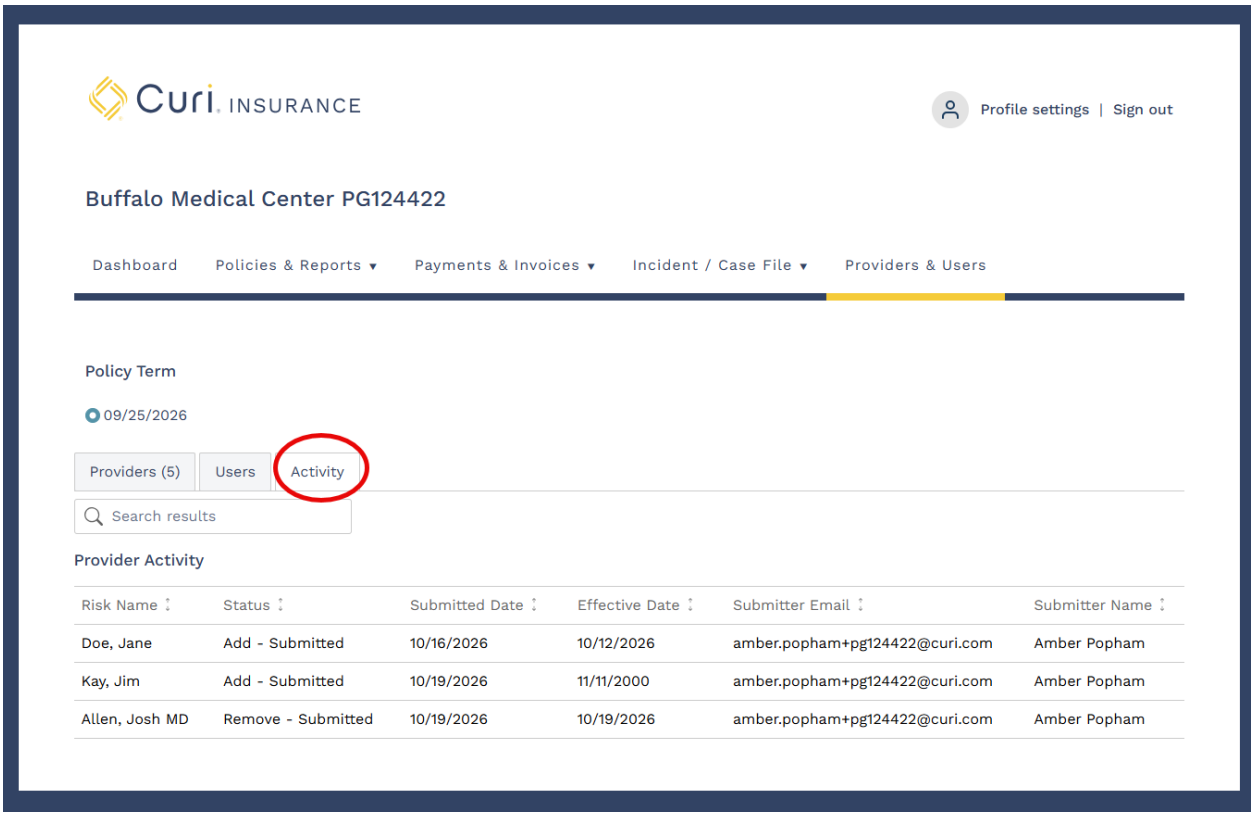


Complete the Remove Provider form by following the on-screen instructions, then select Submit.

Note: For providers insured on a claims-made policy form, removals due to death, disability, or retirement require a completed Extended Reporting Period Certification. A fillable copy is available within the Remove Provider form.

