

Healthcare Facility General Application for Liability Insurance New Business

Requested Effective Date

Instructions:

- Please print or type clearly all responses and answer all questions as instructed.
- If you need more space for a response, continue in the Comments section of this application or attach a separate sheet of paper.
- Coverage will not be considered until this application is completed and all required documents are provided.
- A supplemental application may be required as instructed under section L.

	In addition to this application, the following information is required:								
1. Loss runs, dated within 60 days of submission, covering the past ten years									
2. Declarations page from current insurance carrier including retroactive date if claims-made coverage									
3. Latest annual financial statements									
4. Organizational chart									
5. Marketing or advertising materials									
6. Quality Improvement or Risk Management Plan									
7. Most recent state survey reports, licensure reports and accreditation survey reports as applicable									
8. Supplemental Application as required under Section L									
9. Healthcare Umbrella Application if limits above \$1,000,000/\$3,000,000 are being requested									
10. For Long Term Care Facilities, current CMS forms 671 Facility Staffing, 672 Resident Census, CMS 2567									
and Quality Indicator Report for the past two six-month periods									
II. Roles and responsibilities for volunteer workers as applicable									
The Indies and responsibilities for volunced from the sale applicable									
A Agent (Do not complete this section if you are incurred directly with MMIC)									
A. Agent (Do not complete this section if you are insured directly with MMIC.)									
Agent Name: Agency Name: Address:									
City: State: Zip: Telephone Number: Fax Numbe	r:								
B. Applicant Information (Whenever used, the term "Applicant" shall mean all entities proposed for coverage.)									
Legal Name of Applicant: Website: Tax ID N	lumber:								
Address (Street, City, State, Zip Code): County:									
Telephone Number: Fax Number: E-mail Address:									
Legal structure (Check all that apply):									
Sole Proprietorship Corporation Partnership Joint Venture For Profit Not for Pro	ofit								
— · · — · — · — · — — — —	OIIL								
Government Other (Specify):									
Accreditations/Certifications (Check all that apply):									
☐ JCAHO Accredited ☐ CCAC Accredited ☐ CCRC Accredited ☐ AAAHC ☐ Medicare/	aid Certified								
	ard Certified								
Other (Specify):									
Is the Applicant currently enrolled in a Patients' Compensation Fund or other state insurance fund?	☐ No								
☐ Kansas Health Care Stabilization Fund ☐ Nebraska Excess Liability Fund ☐ Wisconsin Patients' Compensa	tion Fund								
Other (Specify):									
Description of services provided:									
Who may our Risk Management representative contact for a telephone or on-site review of your facility:									
Name/Title:									
Telephone Number: Fax Number: E-mail Address:									

C.	General Infor	mation								
I.	Indicate the num Operating:	•		icant has been: ned by present owr	ners:	Managed	by present mana	agement:		
2.	Is the Applicant	managed	by a manage	ment company?	∏ Ye	es 🗌 No				
				gement company: _			<u></u>			
	How many yes	ars in plac	e with this n	nanagement compar	ny?					
 Within the next 12 months, does the Applicant plan to: a. Obtain another operation/entity? b. Add or reduce the number of employees? c. Add or reduce the number of locations? d. Add or reduce current services? e. Operate in other states? Explain all "yes" answers in the Comments section. 				<u>—</u>	es No es No es No					
	4. Within the past 5 years, has the Applicant acquired, sold or discontinued any operations? Yes No lf yes, use the Comments section to explain.									
	Gross Revenue ovide gross reven	_	years indica	ted:						
			ojected	Current Year	· I Yea	ar Prior	2 Years Pric	or 3 Ye	ars Prior	
(Gross Revenue	\$		\$	\$		\$	\$		
Lis	6. Financial Interest List the following details for each medical professional that has a financial interest in the Applicant's business. Use the Comments section if more space is needed.									
	Name	Prof	fession	Policy No.		erest rector/etc)	For the Facilit	Patient Care	de Practice	
					(Owner/di	rector/etc)	%	Ly Outsi	%	
							%		%	
							%		%	
							%		%	
							%		%	
	Subsidiaries au t all subsidiaries a			olicant.						
Na	ame of Subsidiary	/Affiliate	Descripti	on of Operations	Ownership Interest	Date Acquired	Current Insurance Carrier	Retroactive Date if Claims-Made	Coverage Desired? Y/N	
-					%					
					%					
					%					
					%					
	Licensing t all licenses held	by the Ap	plicant inclu	ding type and expira	ation dates.					
Di	a 4ha A==!:	liaanss L	am a	ا ا احدامیمس ام	dd ! :	ian)				
нa	Has the Applicant's license been suspended, revoked or placed under probation? If yes, provide a detailed explanation in the Comments section, including the date the license was reinstated.									

9.	Has the Applicant ever filed for bankr If yes, please give name of the cor	• •	he arrang	ement in the	Comments	s section.	☐ Yes	s □ No
10.	Medicare/Medicaid a. Is the Applicant approved for Medicare b. Has the Applicant been denied a line. C. Has the Applicant had its Medicare If yes, please explain in the Cond d. Has the Applicant been accused of any fines or penalties? If yes, please explain in the Cond	?	☐ Yes ☐ Yes ☐ Yes ☐ Yes	i No				
	a. When was the last inspection/survey of the Applicant by an outside entity? b. Who performed the inspection? c. Indicate total number of deficiencies: For long term care applicants, indicate the following: D,E,F,G deficiencies: d. Was a Corrective Action Plan accepted? Yes No e. How many patient/family complaints were investigated in the past three (3) years? f. How many complaints were substantiated?							
D	. Premises and Operations							
١.	List all premises owned, rented, lease	d, occupied or used by t	he Applic	ant. Attach	a separate s	schedule if m	nore space i	s needed.
	Address	Use	Year Built	Constr. Type Number*	Fire Class	Number of Stories	Sprinkler System Y/N	Total Area
	*Construction Type Number: I = Frame, 2 = Joist	•	ole, 4 = Mas	onry Non-Combus	stible, 5 = Fire I	Resistive/Modifie	ed Fire Resistive	
2.	Does each location meet applicable N	IFPA building codes?					☐ Yes	s □ No
3.	Does the Applicant have a written en	nergency evacuation plar	? If yes,	please attach	a copy of	the plan.	☐ Yes	S No
4.	If an inpatient care facility location is electric, heating and plumbing?	more than 15 years old,		s the last qua	lified inspec	ction of		
5.	List any planned major fund-raising ac	tivities or sporting even	ts which v	vill be sponso	ored by the	Applicant d	uring the ne	ext year:
6.	Are there any construction projects partial life yes, provide a description of the	•		including est	Yes [☐ No	on of the sa	roject
7	Does the Applicant operate a child da	•		Yes \ \ \ \ \ \ \ \		s, specify the	-	oject.
′.		ge Participants:		f Operation:	•	Number of I	•	
	Does the Applicant provide transport			Yes \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \				
	If yes, describe:	 						
	/ 65, 4656/106/							