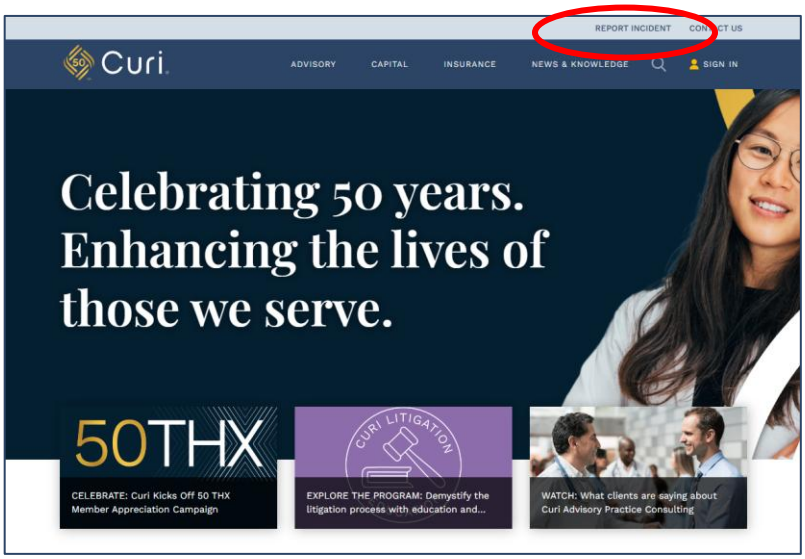


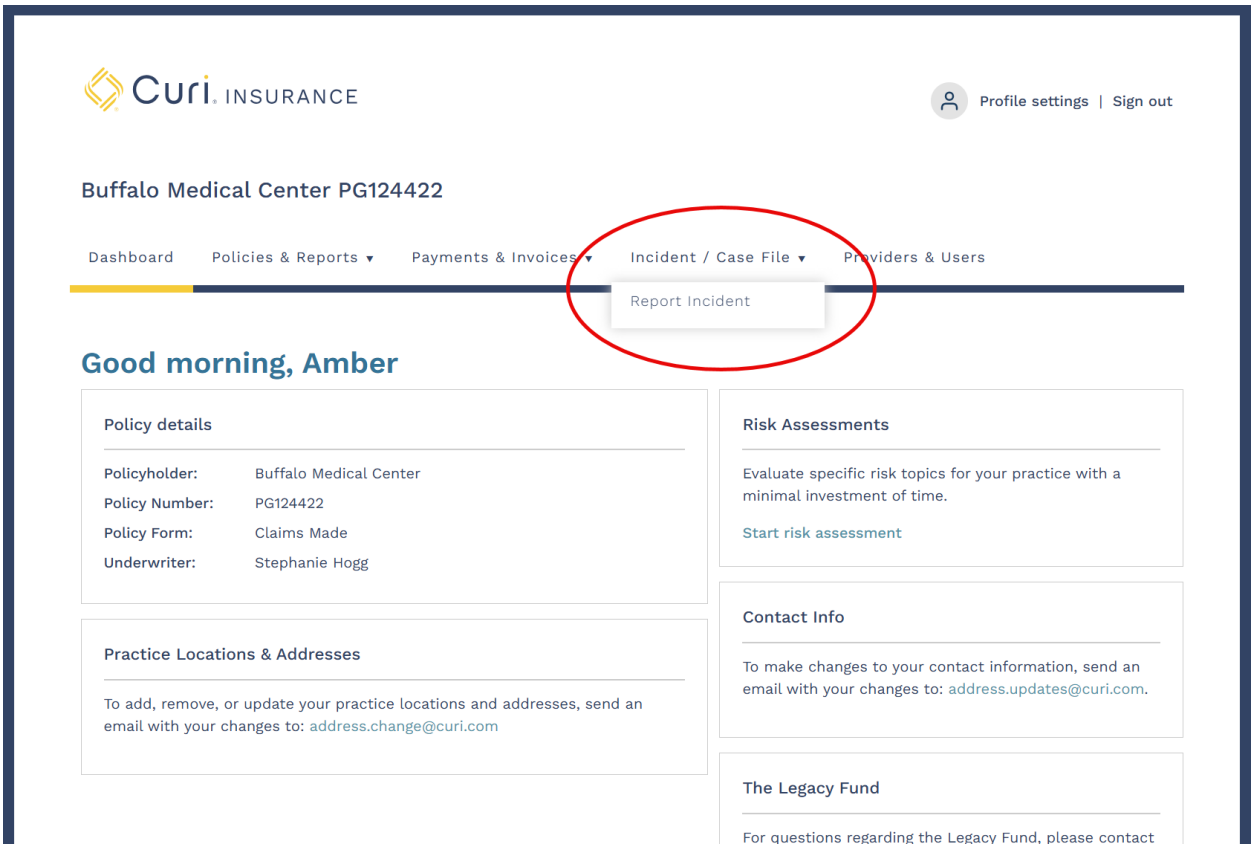
Note: View all submitted change requests under the Activity Tab.



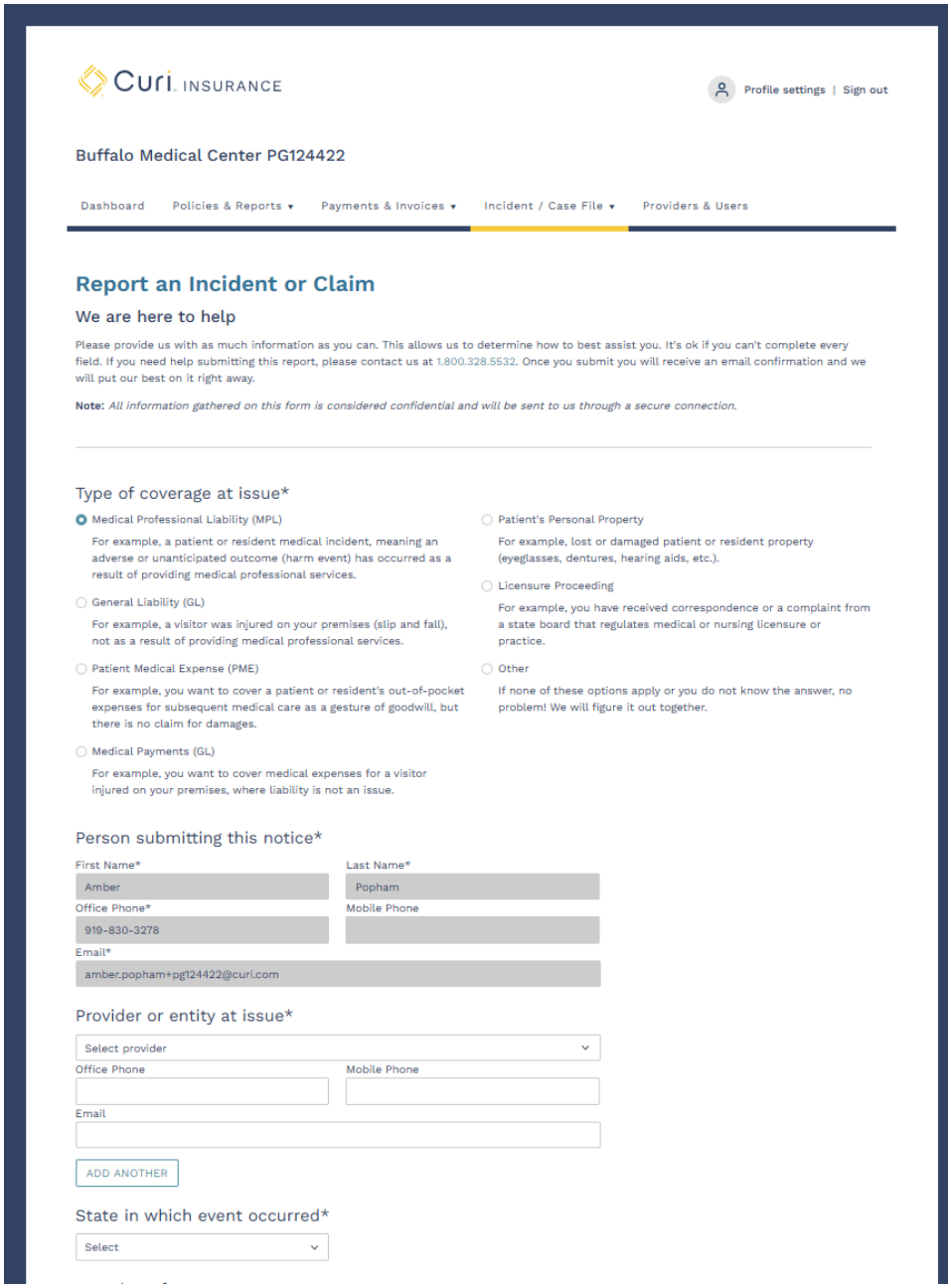
Claims

Report a claim from Curi.com or by signing into MyAccount. By signing in, some of your information will be prefilled. If you need help submitting a report, you can also call us at 800-328-5532.