8. Does the Applicant operate an adult daycare facility!	Yes No
If yes, specify the following:	
Total licensed: Average Participants:	Hours of Operation: Number of Employees:
Does the Applicant provide transportation? Yes	
If yes, describe:	
Are medical services provided? Yes No	
If yes, describe:	
9. Does the Applicant operate a fitness center?	□No
If yes, what are the hours of operation?	
Is there an attendant on duty during hours of operation	
E. Current Coverage	
Professional Liability Carrier Information:	General Liability Carrier Information:
Limit of Coverage:	Limit of Coverage:
Deductible/Retention:	Deductible/Retention:
Policy Period:	Policy Period:
Policy Premium:	Policy Premium:
Coverage Type: Occurrence Claims-Made	Coverage Type: Occurrence Claims-Made
If Claims-Made, retroactive date is:	If Claims-Made, retroactive date is:
	1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -
Has any insurer canceled or declined to issue any of the covers	ages being applied for under this application?* Yes No *Missouri applicants do not answer this question.
If yes, include an explanation in the Comments section.	Missouri applicants do not answer uns question.
F. Coverage Requested	
I. Limits of Liability (Limits are expressed as per claim/agg	regate)
Professional Liability Limit: \$1,000,000/5	\$3,000,000*
General Liability Limit: \$1,000,000/5	— — — — — — — — — — — — — — — — — — —
Employee Benefits Liability Limit: \$1,000,000/5	
If Employee Benefits Liability coverage is desired, please *For limits above \$1,000,000/\$3,000,000, please complete a	
	Tredition of the first of the f
2. Deductibles	
□ No Deductible □ \$5,000/\$25,000 □ \$10,00	0/\$50,000
2. Farm of harmon	
3. Form of Insurance Is retroactive coverage being applied for? Yes	No Retroactive Date:
is red oactive coverage being applied for:	Neti Oactive Date.
G. Medical Equipment/Products	
I. Does the Applicant sell, rent, lease or distribute any of the	4" . 4 = 0
<u> </u>	
☐ Durable Medical Equipment/Supplies ☐ Expend	e following?
Durable Medical Equipment/SuppliesIf yes, check the appropriate category and answer t	dable Medical Equipment/Supplies
	dable Medical Equipment/Supplies
If yes, check the appropriate category and answer t	dable Medical Equipment/Supplies
If yes, check the appropriate category and answer to a. Does the Applicant provide service or maintenance for the service of the applicant provide service or maintenance for the service of the service	dable Medical Equipment/Supplies
If yes, check the appropriate category and answer to a. Does the Applicant provide service or maintenance for to b. If an outside vendor provides maintenance, what limits of	dable Medical Equipment/Supplies
If yes, check the appropriate category and answer to a. Does the Applicant provide service or maintenance for to b. If an outside vendor provides maintenance, what limits on the Company of the Applicant repackage or redesign the equipment	dable Medical Equipment/Supplies

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Н.	Administration and S	Staff						
	Medical Director a. Does the Applicant er If yes, please answe		☐ Yes	□No				
	b. What is the name of t							
	c. What is the employme							
	d. What is the medical s	_						
	e. How many hours per							
	f. Does the medical dire	ctor have direct patient	contact?		☐ Yes	☐ No		
If yes, indicate the insurance carrier and limits of liability carried. Insurance Carrier: Limits of Liability:								
	Is the medical direc	☐ Yes	☐ No					
	g. Is the medical director	☐ Yes	☐ No					
	h. Is the medical directo	☐ Yes	☐ No					
	i. Is the medical directo	r involved with peer revi	iew of physicians?		☐ Yes	☐ No		
2.	Physicians and Surgeo	ons						
	Physicians and Surgeons	Specialty	Insurance Carrier and Policy Number	Check one:		Hours/ Month*		
				☐ Employee ☐ Contractor	☐ Volunteer			
				Employee Contractor	Volunteer			
				☐ Employee ☐ Contractor	Volunteer			
				Employee Contractor	☐ Volunteer ☐ Volunteer			
				☐ Employee ☐ Contractor ☐ Employee ☐ Contractor	Volunteer			
				Employee Contractor	Volunteer			
				Employee Contractor	Volunteer			
Į.		<u> </u>	<u> </u>		I			

3. Allied Health Care Professionals - Indicate the number of personnel in each applicable category:

	Employees		Contr	actors	Volunteers		
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	
Dentists							
Chiropractors							
Podiatrists							
Oral Surgeons							
Nurse Anesthetists/CRNAs							
Nurse Midwives							
Nurse Practitioners							
Phys Assist/Surgical First Assist.							
EMTs/Paramedics							
Occupation Therapists							
Therapists							
RNs/LPNs/LVNs							
Social Workers							
Psychologists							
Lab Technicians							
Optometrists							
Pharmacists							
Estheticians							
Other (describe)							

^{*}Hours/Month – Indicate the total number of hours per month, on average, that each individual works for the Applicant.

4.	4. Insurance Requirements - Please explain any "No" answers in the Comments section.						
	Does the Applicant require the following health care professionals to care	insura	nce?				
	Physicians or Surgeons	☐ Yes	☐ No	Limits	\$		
	Allied Healthcare professionals	☐ Yes	☐ No	Limits	\$		
5.	Hiring/Screening Procedures						
	a. Are hiring/screening procedures in place for all workers providing pat	tient care se	rvices?] Yes	☐ No		
	b. Do the procedures apply to:	Volunteer	^s				
	c. Please indicate if the following procedures are included in the hiring a	nd screening	g process:				
	 Verification of educational background, including licensure and/o Confirm hospital privileges for physicians, oral surgeons and der How often is the list of specific privileges updated? 		on? [] Yes] Yes	☐ No ☐ No		
	3) Check for any license suspensions, revocations or any disciplina	ry actions?] Yes	□No		
	4) Check criminal history?5) Require information regarding medical professional claims history	ry)] Yes] Yes	□ No □ No		
	d. Does the Applicant have a formal/documented orientation program in	•] Yes	□ No		
	e. Does the Applicant have a formal/documented credentialing program] Yes	□No		
	f. Are workers transporting patients?	·] Yes	_ ∏ No		
	•	How often?		_			
6.	Risk Management						
	Is the overall responsibility for Quality Improvement/Risk Management of If no, please describe how these functions are monitored:	designated to	o one indiv	ridual?	☐ Yes	□ No	
I.	Contractual Agreements						
ı.	Does the Applicant have an attorney review all contracts before signing?] Yes	□No		
	If no, who reviews the contracts?						
2.	Has the Applicant signed any contractual agreements to provide services	to others?] Yes	☐ No		
	If yes, describe the types of services:						
3.	Has the Applicant signed any contractual agreements where others are preservices on behalf of the Applicant?	roviding hea	lthcare				
	If yes, describe the types of service:						
	Specify the minimum limits of liability that are required: \$						
	Is proof of this coverage verified?						
	Does the contract contain an indemnification (hold harmless) clause?	☐ Yes	□No				

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J. Professional Services

DIRECTIONS: Check each box that applies, giving the requested information for each classification using the most recent 12 months. Use the Comments section for additional classifications not listed or for further explanation.

								•
Visits	Count the number of patients entering a facility regardless of the number of departments visited or procedures performed. Include visits made to a client's home when home health care is provided.							
Annual Receipts	Use annual gross revenues resulting from services performed. The number must represent an annual figure based upon fiscal year, calendar year or policy period.							
Beds	Use the average n	umber of o	ccupied beds by	dividing	the total annual inpatio	ent days by 3	865.	
FTE	Use the full-time of	equivalent b	ased upon 2080	annual	hours.			
Donations	Rate for each unit	received fr	om a donor.					
Sub-Acute Care	intravenous/antibi	Applicable to facilities offering ventilator care, wound management, post-operative care/trauma recovery, intravenous/antibiotic/hydration therapy, spinal cord/head injury care, oncology, total parenteral nutrition (TPN), blood/plasma transfusion, central line care, tracheostomy and dialysis.						
Skilled Care					njection, catheter insert and routine changing o		rrigation	, physical/occupational
Intermediate Care					, assisting with ADLs (and restorative rehabilita		aily living	g - bathing, dressing,
Assisted Living	Applicable to facili and/or assistance			rsonaliz	ed support services, as	sistance with	n ADLs a	and self administration
Independent Living	Applicable to facili	ities offering	g meals, transpor	tation,	recreation and guidanc	e with ADLs	and med	dication.
Behavioral Health Mental Health Counseling Substance Abuse Counseling Developmental Disability Crisis Center Rehabilitation Cardiac Rehabilitation Physical or Occupational Trauma Rehabilitation Tr	eling y I Rehab therapy onal Living rices dical Registry	Visits Visits Visits	Beds Beds Beds Beds Beds Beds Beds Beds		Dental Laboratory Medical Laboratory Medical Laboratory Ocular Laboratory Pathology Laboratory Pharmacy Durable Medical Equip Blood/Plasma Bank Organ Bank - direct p Organ Bank - no direct eatment Centers College/University Hecommunity Health Community Health Community Health Community Center Medi-Spa Municipal Health Dep Oncology Services Optical Establishment Sleep Lab UrgiCenter Weight Loss Center	processing ect processing ealth Center enter etail Clinic artment	- - - - -	Receipts Receipts Receipts Receipts Receipts Receipts Receipts Receipts Donations Donations Donations Visits
Rehabilitation Therapy					T CIGITE 2000 CENTER			
Respiration Therapy Skilled Care Durable Medical Equipm Pharmacy Medical Registry	Respiration Therapy Skilled Care Durable Medical Equipment Receipts Receipts Receipts Receipts Receipts Receipts Receipts Receipts Skilled Care Skilled Care Skilled Care					Average Occupancy		
Ambulance Companies		FTE			Home Health Care		Visits	
Ambulance Service Com	<u>-</u>		EMT Paramedical		Independent Living		Units	Total Number of Residents at
Schools for Healthcare P								Full Occupancy
☐ Chiropractic ☐ Den ☐ CRNA ☐ EM1		_	Optometry Other					