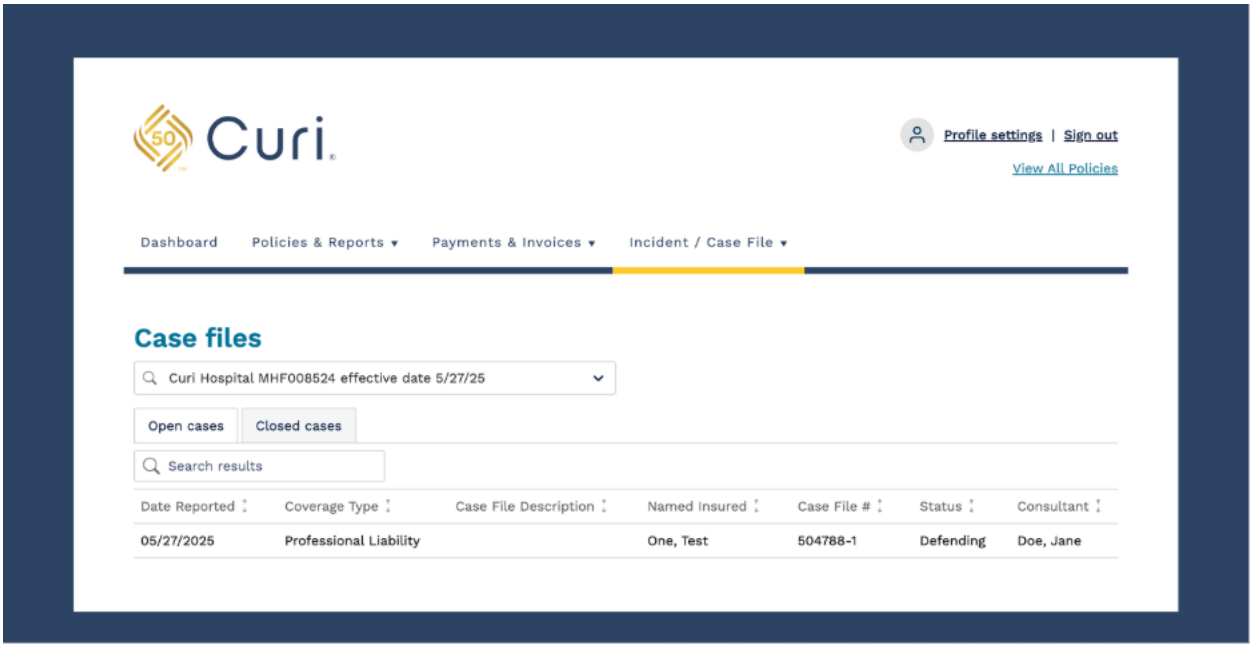


All information gathered on our online submission form is considered confidential and will be sent to us through a secure connection. Please provide as much information as you can. This allows us to determine how to best assist you. It's OK if you can't complete every field. Once you submit, you will receive an email confirmation, and we will put our best on it right away.



If you'd like to see information related to any current or past claim, select View Case Files in the Incident/Case File drop-down menu. If you have multiple Curi policies, use the drop-down menu to select the policy you need.

Note: This feature is only available to policyholders with the policy prefix MMP and MHP at this time.

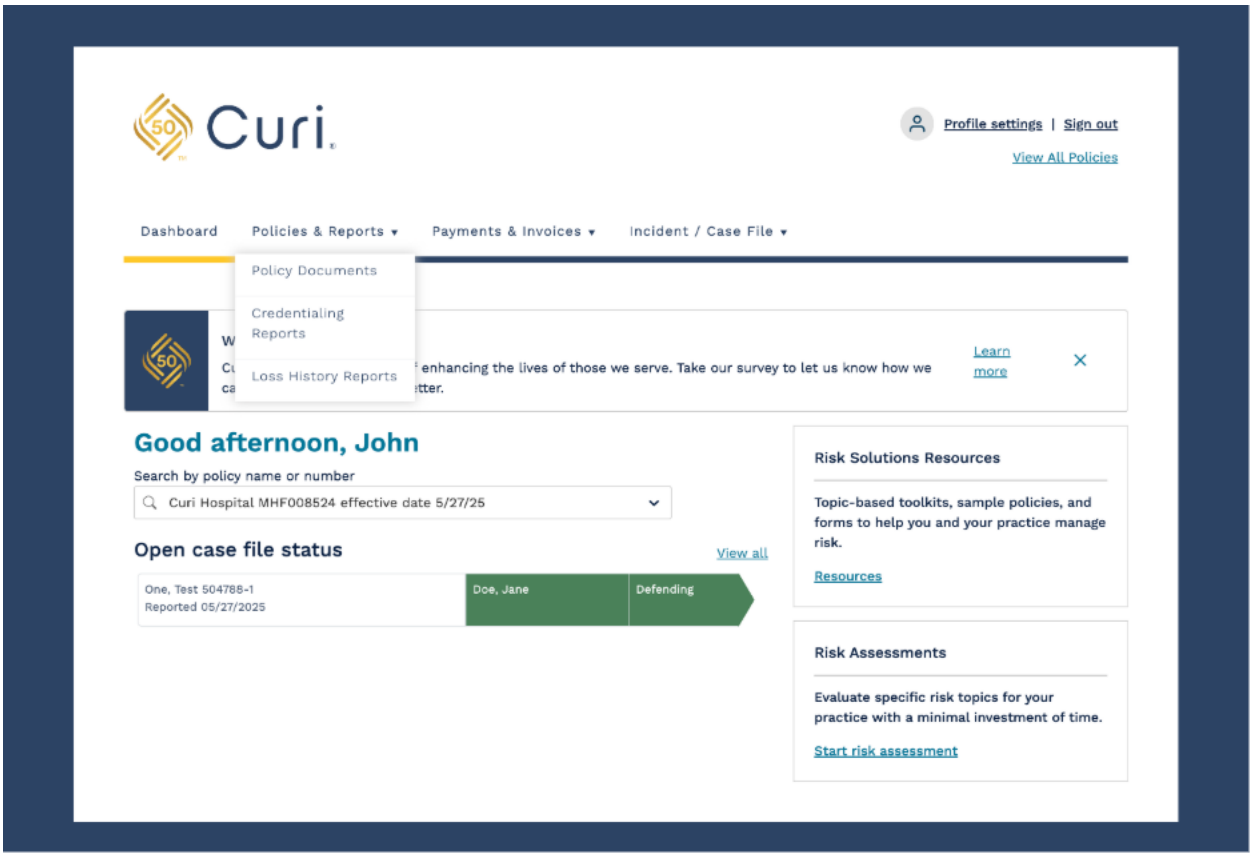


Credentialing and Loss Reports

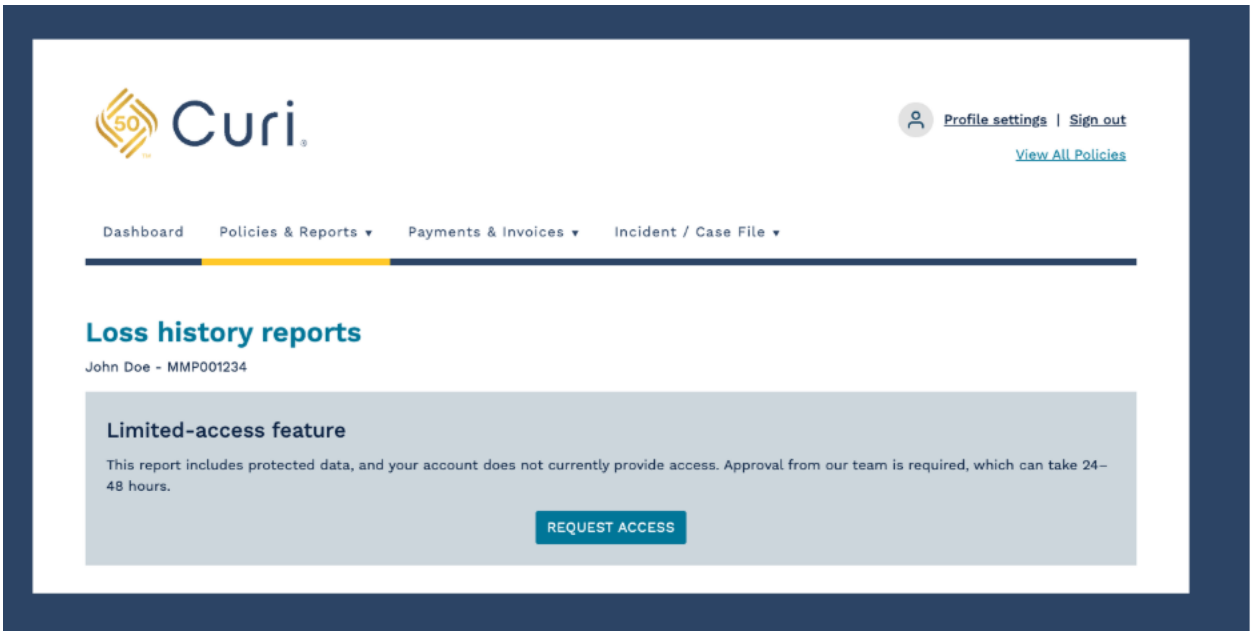