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K.	Loss History							
1.	 Have there been any liability claims or suits made against the Applicant, including any individual or entity proposed for coverage? If yes, provide the following information: a. If a current loss summary is available from the present or previous carrier, please attach a copy. b. If a summary is not available, attach a separate page showing the following information for each claim: I) Date of the event and date the claim was reported to the insurance company. 2) Description (cause) of the loss or claim. 3) Location of the loss. 4) Current status (open or closed). 5) Paid amount and current reserve amount. Does the Applicant, including any individual or entity proposed for coverage, have knowledge of any claims 							
2.	2. Does the Applicant, including any individual or entity proposed for coverage, have knowledge of any claims that may be made in the future? If yes, attach a description of each claim.							
3.	3. Does the Applicant, including any individual or entity proposed for coverage, have knowledge of any activities that might give rise to a claim or suit in the future? If yes, attach a description of each activity. Include any non-billing or non-record transfer-related requests for medical records.							
L.	Supplemental Application Requirements							
A supplemental application will need to be completed based upon the information indicated in the Professional Services Section. Mor than one supplemental application may need to be completed based upon the services provided.								
For	all Behavioral Health facilities:	Complete the Behavioral Health Supplemental Applicati	ion					
For	all Rehabilitation facilities:	Complete the Rehabilitation Supplemental Application						
	all Surgical/Specialized Care facilities:		Complete the Surgical/Specialized Care Supplemental Application					
faci	all Home Care/Hospice/Medical Registry lities:	Complete the Home Care/Hospice/Medical Registry Supplemental Application						
For	all Ambulance Companies:	A supplemental application is NOT required.						
	all Schools for Healthcare Professionals:	Complete the Schools for Healthcare Professionals Supplemental Application						
	all Non-Direct Healthcare Services facilities:	Complete the Non-Direct Healthcare Services Supplemental Complete Complete the Non-Direct Healthcare Services Supplemental Complete the Non-Direct Healthcare Services Service	nental App	lication				
	all Treatment facilities	Complete the Treatment Supplemental Application						
For	all Long Term Care facilities:	Complete the Long Term Care Supplemental Application	on					
M.	Comments							
	ection and Question	Comments						