MMIC-MN Policyholders (Policies with Prefix MMP or MHF)

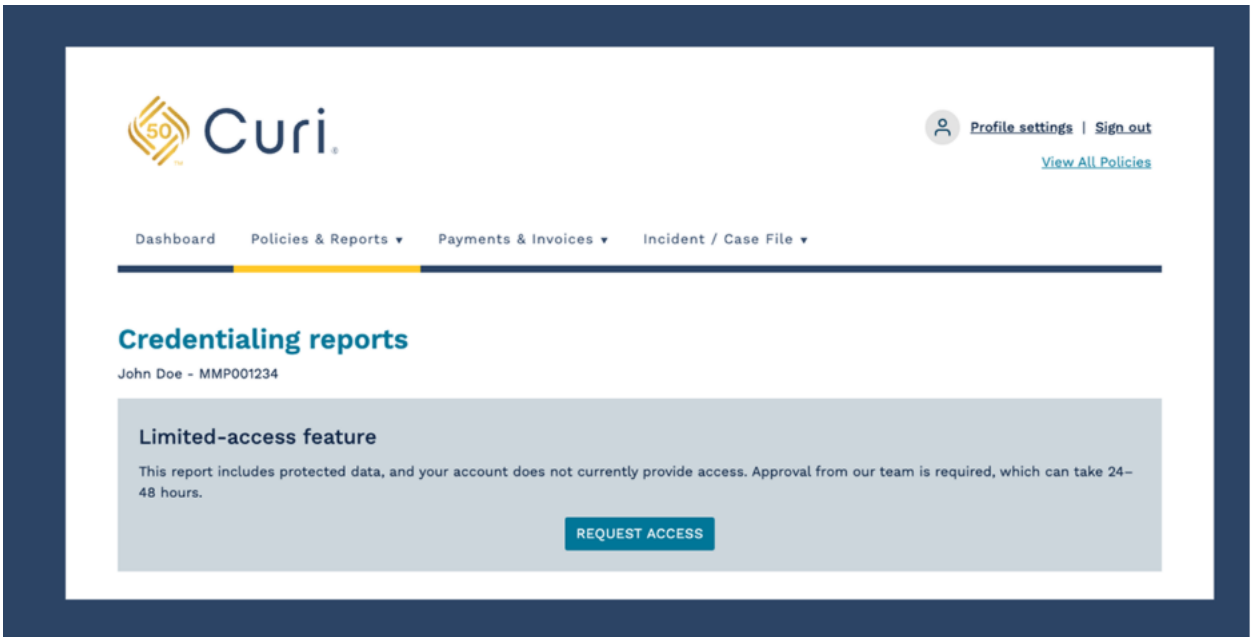
Through MyAccount, you can obtain:

- Claims credentialing report (generally for hospital or practice use) – evidence of malpractice dates of coverage, limits, and claims history
- Loss run report (generally for agent or provider use) – includes policy number and term, and claims history and status

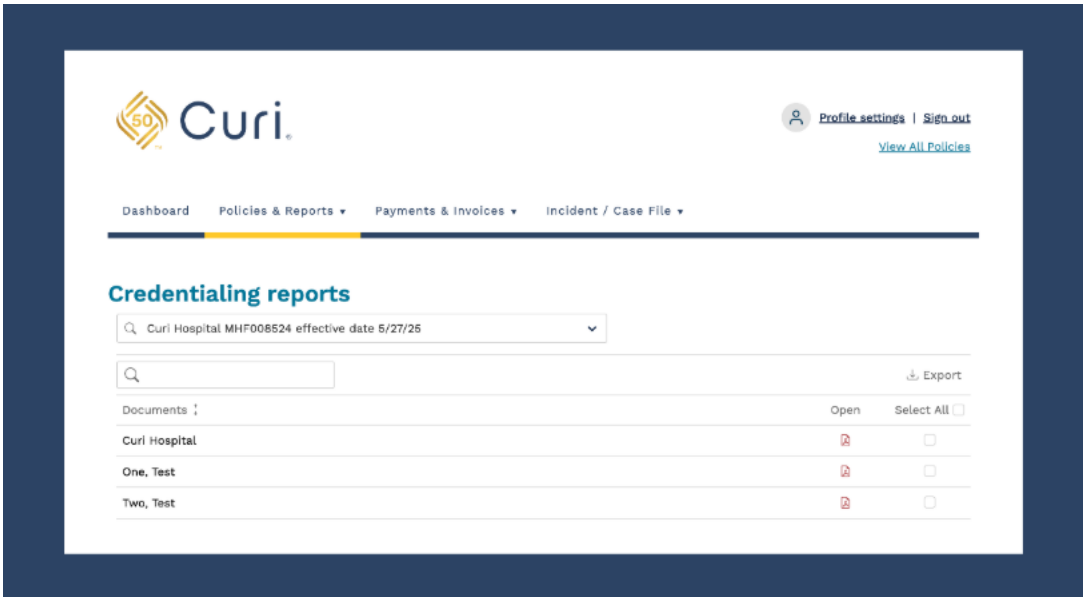


Select the item from the Policy & Reports menu. Credentialing and Loss Reports are available to download instantly for users who have MyAccount admin credentials on a policy. Users who do not have the required permissions can request access.