FRAUD WARNING/STATEMENT: Any person who person files an application for insurance containing any mainformation concerning any fact material thereto commits criminal and civil penalties.	terially false information or conceals for	r the purpose of misleading
MMIC FRAUD STATEMENT: Signing this application requested in this application is considered material and im application, the policy is void if the Applicant hides any improntained in this application.	portant. If MMIC Insurance, Inc. agrees	to be bound under the terms of this
CLAIMS-MADE DISCLOSURE: If any portion of the claims or suits first made against the Applicant during the passed by an occurrence or offense occurring on or after to MMIC Insurance, Inc. during the policy period or under	policy period arising out of the perform the retroactive date shown on the policy	ance of professional services or
APPLICANT AUTHORIZES ACCESS TO AND RI release to MMIC Insurance, Inc. of any and all information claims or any other matter in the possession, custody or conference or any other medical association or medical organization that previously has insured or been requested to in and/or premises liability coverage; and any other peer reviously health maintenance organization or third party, private or	pertaining to underwriting the undersige ontrol of any of the following: State Bo nizations; any county medical society or isure the undersigned Applicant with re ew committee or organization reviewing	aned Applicant and relating to medical ard of Medical Examiners or Medical medical organization; any insurance espect to medical professional liability ag conduct on behalf of any hospital,
PRIVACY STATEMENT: MMIC Insurance, Inc. agrees otherwise constrained by law, not to re-release to third papossession. Applicant acknowledges that it is within the prinformation within its committees and boards.	arties any and all information concernin	g Applicant which comes into its
APPLICANT ACKNOWLEDGEMENT: The Application any and all claims or potential claims have been reported to coverage by MMIC Insurance, Inc., no insurance will be prohas or has not been reported to another insurance carrier	o the current carrier. The Applicant upovided for any claim, suit or potential cl	nderstands that, if granted prior acts
Applicant Signature	Title	- Date
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Notice Concerning Policyholder Rights In An Insolvency Under The Minnesota Insurance Guaranty Association Law

The financial strength of your insurer is one of the most important things for you to consider when determining from whom to purchase a property or liability insurance policy. It is your best assurance that you will receive the protection for which you purchased the policy. If your insurer becomes insolvent, you may have protection from the Minnesota Insurance Guaranty Association as described below but to the extent that your policy is not protected by the Minnesota Insurance Guaranty Association or if it exceeds the guaranty association's limits, you will only have the assets, if any, of the insolvent insurer to satisfy your claim.

Residents of Minnesota who purchase property and casualty or liability insurance from insurance companies licensed to do business in Minnesota are protected, SUBJECT TO LIMITS AND EXCLUSIONS, in the event the insurer becomes insolvent. This protection is provided by the Minnesota Insurance Guaranty Association.

Minnesota Insurance Guaranty Association 4640 West 77th Street, Suite 342 Edina, Minnesota 55436 (952) 831-1908

The maximum amount that the Minnesota Insurance Guaranty Association will pay in regard to a claim under all policies issued by the same insurer is limited to \$300,000. This limit does not apply to workers' compensation insurance. Protection by the guaranty association is subject to other substantial limitations and exclusions. If your claim exceeds the guaranty association's limits, you may still recover a part or all of that amount from the proceeds from the liquidation of the insolvent insurer, if any exist. Funds to pay claims may not be immediately available. The guaranty association assesses insurers licensed to sell property and casualty or liability insurance in Minnesota after the insolvency occurs. Claims are paid from the assessment.

THE PROTECTION PROVIDED BY THE GUARANTY ASSOCIATION IS NOT A SUBSTITUTE FOR USING CARE IN SELECTING INSURANCE COMPANIES THAT ARE WELL MANAGED AND FINANCIALLY STABLE. IN SELECTING AN INSURANCE COMPANY OR POLICY, YOU SHOULD NOT RELY ON PROTECTION BY THE GUARANTY ASSOCIATION.

THIS NOTICE IS REQUIRED BY MINNESOTA STATE LAW TO ADVISE POLICYHOLDERS OF PROPERTY AND CASUALTY OR LIABILITY INSURANCE POLICIES OF THEIR RIGHTS IN THE EVENT THEIR INSURANCE CARRIER BECOMES INSOLVENT. THIS NOTICE IN NO WAY IMPLIES THAT THE COMPANY CURRENTLY HAS ANY TYPE OF FINANCIAL PROBLEMS. ALL PROPERTY AND CASUALTY INSURANCE OR LIABILITY POLICIES ARE REQUIRED TO PROVIDE THIS NOTICE.