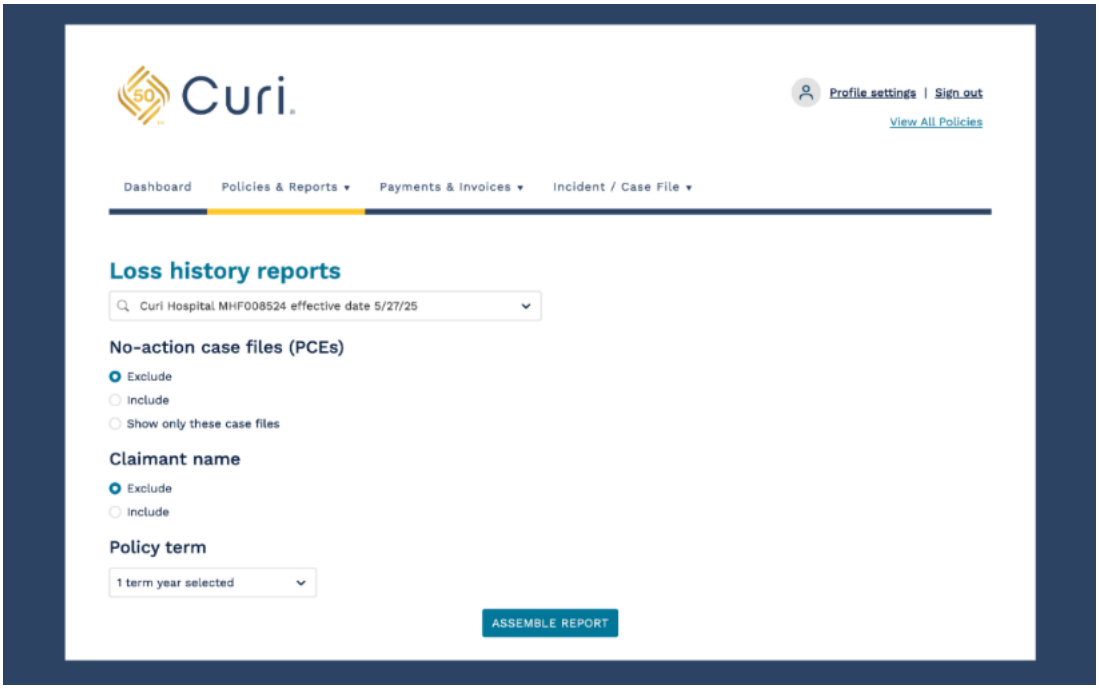




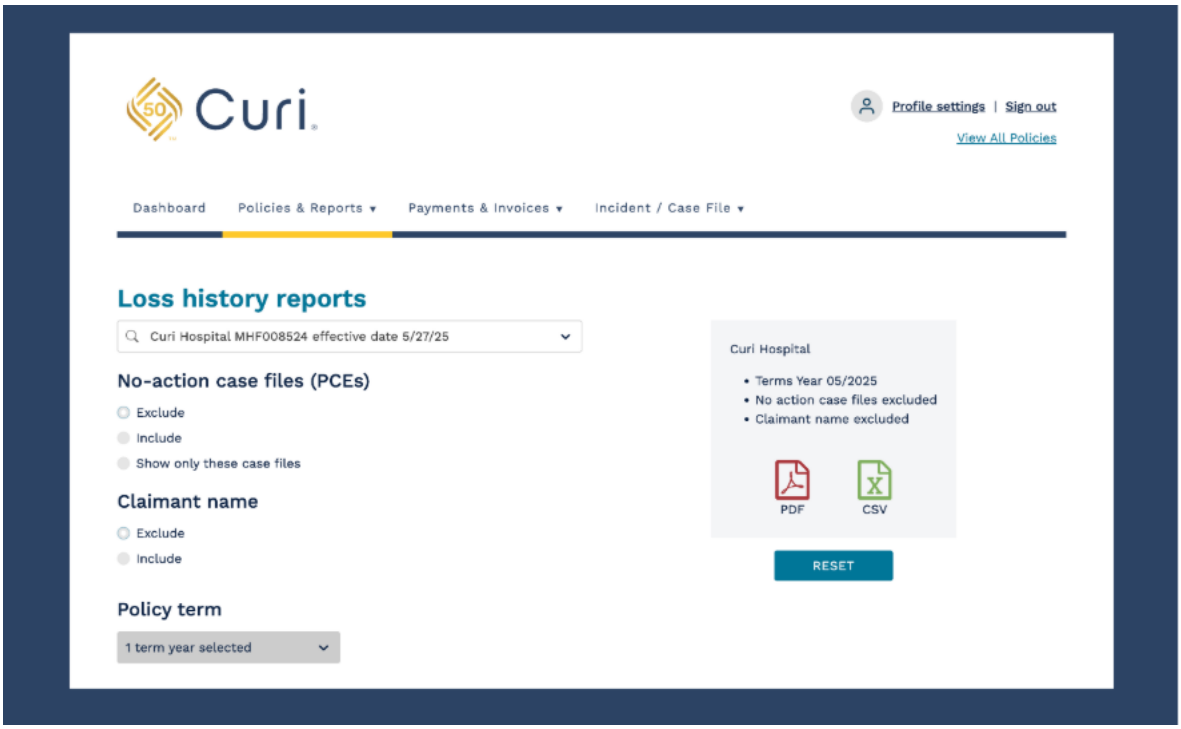
Clients who have multiple Curi policies should select the policy from the drop-down menu for the report needed.



For Loss History reports, select the attributes to include in your report. Select Assemble Report.



Select the type of file you'd like to download.



Contact Us

Curi is here to help. If you need help with MyAccount, contact your Curi Account Manager or the Curi OneConnect team at 800-328-5532 or oneconnect@curi.com.